

CareerSource Escarosa

BOARD OF DIRECTORS JANUARY 19, 2023 MINUTES

Members Participating: Scott Luth (Vice Chair), Lloyd Reshard (Secretary/Treasurer), Anthony Eman, Fred Genkins, Dianne Hatke, Michele Kelson, and Jerry Kersey, Jr.

Members Participating via virtual/teleconference: David Bouvin, Douglas Brown, Tawana Gilbert, Jeffrey Hondorp, and Michael Listau

Members Not Participating: Kathaleen Cole (Chair), Jameson Cutchens, Charlin Knight, and Shannon Ogletree

Ex-Officio Member Participating: Lani Burritt

Others Participating: Dr. Marcus McBride, Bill Barron, Carol Bono, Brenda Fewox (virtual), and Janay Sims – CareerSource Escarosa

Scott Luth, Vice Chair, called the meeting to order at 3:31 p.m. at the Pensacola Career Center (6913 N. 9th Avenue, Pensacola, FL 32504). Kathaleen Cole, Chair, was not present.

CALL FOR PUBLIC COMMENT

No public comments were noted.

READING OF PUBLIC DISCLOSURES

No public disclosures were noted.

Mr. Luth called for introductions of all participating in the meeting.

APPROVAL OF AGENDA

The agenda was reviewed by the Board.

Action Taken: Motion by Dianne Hatke and seconded by Anthony Eman to approve the agenda as printed. Motion carried. (12-Yeas/0-Nays).

CONSENT AGENDA: MINUTES – NOVEMBER 16, 2022

The minutes were reviewed.

Action Taken: Motion by Dianne Hatke and seconded by Lloyd Reshard to approve the November 16, 2022, Board of Directors minutes. (12-Yeas/0-Nays).

ITEMS FOR CONSIDERATION

FINANCIAL EXPENDITURE AND BUDGET AND VARIANCE REPORTS (NOVEMBER 31, 2022)

Reports of the financial expenditures, budget and variances was made available to the board. The budget variance report indicates year-to-date across the cost categories are below budget line items

except one category – One Stop Centers, Program Management, WIOA Direct, Equipment (273.50%). Equipment purchases were necessary and allowable. The cost was not accounted for in the budget, but it is within reasonable funding resources.

The RESEA grant will end March 31, 2023. Staff is in talks of ways to utilize the funding in the different program. It is anticipated there will be no problem expending the dollars, as needs are being identified as it relates to the funding.

Action Taken: Motion by Lloyd Reshard and seconded by Tawana Gilbert to approve the Financial Expenditure Reports for the period ending November 31, 2022. Motion carried. (12-Yeas/0-Nays)

APPLICATION TO BE ADDED TO CSE'S ELIGIBLE TRAINING PROVIDER LIST – LT3 ACADEMY

The CSE Board of Directors approved an OJT agreement between CareerSource Escarosa and LT3 Academy at the June 16, 2022, meeting. At this time, LT3 Academy was not on CSE's Eligible Training Provider List (ETPL), and several individuals were enrolled in their program during November-December 2022. The inclusion of LT3 Academy on CSE's ETPL will allow for alignment with participant program enrollment and future enrollment. There was discussion regarding the effective date for inclusion on the ETPL. An effective date of June 16, 2022 was suggested.

Action Taken: Motion by Dianne Hatke and seconded by Fred Genkin to approve LT3 Academy be added to the CSE Eligible Training Provider List, effective June 16, 2022. Motion carried. (12-Yeas/0-Nays). Lloyd Reshard abstained from voting.

SUMMER YOUTH EMPLOYMENT PROGRAM & SUMMER TEEN PREGNANCY PREVENTION PROGRAM

CareerSource Escarosa (CSE) has in its budget dollars to support two programs: Summer Youth Employment Program and Summer Teen Pregnancy Prevention Program. The Summer Youth Employment Program is a collaboration between CSE and Escambia and Santa Rosa Counties in putting teens to work during the summer months. The Summer Teen Pregnancy Prevention Program supports the TANF purpose of reducing the number of out-of-wedlock pregnancies through summer youth initiatives and provide supportive services to prevent teen pregnancy. A solicitation is issued for Summer Teen Pregnancy Prevention Program services.

These programs are operational during the period of May – August and are funded out of TANF/Welfare Transition dollars. CSE's budget will allow for, at a minimum, \$300k for summer programs. CSE has provided these programs in the past with much success. Inquiry was made regarding participant eligibility, age, types of positions, and program funding type. All were welcomed to participate in the program.

Action Taken: Motion by Tawana Gilbert and seconded by Michael Listau to approve CSE to operate two (2) summer programs for PY 2022-2023: Summer Youth Employment Program and Summer Teen Pregnancy Prevention Program. Motion carried. (12-Yeas/0-Nays). Lloyd Reshard abstained from voting.

CSE ASSET DISPOSAL LIST

As Escarosa purchases new computers/equipment for staff or client use, there is a need to dispose of the old equipment. CSE retains some computers that are not broken or obsolete to use for parts and for new or temporary programs.

All disposal of property is in accordance with Uniform Guidance Part 200.313 and are at the direction of the Board of Directors.

A list of old equipment that CSE would like to write-off for disposal was made available to the Board.

All operating systems, software and data have been wiped with DBAN to DOD standards. The working equipment will be given to non-profit organizations with preference given to George Stone and Locklin Technical Schools.

Action Taken: Motion by Doug Brown and seconded by Tawana Gilbert to approve CSE to write off and dispose of items listed on its Asset Disposal List. Motion carried. (12-Yeas/0-Nays)

CEO EVALUATION

Dr. McBride noted that his evaluation information was sent to the Chair. The Chair was not present; therefore, this item was postponed until the next meeting of the Board.

INFORMATION ITEMS

CHIEF EXECUTIVE OFFICER'S REPORT

A copy of the CEO's Evaluation Feedback FY 2021-2022 was presented at the meeting for information.

Dr. McBride reported on the following:

- CSE was served with a discrimination lawsuit, and that the process is in discovery status. He asked that all questions regarding this legal issue be directed to him.
- CSE will host a Job Fair next Thursday. There will be full staff participation. CSE is expected to exceed its goal for employer participation.
- An update on the REACH Act included letter grades, realignment, and 10% hold back.


CSE ORIENTATION FOR NEW BOARD MEMBERS – FEBRUARY 9, 2023, | 10:00 A.M.

The date for the upcoming CSE Orientation for New Board Members was presented with more details to following in the upcoming week.

OTHER BUSINESS

None to report.

There being no further business, the meeting adjourned at 4:08 p.m.



Lloyd Reshard, Secretary/Treasurer
CareerSource Escarosa