

**CAREERSOURCE ESCAROSA
SPECIAL MEETING OF THE EXECUTIVE COMMITTEE
Thursday, June 29, 2023
3:00 P.M.**

**LOCATION:
Virtual Meeting
Call-In: 1-872-242-8932 | Conf. ID: 395 290 58#**

- I. Call Meeting to Order
- II. Call for Public Comment
- III. Items for Consideration:
 - Budget for FY 2023-2024
 - Transfer of Program Funds - WIOA Dislocated Worker to Adult Program
 - TANF Teen Pregnancy Prevention Program
- IV. Other Business
- V. Adjournment

CareerSource Escarosa
Budget 2023-2024

	INDIRECT ADMIN	INDIRECT PROGRAM	PROGRAM SERVICES	FY2023-2024 BUDGET	FY 2022-2023 APPROVED BUDGET	VARIANCE
Salaries	313,262	176,400	1,963,879	2,453,541	2,190,347	263,194
Employee Costs	55,950	30,815	510,292	597,057	546,588	50,469
Retirement	18,104	11,394	107,230	136,728	109,399	27,329
PEO Fee	93,235		-	93,235	63,758	29,477
Advertising	-		4,350	4,350	1,250	3,100
Audit/Tax Return	35,000		-	35,000	35,000	-
Background Checks	-		250	250	475	(225)
Bank Service Charges	3,500		3,500	7,000	6,500	500
Cleaning Service	1,463	537	45,340	47,340	47,340	-
Communications	2,480	794	57,558	60,832	62,805	(1,973)
Consulting Services	-		-	-	-	-
Copier Expenses	33	12	2,877	2,922	5,250	(2,328)
Equipment Rental	805	295	10,660	11,760	66,167	(54,407)
Furniture & Equipment	2,707	993	147,387	151,087	9,450	141,637
Insurance	1,044	383	28,178	29,605	29,923	(318)
Job Fairs & Outreach	-		10,000	10,000	10,500	(500)
Legal	10,000		-	10,000	10,000	-
License/Registration Renewals	61		-	61	61	0
Maintenance & Repairs	-		5,000	5,000	5,500	(500)
Maintenance Contracts	3,812	1,398	135,457	140,667	100,507	40,160
Memberships/Subscriptions/Publications	-		1,838	1,838	1,855	(17)
Office Move	-		-	-	-	-
Postage	366	134	1,650	2,150	3,300	(1,150)
Publications & Subscriptions	-		8,436	8,436	2,633	5,803
Rent	15,435	5,660	480,847	501,942	573,716	(71,774)
Security	-		-	-	123,000	(123,000)
Sponsorships	-		-	-	-	-
Staff Training	1,463	537	17,307	19,307	29,351	(10,044)
Supplies - General Office	1,024	376	47,278	48,678	57,066	(8,388)
Temporary Services	-		180,608	180,608	282,465	(101,857)
Travel	800	7,200	22,069	30,069	37,400	(7,331)
Utilities	1,319	484	41,093	42,896	42,526	370
Website	-		6,000	6,000	6,000	-
Computer Network Allocation	12,395	4,545	(16,940)	-	-	-
Unallocated Incentive Funds	-		-	-	-	-
TOTALS	574,258	241,956	3,822,143	4,638,357	4,460,132	178,225
Classroom Supplies	-		67	67	42,000	(41,933)
Classroom Equipment	-		-	-	-	-
Consulting Services (Tutor)	-		-	-	-	-
Employee Based Training (OJT)	-		150,000	150,000	203,000	(53,000)
Other Support Services	-		150,180	150,180	185,350	(35,170)
Service Provider Contracts	-		300,000	300,000	-	300,000
Subawards Youth	-		883,771	883,771	1,448,609	(564,838)
Subawards Get There Faster At Risk	-		828,000	828,000	828,000	-
Transportation	-		20,800	20,800	21,500	(700)
Tuition & Books	-		695,328	695,328	1,070,528	(375,200)
Work Verification Services/Assessment/Testing	-		11,480	11,480	9,500	1,980
TOTALS	-		3,039,625	3,039,625	3,808,487	(768,862)
TOTAL EXPENDITURES	574,258	241,956	6,861,768	7,677,982	8,268,619	(590,637)

	70.36%	29.64%				
Total Funding		816,214		7,438,494	8,268,619	
Funds (less) expenditure	0	(0)	(0)	239,487		
		0				

**CAREERSOURCE ESCAROSA
ACTION ITEM
TRANSFER OF PROGRAM FUNDS
WIOA DISLOCATED WORKER TO WIOA ADULT**

Date: June 29, 2023

ITEM FOR CONSIDERATION

CareerSource Florida Administrative Policy Number 118 provides authority to transfer funds between Adult and Dislocated Worker programs. CSE anticipates a depletion of current funding in the WIOA Adult program prior to the end of Program Year 2022-2023, and has experienced underspending in the WIOA Dislocated Worker program. Current remaining funds in the WIOA Dislocated Worker program is \$84,752.51. Staff is requesting to transfer current remaining Dislocated Worker funds to the WIOA Adult program.

RECOMMENDATION:

Approve to transfer current remaining WIOA Dislocated Worker funds of \$84,752.51 to the WIOA Adult program.

**CAREERSOURCE ESCAROSA
ACTION ITEM
TANF TEEN PREGNANCY PREVENTION PROGRAM**

Date: June 29, 2023

ITEM FOR DISCUSSION

CareerSource Escarosa (CSE) has in its budget dollars to support a TANF Teen Pregnancy Prevention Program. The TANF Teen Pregnancy Prevention Program supports the TANF purpose of reducing the number of out-of-wedlock pregnancies through summer youth initiatives and provide supportive services to prevent teen pregnancy.

The Executive Committee will serve as the Review Committee in the selection of vendors.

CSE has provided this program in the past with much success.

RECOMMENDATION:

Approve CSE to operate the TANF Teen Pregnancy Prevention Program.