AGENDA CAREER SOURCE ESCAROSA BOARD OF DIRECTORS THURSDAY, OCTOBER 16, 2025 3:30 P.M.

LOCATION: 6913 N. 9TH Avenue | Pensacola, FL 32504 CALL IN: 1-872-242-8932| CONF ID: 901 218 483#

l .	Call Meeting to Order
II.	Call for Public Comment
III.	Reading of Public Disclosures
IV.	Approval of Agenda
٧.	Introduction of New CSE Board Members: Leslie Moland, James Howe, and Robert Christopher "Chris" Plate"
VI.	Consent Agenda • Minutes – August 21, 2025
VII.	Items for Consideration
	 Financial Expenditure and Budget Variances Reports
	 Transfer of Program Funds – WIOA Dislocated Worker to WIOA Adult
	 Key Revised and New Policies – CSF Workforce Policy#
	P9 – Availability of Services to Floridians

Information Items

- Sunset Policies Policy #:
 - 106 MOUs and Infrastructure Funding Agreements

015 - Emergency Response and Disaster Recovery

- 017 Procedures on One-Stop Closures
- 030 Supplemental Funding for Dislocated Worker Services

P122 – WIOA Adult and Dislocated Worker Program Eligibility
P129 – SNAP E&T Program Components and Case Management

- 004 Professional or Other Organization Membership Dues Procedures
- 113 Disaster Recovery DWG Program Administration
- Board Governance: Attendance and Vacancies
- Chief Executive Officer's Report
- VIII. Other Business
- IX. Adjournment

NEXT BOARD MEETING - JANUARY 15, 2016 | LOCATION: TBD

CareerSource Escarosa

BOARD OF DIRECTORS AUGUST 21, 2025 MINUTES

Members Participating In-Person: Douglas Brown (Secretary/Treasurer)

Members Participating via virtual/teleconference: David Peaden (Member-at-Large), David Bouvin, Anthony Eman, Steven Harrell, Bridgette Price, Brandi L. Boyer Rutherford, and Lisa Walsh

Members Not Participating: Lloyd Reshard (Chair), Jerry Kersey, Jr. (Vice Chair), Jeffrey Hondorp (Member-at-Large), Jameson Cutchens, Michele Kelson, and Michael Listau

Others Participating: Mariezel Halili, Carol Bono, Bill Barron, Dr. Marcus McBride, and Janay Sims – CareerSource Escarosa

The Chair and Vice Chair was not present at the meeting; therefore, the Secretary/Treasurer, Douglas Brown chaired the meeting. Mr. Brown called the meeting to order at 3:30 p.m. The roll was called to confirm a quorum.

CALL FOR PUBLIC COMMENT

There were no public comments.

READING OF PUBLIC DISCLOSURES

Janay Sims read the public disclosure(s) of May 22, 2025, CSE Board of Directors meeting.

APPROVAL OF AGENDA

The agenda was made available to the board for review and approval. One additional item was noted – Financial Expenditure and Budget Variance Reports for June 30, 2025 (Year-end Closeout). The revised agenda included the additional item.

Action Taken: Motion by David Peaden and seconded by Steven Harrell to approve the revised agenda which is inclusive of the additional item – Financial Expenditure and Budget Variance Reports for June 30, 2025 (Year-end Closeout). Motion carried. (8-Yeas/0-Nays)

INTRODUCTION OF NEW CE BOARD MEMBERS: LISA WALSH AND BRANDI L. BOYER RUTHERFORD Lisa Walsh and Brandi L. Boyer Rutherford were welcomed to the CSE Board of Directors. They were asked to introduce themselves. Ms. Walsh will represent the business sector on the board and Ms. Rutherford will represent Vocational Rehabilitation, which is a required seat on the board.

CONSENT AGENDA:

MINUTES - MAY 22, 2025, AND APRIL 17, 2025

The CSE Board of Directors minutes for May 22, 2025, and April 17, 2025, were made available to the board.

Action Taken: Motion by Steven Harrell and seconded by David Peaden to approve the minutes for May 22, 2025, and April 27, 2025. Motion carried. (8-Yeas/0-Nays)

ITEMS FOR CONSIDERATION

FINANCIAL EXPENDITURE AND BUDGET VARIANCES REPORTS

Reports on financial expenditures, budget and variances for the month ending May 2025, was made available to the board.

The total funds available, the remaining funds available, and end dates were noted on the Summary of Expenditures report. Some dates ended June 30, 2025, but CSE received extensions through December on the Hope Florida – Pathway to Promise grant, and through August for the Hope Healthcare Training grant. The extension will allow for total expenditure of these grants.

The Budget Variance report reflects a favorable status with the budget (\$6 million budget/\$4 million expenditure). It was noted the line-item for Operational Support was over budgeted due to the purchase of computers that needed to be updated by replacement. Updated computers will allow for new Microsoft requirements.

Action Taken: Motion by David Peaden and seconded by Lisa Walsh to accept the Financial Expenditure and Budget Variances Reports for the month ending May 2025. Motion carried. (8 Yeas/0-Nays)

ADDITIONAL ITEM: FINANCIAL EXPENDITURE AND BUDGET VARIANCE REPORTS

Reports on financial expenditures, budget and variances for the month ending June 2025 (Year-end closeout) was presented.

It was noted there are several red areas in the budget variance report, and a available balance of \$1.3 million to carry over into the next program year. This is due to grants being two-year grants. It was also noted that CSE is not at risk of losing any funds or having to deal with de-obligating any funds at this time.

CSE's fiscal year starts July 1 and has received all of its NFAs with the addition of a couple of other grants. CSE is awaiting two more NFAs from Florida Commerce.

Dr. McBride commended the Accounting staff on a job well done in keeping the finances in order.

Action Taken: Motion by David Peaden and seconded by Lisa Walsh to accept the Financial Expenditure and Budget Variances Reports for the month ending June 2025 (Year-end closeout). Motion carried. (8 Yeas/0 Nays).

LOCAL TARGETED OCCUPATIONS LIST

Information relating to the Local Targeted Occupations List (LTOL) was made available to the board.

The Local Workforce Development Boards (LWDBs) are required to use the Florida Commerce Bureau of Workforce Statistics and Economic Research generated, 2025-2026 Statewide and Regional Demand Occupations List, as a baseline for establishing the LTOL. The Statewide and Regional Demand Occupations Lists identifies the labor market needs of Florida's business community and encourages job training based on local needs.

Dr. McBride reported that an email was sent out to representatives from Pensacola State College, the University of West Florida, Santa Rosa County School District, Escambia County School District, and economic development requesting their review of the list and to provide or share any areas that were not included on our local target occupations list to ensure inclusion. This will allow CSE to pay for the necessary training individuals in our area need to enter a high skill and high demand career that may not be on the regional list

that's provided by the state. Feedback received from Pensacola State College and the University of West Florida included request for additional occupations to be added to the CSE LTOL. Occupations were noted. Other partners concurred with what was on the list and was not in disagreement with the requested occupations. No items were requested to be removed from the list.

Action Taken: Motion by Steven Harrell and seconded by Lisa Walsh to approve the additional occupations requests from Pensacola State College and the University of West Florida. Motion carried (8 Yeas/0 Nays)

NOMINATIONS FOR CSE BOARD MEMBERSHIP

A list of candidates for nomination for CSE Board membership was made available to the board.

In accordance with CSF Administrative Policy Number 091, Local Workforce Development Board (LWDB) Composition and Certification, a majority of the local board members must represent business in the local area.

CSE By-Laws outlines the process and procedures for the nomination of potential candidates for membership, which includes the board's review and selection of nominations.

Candidates for nomination include:

- Leslie Moland, Senior Director Regional Business Development, Florida Blue. Candidate will represent Santa Rosa County business sector on the board.
- James Howe, Corporate Vice President, Landrum Workforce Solutions. Candidate will represent Santa Rosa County business sector on the board.
- Robert Christopher (Chris) Plate', Chief Executive Officer, Florida West Economic Development Alliance. Candidate will represent Escambia County business sector on the board.

With the above nominations and approval by the Board of County Commissioners, the board will have open 2-Escambia County seats, and 1-Santa Rosa County seat.

Business sector membership is "balanced" by counties: 7-Escambia/7-Santa Rosa.

Action Taken: Motion by Lisa Walsh and seconded by Steven Harrell to approve the above candidate nominations for CSE Board membership. Motion carried. (8 Nays/0 Nays).

EVALUATION - CHIEF EXECUTIVE OFFICER (CEO)

The evaluation instrument and supporting documentation used for the evaluation of the CEO was made available to the board on behalf of the Executive Committee.

The floor was open for any comments relating to the CEO's evaluation. There were no comments.

Action Taken: Lisa Walsh and Steven Harrell to approve the CEO evaluation report. Motion carried. (8-Yeas/0-Nays).

Mr. Brown noted that the incentive bonus identified in the CEO evaluation report was not included in the motion to approve the report. He called for a motion to ratify the approval of the CEO report, inclusive of the incentive bonus.

David Peaden expressed thanks for the good job Dr. McBride and staff are doing in the community.

Action Taken: Motion by David Peaden and seconded by Steven Harrell to approve ratification of the action to approve the CEO evaluation inclusive of the incentive bonus identified in the report. Motion carried. (8 Yeas/0 Nays)

INFORMATION ITEMS

BOARD GOVERNANCE: ATTENDANCE AND VACANCIES

Reports of both board attendance and vacancies were made available to the board.

Upon approval of the candidates' nominations, there will be 3 vacant business sector seats (2-Escambia/1-Santa Rosa).

Dr. McBride reported soliciting a waiver to Florida Commerce for the required labor union representative seats (2) on the board. The waiver included documentation of efforts made over the past years to recruit members in this area. Approval of the waiver will allow CSE's board to be certified by Florida Commerce. He noted Florida Commerce's upcoming policy in September – Sanctions policy from CareerSource Florida.

He also noted the continued work with the nominating bodies to provide letters of support to provide to Escambia County and/or those who serve as our CLEO. Today's approved candidate nominations will be forwarded to Clara Long, CSE Ex-Officio members, who will coordinate getting approved nominations on the BOCC's agenda.

CHIEF EXECUTIVE OFFICER'S REPORT

Dr. McBride reported on the following:

- The closeout of disallowed (misallocated funding dollars from years 2020-2021) costs from Florida Commerce, with a settlement of \$8,000.00.
- Summer Youth Program partnership with Escambia County.
- Receipt of funds from Florida Commerce Sector Strategy Plan (\$200,000) and HOPE Florida Planning (\$100,000).
- Application for funding through Impact 100. CSE is awaiting the results.
- All Staff Training/Appreciation Day.
- Continued networks, recognitions, and nominations from various organizations.

Douglas Brown expressed appreciation for CSE staff's support in volunteering at the various Head Start program locations on the first day of school.

RATIFICATION OF APPROVED NOMINATIONS FOR CSE BOARD MEMBERSHIP

The Board of County Commissioners' approved nominations, Lisa Walsh and Brandi L. Boyer Rutherford, for CSE Board membership was presented to the board for ratification.

Action Taken: Motion by David Peaden and seconded by Steve Harrell to approve ratification of approved nominations, Lisa Walsh and Brandi L. Boyer Rutherford, for CSE Board membership. Motion carried. (8 Yeas/0 Nays).

OTHER BUSINESS

No other business was noted.

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There being no further business, the meeting was adjourned at 4:10 p.m.

Action Taken: Motion by David Peaden and seconded by Lisa Walsh to adjourn the meeting of the CSE Board of Directors. Motion carried (8-Yeas/0-Nays).

Douglas Brown, Secretary/Treasurer CareerSource Escarosa

Drogram / Droine		NFA	NFA	Total	CTD	Available Funds	Expected	Percent		Award
and and a column		Start Date	Status	Funds Available	Expenditures	Remaining	Burn Rate	Expended	20ueuea	End Date
Florida Healthcare Training	043147	7/1/2023 in Progress	Progress	458,336.00	330,790,57	\$127,545,43	86.71%	72.2%	14.54%	12/31/2025
Network Navigators	04\$620	7/1/2025 In Progress	Progress	\$228,571.43	\$28,485.65	\$200,085.78	17.50%	12.5%	5.04%	6/30/2026
Rapid Response	045530	7/1/2025 In Progress	Progress	\$115,000.00	\$16,126.11	\$98,873.89	17.50%	14.0%	3.48%	6/30/2026
RESEA	044461	1/1/2024 in Progress	Progress	\$101,369.00	\$98,557.33	\$2,811.67	95.24%	97.2%	-1.99%	9/30/2025
Sectors of Strategic Focus	045599	7/1/2025 In Progress	Progress	\$200,000.00	\$21,156.05	\$178,843,95	17.50%	10.6%	6,92%	6/30/2026
Supplemental Nutrition Assistance Program	044717	10/1/2024 In Progress	Progress	\$108,117.00	\$103,962.77	\$4,154.23	91.67%	96.2%	4.49%	9/30/2025
Trade Adjustment Assistance-Trade Adjustment Assistance Training	044529	9/1/2024 in Progress	Progress	\$20,000.00	\$3,338.13	\$16,661.87	92.31%	16.7%	75.62%	9/30/2025
Veterans Program-Disabled Veterans	044851	10/1/2024 in Progress	Progress	\$97,813.74	\$97,227.54	\$586.20	84,62%	99,4%	-14.79%	10/31/2025
Veterans Program-Local Veterans	044824	10/1/2024 In Progress	Progress	\$26,830.00	\$26,754.46	\$75.54	84.62%	99.7%	-15.10%	10/31/2025
Wagner Peyser	045573	7/1/2025 In Progress	Progress	\$246,190.00	\$9,962.20	\$236,227.80	14.00%	4.0%	9.95%	9/30/2026
Welfare Transition Program – July-Sept	045481	7/1/2025 In Progress	Progress	\$267,066.00	\$19,250.25	\$247,815.75	42,00%	7.2%	34.79%	11/30/2025
WIQA - Adult	045458	7/1/2025 In Progress	Progress	\$891,103.00	\$43,150.50	\$847,952,50	8.75%	4.8%	3.91%	6/30/2027
WIOA - Dislocated Worker	043938	7/1/2024 In Progress	Progress	562,949.00	160,784.96	\$402,164.04	58.75%	28.6%	30.19%	6/30/2026
WIDA - Dislocated Worker	045508	7/1/2025 In Progress	Progress	\$498,690.00	\$0.00	\$498,690.00	8.75%	0.0%	8.75%	6/30/2027
WIOA - Youth	043769	4/1/2024 In Progress	Progress	\$772,666.00	\$574,493.34	\$198,172.66	62,96%	74.4%	-11.39%	6/30/2026
WIOA - Youth	045234	4/1/2025 In Progress	Progress	\$956,363.00	\$0.00	\$956,363.00	18.52%	0.0%	18.52%	6/30/2027



CareerSource Escarosa BUDGET VARIANCE REPORT

AUGUST 31, 2025

		AUGUST 31, 202	25			
		TOTALS				
FY 2025-2026 Budget		6,291,460	THE REAL PROPERTY.			
EXPENDITURES	ACTUAL EXPENDITURES	APPROVED BUDGET	BUDGET VARIANCE Under/(Over)	Expended FAVORABLE 16.67%		OVER/-UNDER
Board Admin Operating Costs (Indirect)	33,453	422,806	389,352	7.91%		-8.76%
Payroll & Benefits	24,029	321,192	297,164	7.48%	1	-9.19%
Facilities	2,829	14,876	12,047	19.02%	2	2.35%
Equipment	0	0	0	0.00%	3	-16.67%
Operational Support	6,595	86,737	80,142	7.60%	4	-9.07%
Board Program Operating Costs (Indirect)	47,552	181,202	133,650	26.24%	120	9.57%
Payroll & Benefits	34,156	137,654	103,498	24.81%	5	8.14%
Facilities	4,022	6,375	2,354	63.08%	6	46.41%
Equipment	0	0	0	0.00%	7	-16.67%
Operational Support	9,375	37,173	27,798	25.22%	8	8.55%
One Stop Centers, Program Management, WIOA Direct	605,668	3,997,954	3,392,287	15.15%		-1,52%
Payroll & Benefits	248,858	2,154,256	1,905,398	11.55%	9	-5.12%
Facilities	173,716	645,680	471,963	26.90%	10	10.23%
Equipment	0	23,000	23,000	0.00%	11	-16.67%
Operational Support	60,251	366,435	286,184	21.90%	12	5.23%
DEO State Control	102,843	808,584	705,741	12.72%	13	-3.95%
Tuition, Training and Supportive Services Costs	48,451	630,500	582,049	7.68%		-8.99%
Tuition/Books/Supplies	46,857	550,500	503,643	8.51%	14	-8.16%
Supportive Services	297	30,000	29,703	0.99%	15	-15.68%
Supportive Services/ Transportation	1,296	50,000	48,704	2.59%	16	-14.08%
Contracted Service Costs	132,319	1,058,998	926,679	12.49%	jens n	-4.18%
Specialized Training (EWT, OJT, CET)	0	158,998	158,998	0.00%	17	-16.87%
Youth Customer Services	21,965	540,000	518,036	4.07%	18	-12.60%
Work Experience/Internship Youth	28,051	360,000	331,949	7.79%	19	-8.88%
Summer Youth Employment Program	82,304	0	(82,304)		20	0.00%
Total Expenditures	867,444	6,291,460	5,424,017	13.79%		-2.88%
Balance Available	5,424,017	-				
% of Funds Expended		min to		FAVORABLE 16.67	LESINA	



BUDGET VARIANCE REPORT COMMENTS August 31, 2025

	August 31, 2025
Line Item#	Comments
1, 5, & 9	 Includes salaries and benefits, employee cost, retirement underspent by \$-128,474.48/-4.92% of the favorable 16.67%. This is due to unfilled vacant positions. There are currently nine vacancies.
2, 6, & 10	 Including building rent, maintenance, cleaning, and utilities, overspent by \$69,412.49/10.41% of the favorable 16.67%. The variance is due to an advanced rent payment made at the beginning of the year. Variance is expected to decrease over the course of the year.
3, 7, & 11	 Includes equipment and software, underspent by -3,833.33/-16.67% of the favorable 16.67%. Procurement to replace old computers is in progress.
4, 8, & 12	• Includes items such as advertising, audit, bank, communication, consulting, copier, legal, cloud services, security guard, insurance, meetings, memberships, finance charge, postage, publication& subscriptions, equipment rental, office supplies, staff training, travel, outreach, job fairs, work verification, PEO fees, overspent by \$14,496.55/2.96% of the favorable 16.67%. The variance is due to insurance premium payments and the Metrix learning platform subscription recorded at the beginning of the year. This variance is expected to decrease over the course of the year.
13	 FLCOM merit staff salaries and benefits paid and controlled by the State Wagner Peyser DVOP and LVER, underspent -31,921.34/-3.95% of the favorable 16.67%.
14	 Expenditures are based on the number of customers determined eligible for ITA's, underspent -\$44,892.59/-8.16% of the favorable 16.67%. ITA is currently at 27.68%.
15	 Expenditures are based on the number of customers determined eligible for supportive services underspent -\$4,703/15.68% of the favorable 16.67%.
16	 WT Supportive Services and Transportation expenditures are underspent by - \$7,036.98/-14.08% of the favorable 16.67%.
17	 The OJT providers/agreements underspent \$-26,499.67/-22.33% of the favorable 16.67%.
18	 Youth Services Sub-Awards expenditures are underspent. -\$68,035.50/-12.60% of the favorable 16.67%.
19	 Youth Work Experience Sub-Awards expenditures are underspent -\$31,949.41/- 8.88% of the favorable 16.67%.
20	 Summer Youth Program expenditures are overspent \$82,304.21. This is in reference to the SYEP for fiscal year 2024–2025, which ended in July 2025.

Notes:

• All funding expenditures combined are under -\$181,133.05/ -2.88% of the favorable 16.67%.

CAREERSOURCE ESCAROSA ACTION ITEM TRANSFER OF PROGRAM FUNDS WIOA DISLOCATED WORKER TO WIOA ADULT

Date: October 16, 2025

ITEM FOR CONSIDERATION

CareerSource Florida Administrative Policy Number 118 provides authority to transfer funds between Adult and Dislocated Worker programs. CSE anticipates a depletion of current funding in the WIOA Adult program prior to the end of Program Year 2025-2026 and has experienced underspending in the WIOA Dislocated Worker program. Total award amount in the WIOA Dislocated Worker program is \$562,949.00. Staff are requesting to transfer 80% (\$450,000.00) of Dislocated Worker funds to the WIOA Adult program.

RECOMMENDATION:

Approve to transfer 80% (\$450,000.00) of WIOA Dislocated Worker funds to the WIOA Adult program.



Prior Approval Transfer Request Form - WIOA Adult and Dislocated Worker (DW) Programs From <u>07/01/2024</u> through <u>06/30/2026</u>

LWDB Numl	LWDB Number and Name (Requestor):	estor):	LWDB01 CAREERSOURCE ESCAROSA	AROSA		
Name / Title	Name / Title of Requestor Representative:	sentative:	MARIEZEL HALILI/ CHIEF FINANCIAL OFFICER	ANCIAL OFFICER		
Adult and D	Adult and Dislocated Worker Transfer Request	ansfer Request				
Program Year	Program	Total Award Amount	Amount of Adult Requested to be Spent on DW	Percentage of Adult Requested to be Spent on DW	Amount of DW Requested to be Spent on Adult	Percentage of DW Requested to be Spent on Adult
2024	WIOA - DISLOCATED WORKER NFA 43938	562,949.00	0.00	0	450,000.00	80%
		COMPLETE THE BELOW SECTI	ONS FOR REQUESTS THAT EXC	COMPLETE THE BELOW SECTIONS FOR REQUESTS THAT EXCEED 25% OF THE PROGRAM'S ANNUAL ALLOCATION	ANNUAL ALLOCATION	
Anticipated (Anticipated depletion of current Adult funds.	f one program's funding for t	ne other (e.g. anticipated depl	Reason for requesting the use of one program's funding for the other (e.g. anticipated depletion of current funds, changes in	s in labor market conditions, etc.):	,, etc.):
descriptio		f one program's funding for the Adult funds.	e other (e.g. anticipated depl	etion of current funds, changes), etc.):
areerSourc	n of outreach/mark	f one program's funding for the Adult funds.	e other (e.g. anticipated deple ensure underserved population	Reason for requesting the use of one program's funding for the other (e.g. anticipated depletion of current funds, changes in la Anticipated depletion of current Adult funds. A description of outreach/marketing activities conducted to ensure underserved populations were aware of available services:	s in labor market conditions	;,etc.):
abor marke	n of outreach/mark re Escarosa continue ement Team also en	Reason for requesting the use of one program's funding for the other (e.g. anticipate Anticipated depletion of current Adult funds. A description of outreach/marketing activities conducted to ensure underserved pop CareerSource Escarosa continues to conduct numerous job fairs and community outrand Management Team also encourage our community partners to spread the word	ne other (e.g. anticipated deple insure underserved population irs and community outreach. Vers to spread the word.	Reason for requesting the use of one program's funding for the other (e.g. anticipated depletion of current funds, changes in labor market conditions, etc.): Anticipated depletion of current Adult funds. A description of outreach/marketing activities conducted to ensure underserved populations were aware of available services: CareerSource Escarosa continues to conduct numerous job fairs and community outreach. We have also utilized our social media accounts to advertise our services. Our Board and Management Team also encourage our community partners to spread the word.	s in labor market conditions rices:	se our services. Our Boar
	n of outreach/mark e Escarosa continue ement Team also en et conditions contrib	Reason for requesting the use of one program's funding for the ot Anticipated depletion of current Adult funds. A description of outreach/marketing activities conducted to ensur CareerSource Escarosa continues to conduct numerous job fairs ar and Management Team also encourage our community partners t Labor market conditions contributing to the need for the transfer:	nsure underserved population irs and community outreach. Vers to spread the word.	etion of current funds, changes ns were aware of available sen	in labor market conditions	se our services. Our Boar
islocated w	n of outreach/mark re Escarosa continue ment Team also env et conditions contrib et conditions do qui workers want to qui uce hours, making it	Adult funds. Adult funds. Adult funds conducted to seting activities conducted to set our community partrourage our community partrouring to the need for the trankly return to work and are the harder for workers to suppo	nsure underserved population irs and community outreach. Vers to spread the word. Isfer: erefore not often applying to their families. As a result, wort their families.	Reason for requesting the use of one program's funding for the other (e.g. anticipated depletion of current funds, changes in labor market conditions, etc.): Anticipated depletion of current Adult funds. A description of outreach/marketing activities conducted to ensure underserved populations were aware of available services: CareerSource Escarosa continues to conduct numerous job fairs and community outreach. We have also utilized our social media accounts to advertise our services. Our Board and Management Team also encourage our community partners to spread the word. Labor market conditions contributing to the need for the transfer: Dislocated workers want to quickly return to work and are therefore not often applying to attend school. Ongoing high inflation and interest rates have led many businesses to close or reduce hours, making it harder for workers to support their families. As a result, we've seen a significant increase in adult workers returning to school to gain career	in labor market conditions, etc.): inces: inces: in adult workers returning to school to gain career	se our services. Our Boar ve led many businesses to school to gain career

CSE currently has 62 Adults in training and 5 Dislocated Workers. With the transfer of DW to Adult, we are expecting to serve additional 40 students for this fiscal year.

COMPLETE THE BELOW CERTIFICATION FOR REQUESTS THAT EXCEED 25% OF THE PROGRAM'S ANNUAL ALLOCATION

I certify the following:

- 1. When transferring from Adult to Dislocated Worker The LWDB has sufficient funds to serve the WIOA Adult priority populations.
- that may impact the need for dislocated workers in the local area. 2. When transferring from Dislocated Worker to Adult - The LWDB has sufficient Dislocated Worker funds to serve dislocated workers in the local area; there are no pending layoffs
- 3. The full board voted to approve this request to transfer funds and a copy of the LWDB's meeting minutes are included with this request.

I certifiy the above information is true and correct.

Signature of Board Chair	
Print Name	
Date	

PY 2025-2026
CareerSource Escarosa Board of Directors
Meeting Attendance

Member's Name	08/21/2025 (07/17/2025)	10/16/2025	01/15/2026	04/16/2026
David Bouvin	P			
Doug Brown	P		e de la companya de l	
Jameson Cutchens	A			
Anthony Eman	P			
Steven Harrell	P			
Jeffrey Hondorp	Þ			
James Howe				
Michele Kelson	Þ			
Jerry Kersey, Jr.	A			
Michael Listau	Α			
Leslie Moland				
David Peaden	9			
Robert "Chris" Plate'				
Bridgette Price	P			
Lloyd Reshard	Þ			
Brandi L Boyer Rutherford	ס			
Lisa Walsh	P			
Ex-Officio Member(s)				
Clara Long	Α			

CareerSource Escarosa Board of Directors Membership Update

TOTAL VACANCIES: 5

Business Sector: 3 (Santa Rosa County – 1 | Escambia County – 2)

Labor Organization: 2

Business Sector Members (The majority of the local board membership) - 14 seats

Santa Rosa County: 1 - VacanciesEscambia County: 2 - VacanciesFilled Seats: 6 - Santa Rosa CountyFilled Seats: 5 - Escambia County

Jerry Kersey, Jr.

Jameson Cutchens

David Bouvin

David Peaden

Lioyd Reshard

Jeffrey Hondorp

Anthony Eman

Lisa Walsh

Leslie Moland Robert "Chris" Plate'

James Howe

Workforce Sector Members (Not less than 20% of the board membership) - 3 seats

2 - Vacancies in Labor Organization

Filled Seats: 1 – Non-Labor Affiliated registered apprenticeship program (Michele Kelson)

Other Sector Members

Filled Seats:

- 1 Adult Education/Literacy (Steven Harrell)
- 1 Institution of Higher Education (Michael Listau)
- 1 Economic and Community Development Entity (Bridgette Price)
- 1 Vocational Rehabilitation (Brandi L. Boyer Rutherford)
- 1 Community Services Block Grant (Douglas Brown)

III A THE THE THE	Membership Term	s Due to Expire – 2025	
Member	Term Expiration	Area of Representation	
None	None	None	Jets

Nominations in the Process

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