

FIFTH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
WORKFORCE ESCAROSA, INC. DBA CAREERSOURCE ESCAROSA
AND
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

This Amendment (the "Amendment") to the Memorandum of Understanding (the "MOU") dated August 15, 2017, is entered into by The School Board of Escambia County, Florida ("Board"), and Workforce Escarosa, Inc. d/b/a CareerSource Escarosa ("CareerSource Escarosa") this 21st day of September, 2021.

Background

The parties entered into a Memorandum of Understanding on August 15, 2017 to affirm the cooperative workforce training, employment and economic development efforts between the parties and address requirements of the Workforce Innovation and Opportunity Act of 2014 ("WIOA"). Said MOU was amended on February 20, 2018, October 16, 2018, February 18, 2020, and March 23, 2021.

The parties are required to amend the MOU to include an infrastructure cost agreement (IFA) that is required by WIOA and has been negotiated and set forth as a part of this Amendment.

NOW, THEREFORE, the parties hereto mutually agree to the following changes:

1. Section III, Part A, Subpart 4, delete second paragraph and replace with

Infrastructure costs to be paid to CareerSource Escarosa by the Board are based on the following:

- a. Cost Allocation Methodology

Infrastructure costs per the annual budget are allocated by full time equivalent (FTE) for partners and programs that are physically located in the One-Stop Center. Attached to this Amendment is the One-Stop Budget Projection for 2021-2022 fiscal year (Attachment A).

- b. Payment

CareerSource Escarosa shall submit to the Board an invoice in the amount of two thousand, three hundred and thirty-one dollars (\$2,331) to cover agreed upon One-Stop infrastructure costs to be paid within thirty (30) days for fiscal year 2021-22.

- c. Costs Reconciliation and Allocation

The One-Stop Operating Budget is subject to change based upon increases or decreases in infrastructure costs contained within. The actual infrastructure costs will be reconciled with those projected annually at the end of the fiscal year (June 30). Increases and decreases will be calculated and included in a subsequent amendment.

2. Section III, Part B, Subpart 3, delete second paragraph and replace with

Infrastructure costs to be paid to CareerSource Escarosa by the Board are based on the following:

a. Cost Allocation Methodology

Infrastructure costs per the annual budget are allocated by full time equivalent (FTE) for partners and programs that are physically located in the One-Stop Center. Attached to this Amendment is the One-Stop Operating Budget for fiscal year 2021-2022 (Attachment A).

b. Payment

CareerSource Escarosa shall submit to the Board an invoice in the amount of two thousand, three hundred and thirty-one dollars (\$2,331) to cover agreed upon One-Stop infrastructure costs to be paid within thirty (30) days.

c. Costs Reconciliation and Allocation

The One-Stop Operating Budget is subject to change based upon increases or decreases in infrastructure costs contained within. The actual infrastructure costs will be reconciled with those projected annually at the end of the fiscal year (June 30). Increases and decreases will be calculated and included in a subsequent amendment. The actual infrastructure cost for fiscal year 2021 was ninety-eight dollars (\$98.00) less than projected, resulting in an actual infrastructure cost of two thousand, five hundred and seventy dollars (\$2,570.00).

3. Any and all modifications contained herein shall take effect upon execution of this Amendment by both parties and remain in effect until the termination of the MOU or a subsequent Amendment is executed as a replacement.

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FIFTH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
 BETWEEN
 WORKFORCE ESCAROSA, INC. DBA CAREERSOURCE ESCAROSA
 AND
 THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

IN WITNESS WHEREOF, the parties hereto have agreed to this Amendment to become retroactively effective on July 1, 2021.

CAREERSOURCE ESCAROSA:

Mr. McBride
 Dr. Marcus McBride, Executive Director

9/30/2021
 Date

Escambia County Commission:

Robert Bender
 Robert Bender, Chairman

10/20/2021
 Date

Attest: Pam Childers,
 Clerk of the Circuit Court

Dr. Childers
 Deputy Clerk

10/21/2021
 BOCC Approved

This document approved as to form and legal sufficiency.

By Kim M. Johnson
 Title Assistant County Attorney
 Date 10-8-21

SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA:

William E. Slayton
 William E. Slayton, Board Chair

9/23/21
 Date

Attest:

Timothy A. Smith
 Timothy A. Smith, Superintendent

9/27/21
 Date

APPROVED
 ESCAMBIA COUNTY SCHOOL BOARD

SEP 21 2021

DR. TIMOTHY A. SMITH, SUPERINTENDENT
 VERIFIED BY RECORDING SECRETARY

APPROVED FOR LEGAL CONTENT
 FOR SEPT 2021 AGENDA

AUG 23 2021
[Signature]
 GENERAL COUNSEL
 ESCAMBIA COUNTY SCHOOL BOARD

WORKFORCE ESCAROS, INC
INFRASTRUCTURE FUNDING AGREEMENT (IFA)
FY2022 ONE-STOP BUDGET PROJECTION

FTE'S	53.93	13.20	1.44	1.08	0.83	23.05	1.10	8.66	2.21	2.36	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	
FTE PERCENTAGE	3.00%	24.5%	2.7%	2.0%	1.5%	42.7%	2.0%	16.1%	4.1%	4.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%
Infrastructure Costs	FY2022 Budget	WIOA Adult	WIOA DisWtr	WIOA Youth	SNAP	WTP	Military Family	WP	DVOP	VETS LVER	ECSB	PSC	CAPC	SOSRC	NCBA	TCCC	VR	DBS	CS-IC								
Copier Costs	4,600	1,126	133	93	71	1,966	94	739	168	201	17	17	17	17	17	17	17	17	17								
Equipment Rental	3,572	874	95	72	55	1,527	73	574	146	156	13	13	13	13	13	13	13	13	13								
Insurance	21,461	5,252	573	431	330	9,172	438	3,447	878	940	80	80	80	80	80	80	80	80	80								
Network/ Technology	124,535	30,474	3,325	2,503	1,918	53,226	2,541	20,000	5,093	5,455	462	462	462	462	462	462	462	462	462								
Phones/Internet	47,705	11,673	1,274	959	735	30,389	973	7,661	1,951	2,089	177	177	177	177	177	177	177	177	177								
Rent/Utilities	411,224	100,627	10,980	8,266	6,333	175,757	8,389	66,043	16,819	18,032	1,525	1,525	1,525	1,525	1,525	1,525	1,525	1,525	1,525								
Repair/Maintenance	25,356	6,205	677	510	390	10,837	517	4,072	1,037	1,111	94	94	94	94	94	94	94	94	94								
Supplies	16,420	4,018	438	330	253	7,018	335	2,637	672	719	61	61	61	61	61	61	61	61	61								
Subtotal	654,873	160,247	17,485	13,163	10,085	279,858	13,359	105,173	26,784	28,688	2,429	2,429	2,429	2,429	2,429	2,429	2,429	2,429	2,429								

Additional Costs	ANNUAL BUDGET	WIOA Adult	WIOA DisWtr	WIOA Youth	SNAP	WTP	Military Family	WP	DVOP	VETS LVER	ECSB	PSC	CAPC	SOSRC	NCBA	TCCC	VR	DBS	CS-IC
Other Programs	1,248,978	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other One Stop Costs	159,499	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Program Management	328,013	141,410	21,484	29,371	14,265	105,895	2,219	14,634	3,902	4,833	-	-	-	-	-	-	-	-	-
WIOA Direct Services	363,096	276,253	38,675	48,168	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Direct Client Support	688,547	542,544	46,653	-	750	98,600	-	-	-	-	-	-	-	-	-	-	-	-	-
Program Services	863,434	53,527	13,464	18,441	75,791	620,816	54,158	12,996	4,001	10,240	-	-	-	-	-	-	-	-	-
Service Provider Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sub-Awards	919,751	-	-	919,751	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	4,571,318	1,013,724	128,302	1,011,759	95,454	886,069	62,564	76,015	20,211	26,292	-	-	-	-	-	-	-	-	-

TOTAL	5,226,191	3,179,981	145,787	1,024,922	105,539	1,165,902	75,923	181,188	46,995	56,976	2,429	2,429	2,429	2,429	2,429	2,429	2,429	2,429	2,429
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THIRD AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
WORKFORCE ESCAROSA, INC. DBA CAREERSOURCE ESCAROSA
AND
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

This Amendment (“the Amendment”) to the Memorandum of Understanding dated August 15, 2017, is entered into by The School Board of Escambia County, Florida (“Board”), and Workforce Escarosa, Inc. d/b/a CareerSource Escarosa (“CareerSource Escarosa”) this 18th day of February, 2020.

Background

The parties entered into a Memorandum of Understanding (the “MOU”) on August 15, 2017 to affirm the cooperative workforce training, employment and economic development efforts between the parties and address requirements of the Workforce Innovation and Opportunity Act of 2014 (“WIOA”). Said MOU was amended on February 20, 2018 and on October 16, 2018.

The parties are required to amend the MOU to include an infrastructure cost agreement (IFA) that is required by WIOA and has been negotiated and set forth as a part of this Amendment.

NOW, THEREFORE, the parties hereto mutually agree to the following changes:

1. Section III, Part A, Subpart 4, delete second paragraph and replace with

Infrastructure costs to be paid to CareerSource Escarosa by the Board are based on the following:

- a. Cost Allocation Methodology

Infrastructure costs per the annual budget are allocated by full time equivalent (FTE) for partners and programs that are physically located in the One-Stop Center. Attached to this Amendment is the One-Stop Budget Projection for 2020 fiscal year (Attachment A).

- b. Payment

CareerSource Escarosa shall submit to the Board an invoice in the amount of two thousand five hundred eighty-four dollars (\$2,584.00) to cover agreed upon One-Stop infrastructure costs to be paid within thirty (30) days for fiscal year 2019-20.

- c. Costs Reconciliation and Allocation

The One-Stop Operating Budget is subject to change based upon increases or decreases in infrastructure costs contained within. The actual infrastructure costs will be reconciled with those projected annually at the end of the fiscal year (June 30). Increases and decreases will be calculated and included in a subsequent amendment.

2. Section III, Part B, Subpart 3, delete second paragraph and replace with

Infrastructure costs to be paid to CareerSource Escarosa by the Board are based on the following:

- a. **Cost Allocation Methodology**
Infrastructure costs per the annual budget are allocated by full time equivalent (FTE) for partners and programs that are physically located in the One-Stop Center. Attached to this Amendment is the One-Stop Operating Budget for fiscal year 2019-20 (Attachment A).
 - b. **Payment**
CareerSource Escarosa shall submit to the Board an invoice in the amount of two thousand five hundred eighty-four dollars (\$2,584.00) to cover agreed upon One-Stop infrastructure costs to be paid within thirty (30) days.
 - c. **Costs Reconciliation and Allocation**
The One-Stop Operating Budget is subject to change based upon increases or decreases in infrastructure costs contained within. The actual infrastructure costs will be reconciled with those projected annually at the end of the fiscal year (June 30). Increases and decreases will be calculated and included in a subsequent amendment. The actual infrastructure cost for fiscal year 2019-20 was one hundred eighty-four dollars (\$184.00) less than projected, resulting in an actual infrastructure cost of two thousand five hundred eighty-four dollars (\$2,584.00).
3. Any and all modifications contained herein shall take effect upon execution of this Amendment by both parties and remain in effect until the termination of the MOU or a subsequent Amendment is executed as a replacement.

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AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
WORKFORCE ESCAROSA, INC. DBA CAREERSOURCE ESCAROSA
AND
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

IN WITNESS WHEREOF, the parties hereto have agreed to this Amendment to become effective on February 18, 2020.

CareerSource Escarosa:

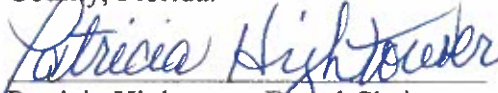


Sheryl Rehberg, Executive Director

02.28.20

Date

School Board of Escambia
County, Florida:



Patricia Hightower, Board Chair

2-19-2020

Date

Escambia County Commission:



~~Lulman May, Chairman~~
Steven Barry, Chairman

6/23/2020

Date

Attest:



Malcolm Thomas, Superintendent

Date

Attest: Pam Childers,
Clerk of the Circuit Court



Deputy Clerk

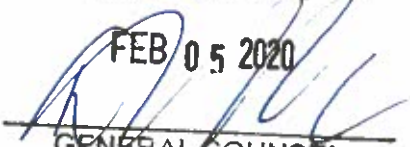
6/18/2020

BOCC Approved

This document approved as to form
and legal sufficiency.

By Kim M. Johnson
Title Assistant County Attorney
Date 6/5/2020

APPROVED FOR LEGAL CONTENT
FOR Feb 2020 AGENDA

FEB 05 2020


GENERAL COUNSEL
ESCAMBIA COUNTY SCHOOL BOARD

APPROVED
ESCAMBIA COUNTY SCHOOL BOARD

FEB 18 2020

MALCOLM THOMAS, SUPERINTENDENT
VERIFIED BY RECORDING SECRETARY

WORKFORCE ESCAROSA, INC.
INFRASTRUCTURE FUNDING AGREEMENT (IFA)
FY2020 ONE-STOP BUDGET PROJECTION

Attachment A

FTE'S	FY2018	59.00	24.60	41.7%	WIOA	2.50	4.2%	1.50	2.5%	2.00	3.4%	3.20	5.4%	10.40	17.6%	1.00	7.00	11.9%	2.00	3.4%	3.00	5.1%	0.20		0.20		0.20		0.20		0.20		0.20	
																							0.3%	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%
Infrastructure Costs	ACTUAL	7,000	2,919	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Copier Costs		7,000	2,919	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Equipment Rental		12,200	5,087	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Insurance		21,175	8,829	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Network/Technology		147,681	61,576	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Phones/Internet		59,185	22,175	37.5%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Rent/Utilities		522,604	217,899	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Repairs/Maintenance		9,000	3,753	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Supplies		43,796	18,261	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Subtotal		816,641	340,498	41.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Additional Costs	Annual Budget	713,696	2,112,507	297.4%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Other Programs		713,696	2,112,507	297.4%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Other One Stop Costs		360,666	170,556	47.3%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Program Management		360,180	157,285	43.4%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
WIOA Direct Services		612,089	542,712	88.8%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Direct Client Support		1,965,032	669,309	34.1%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Program Services		1,290,518	207,147	15.9%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Service Provider Contracts		25,000	25,000	100%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Subtotal		4,827,181	1,772,010	36.7%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
TOTAL		5,643,822	2,112,507	37.4%	WIOA	DisWkr	WIOA	Youth	WIOA	ISPP	SNAP	WTP	Military	Family	WP	DVOP	LVER	Vets	ECSB	PSC	CAPC	SDSRC	NCBA	TCCC	VR	DBS	CS-C							
Cash Exchange Value (In-kind)																																		
Total Due CSE																																		

ESCAMBIA SCHOOL DISTRICT PUBLIC RECORDS ADDENDUM

CONTRACTOR'S RESPONSIBILITY FOR COMPLIANCE WITH CHAPTER 119, FLORIDA STATUTES, Pursuant to Section 119.0701, F.S., CONTRACTOR agrees to comply with all public records laws, specifically to:

A. Keep and maintain public records required by the School Board to perform the service.

1. The timeframes and classifications for records retention requirements must be in accordance with the General Records Schedule GS1-SL for State and Local Government Agencies and GS7 for Public Schools. (See <http://dos.myflorida.com/library-archives/records-management/general-records-schedules>)

2. Records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business with the School Board. Contractor's records under this Agreement include but are not limited to supplier/subcontractor invoices and contracts, project documents, meeting notes, emails and all other documentation generated during this Agreement.

B. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. If a Contractor does not comply with the School Board's request for records, School Board shall enforce the provisions in accordance with the contract.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to School Board.

D. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the Contractor or keep and maintain public records required by the School Board to perform the service. If the Contractor transfers all public records to the School Board upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon the completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records kept electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the SCHOOL BOARD.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE SCHOOL BOARD OF ESCAMBIA COUNTY, CUSTODIAN OF PUBLIC RECORDS AT (850)469-6131, NROSS@ESCAMBIA.K12.FL.US, OR 75 NORTH PACE BLVD., PENSACOLA, FL 32505.

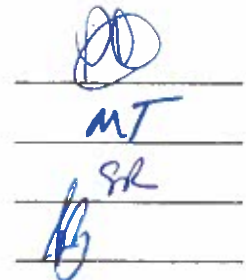
A Contractor who fails to provide the public records to the School Board within a reasonable time may also be subject to penalties under Section 119.10, Florida Statutes.

Approved:



Donna Sessions Waters
General Counsel
Escambia County School Board
75 North Pace Blvd.
Pensacola, FL 32505
02/21/2017

Initials of Each Signatory:



AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
WORKFORCE ESCAROSA, INC. DBA CAREERSOURCE ESCAROSA
AND
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

This Amendment ("the Amendment") to the Memorandum of Understanding dated August 15, 2017, is entered into by The School Board of Escambia County, Florida ("Board"), and Workforce Escarosa, Inc. d/b/a CareerSource Escarosa ("CareerSource Escarosa") this 16th day of October, 2018.

Background

The parties entered into a Memorandum of Understanding (the "MOU") on August 15, 2017 to affirm the cooperative workforce training, employment and economic development efforts between the parties and address requirements of the Workforce Innovation and Opportunity Act of 2014 ("WIOA").

The parties are required to amend the MOU to include an infrastructure cost agreement (IFA) that is required by WIOA and has been negotiated and set forth as a part of this Amendment.

NOW, THEREFORE, the parties hereto mutually agree to the following changes:

1. Section III, Part A, Subpart 4, delete second paragraph and replace with

Infrastructure costs to be paid to CareerSource Escarosa by the Board are based on the following:

a. Cost Allocation Methodology

Infrastructure costs per the annual budget are allocated by full time equivalent (FTE) for partners and programs that are physically located in the One-Stop Center. Attached to this Amendment is the One-Stop Budget Projection for 2018-19 fiscal year (Attachment A).

b. Payment

CareerSource Escarosa shall submit to the Board an invoice in the amount of three thousand one hundred seventy-one dollars (\$3,171.00) to cover agreed upon One-Stop infrastructure costs to be paid within thirty (30) days for fiscal year 2018-19.

c. Costs Reconciliation and Allocation

The One-Stop Operating Budget is subject to change based upon increases or decreases in infrastructure costs contained within. The actual infrastructure costs will be reconciled with those projected annually at the end of the fiscal year (June 30). Increases and decreases will be calculated and included in a subsequent amendment.

- d. CareerSource Escarosa shall submit a separate invoice for ninety-nine dollars (\$99) for the difference of the projected infrastructure costs (Attachment B) and the actual infrastructure cost for fiscal year 2017-18 (Attachment C).

2. Section III. Part B. Subpart 3, delete second paragraph and replace with

Infrastructure costs to be paid to CareerSource Escarosa by the Board are based on the following:

- a. **Cost Allocation Methodology**
Infrastructure costs per the annual budget are allocated by full time equivalent (FTE) for partners and programs that are physically located in the One-Stop Center. Attached to this Amendment is the One-Stop Operating Budget for fiscal year 2017-18 (Attachment A).
 - b. **Payment**
CareerSource Escarosa shall submit to the Board an invoice in the amount of three thousand one hundred seventy-one dollars (\$3,171) to cover agreed upon One-Stop infrastructure costs to be paid within thirty (30) days.
 - c. **Costs Reconciliation and Allocation**
The One-Stop Operating Budget is subject to change based upon increases or decreases in infrastructure costs contained within. The actual infrastructure costs will be reconciled with those projected annually at the end of the fiscal year (June 30). Increases and decreases will be calculated and included in a subsequent amendment.
3. Any and all modifications contained herein shall take effect upon execution of this Amendment by both parties and remain in effect until the termination of the MOU or a subsequent Amendment is executed as a replacement.

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AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
WORKFORCE ESCAROSA, INC. DBA CAREERSOURCE ESCAROSA
AND
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

IN WITNESS WHEREOF, the parties hereto have agreed to this Amendment to become effective on October 16, 2018.

CareerSource Escarosa:

Sheryl Rehberg
Sheryl Rehberg, Executive Director

Date

Escambia County Commission:

Lumon J. May
Jeff Bergesh, Chairman
Lumon J. May, Chairman

12/17/2018
Date

Attest: Pam Childers,
Clerk of the Circuit Court

Pam Childers
Deputy Clerk

12/16/2018
BOCC Approved

Approved as to form and legal
sufficiency.

By/Title: Kathleen SACA
Date: 12/21/18

School Board of Escambia
County, Florida:

Gerald W. Boone
Gerald W. Boone, Board Chair

10-17-18
Date

Attest:

Malcolm Thomas
Malcolm Thomas, Superintendent

Date

APPROVED FOR LEGAL CONTENT
FOR Oct 2018 AGENDA

SEP 21 2018
[Signature]
GENERAL COUNSEL
ESCAMBIA COUNTY SCHOOL BOARD

APPROVED
ESCAMBIA COUNTY SCHOOL BOARD

OCT 16 2018

MALCOLM THOMAS, SUPERINTENDENT
VERIFIED BY RECORDING SECRETARY

Attachment A

INFRASTRUCTURE FUNDING AGREEMENT (IFA) ONE-STOP OPERATING BUDGET

Cost Allocation Methodology: Costs will be allocated by FTE for partners/programs that are physically located in the One Stop Job Center.

FTE Estimate	64.5%	29.0%	3.0%	1.0%	0.2%	0.2%	1.0%	5.0%	5.0%	3.0%	2.0%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%
FTE Percentage	35.07%	14.9%	1.6%	1.5%	0.0%	0.0%	12.5%	1.0%	5.0%	3.0%	2.0%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%
Infrastructure Costs	W/OA Adult	W/OA Dist/IR	W/OA Youth	SNAP	UC Services	Military	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP
Capital Costs	2,952	305	305	314	305	305	314	305	305	305	305	305	305	305	305	305	305	305	305	305
Equipment Rental	9,457	941	941	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064	3,064
Insurance	8,102	808	808	908	908	908	908	908	908	908	908	908	908	908	908	908	908	908	908	908
Network/Technology	96,041	9,945	9,945	3,312	10,763	3,312	10,763	3,312	10,763	3,312	10,763	3,312	10,763	3,312	10,763	3,312	10,763	3,312	10,763	3,312
Phones/Internet	22,631	2,341	2,341	780	2,536	780	2,536	780	2,536	780	2,536	780	2,536	780	2,536	780	2,536	780	2,536	780
Rent/Utilities	233,421	24,347	24,347	8,049	26,159	8,049	26,159	8,049	26,159	8,049	26,159	8,049	26,159	8,049	26,159	8,049	26,159	8,049	26,159	8,049
Repairs/Maintenance	19,740	2,042	2,042	882	2,222	882	2,222	882	2,222	882	2,222	882	2,222	882	2,222	882	2,222	882	2,222	882
Supplies	28,618	2,960	2,960	987	3,207	987	3,207	987	3,207	987	3,207	987	3,207	987	3,207	987	3,207	987	3,207	987
Subtotal	421,003	43,592	43,592	14,517	47,181	14,517	47,181	14,517	47,181	14,517	47,181	14,517	47,181	14,517	47,181	14,517	47,181	14,517	47,181	14,517
Additional Costs	W/OA Adult	W/OA Dist/IR	W/OA Youth	SNAP	UC Services <td>Military</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td> <td>WTP</td>	Military	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP	WTP
Administrative	113,155	2,503	2,503	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757	31,757
Monitoring	296,160	15,644	15,644	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882
Management	55,224	1,441	1,441	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990	22,990
Program Management	223,415	70,366	70,366	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151	14,151
Eligibility	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450	17,450
Other One Stop Costs	876,634	445,447	445,447	26,553	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352	50,352
W/OA Direct Services	993,262	906,910	906,910	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344	96,344
Direct Client Support	603,600	710,000	710,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000
Other Projects	613,502	593,772	593,772	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030	50,030
Program Services	873,675	81,098	81,098	138,530	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031	21,031
Service Provider Contracts	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000	590,000
DEC Staff Support	877,641	417,454	417,454	117,755	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402	142,402
Subtotal	5,664,578	2,123,131	2,123,131	191,221	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359	1,197,359
TOTAL	5,621,073	2,544,134	2,544,134	212,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214	2,123,214

WORKFORCE ESCAROSA, INC.
 INFRASTRUCTURE FUNDING AGREEMENT (IFA)
 FY2018 ONE-STOP INFRASTRUCTURE RECONCILIATION (ACTUAL)

FTE Percentage		64.1%	27.6%	2.50%	4.1%	1.50%	2.00%	3.2%	9.3%	1.00%	1.5%	7.00%	2.00%	3.00%	4.9%										
FY2018		ACTUAL	WIOA Adult	WIOA Youth	WIOA Disadv	WIOA Youth	SNAP	WTP	WTP	Military Family	WP	VEL	VEL	VEL	LVER	ECSB	MSC	CAPC	SOSIRC	NCBA	TCCC	VR	DHS	CS,JC	
Infrastructure		54,87%	2,374	307	481	284	270	788	83	81	166	17	17	22	248	17	17	17	22	38	17	17	17		
Costs		54,87%	2,374	307	481	284	270	788	83	81	166	17	17	22	248	17	17	17	22	38	17	17	17		
Consumer Goods		11,77%	5,312	481	481	417	626	1,829	192	1,847	485	38	38	38	574	38	38	38	38	56	38	38	38		
Equipment/Rental		36,93%	7,671	695	695	508	508	2,640	278	1,945	356	36	36	36	634	36	36	36	36	56	36	36	36		
Insurance		22,23%	100,351	9,090	9,090	7,272	11,817	34,531	3,636	25,451	7,272	727	727	727	10,508	727	727	727	727	727	727	727	727		
Networks/Technology		31,46%	23,228	7,104	7,104	1,683	7,295	7,936	842	5,893	1,683	168	168	168	1,683	168	168	168	168	168	168	168	168		
Phones/Internet		57,41%	213,536	21,354	21,354	16,933	27,500	80,384	8,461	59,423	16,933	1,693	1,693	1,693	25,484	1,693	1,693	1,693	1,693	1,693	1,693	1,693	1,693		
Travel/Supplies		48,47%	21,357	3,816	3,816	1,533	2,461	7,282	767	5,846	1,533	153	153	153	2,500	153	153	153	153	153	153	153	153		
Supplies		48,47%	20,861	3,871	3,871	1,497	7,453	7,111	749	5,440	1,497	150	150	150	2,246	150	150	150	150	150	150	150	150		
Subtotal		21,721%	439,408	37,839	37,839	29,015	48,774	342,372	15,068	105,053	30,015	3,002	3,002	3,002	45,023	3,002	3,002	3,002	3,002	3,002	3,002	3,002	3,002		

Additional		Actual	WIOA Adult	WIOA Youth	WIOA Disadv	SPP	SNAP	WTP	Military Family	WP	VEL	VEL	VEL	LVER	ECSB	PCL	CAPC	SOSIRC	NCBA	TCCC	VR	DHS	CS,JC	
Other Programs		22,131	10,267	870	870		2,094	18,405		12,869	4,384	4,484	4,484											
Program Management		55,841	18,312	15,238	15,238	420	9,775	68,036	3,110	11,457	10,113	8,997	8,997											
Other One Stop Costs		452,034	179,646	8,480	8,480			198,845	8,808	38,405	1,488													
WIOA Direct Services		387,858	147,342	21,963	21,963			24,124	24,124	24,124														
Direct Client Support		4,423,215	175,358	26,511	26,511			669,712	54,104	2,915,421	2,876													
Program Services		901,179				15,037	29,314	669,712	54,104	2,915,421	2,876													
Service Provider Contracts		8,990,171	986,987	67,440	67,440	65,957	50,959	977,522	61,824	1,948,693	23,380													
Subtotal		9,807,882	1,881,472	100,259	100,259	45,972	139,768	3,320,094	28,812	279,946	93,495	1,002	1,002	1,002	1,002	3,002	3,002	3,002	3,002	3,002	3,002	3,002		

WORKFORCE ESCAROSA, INC.
INFRASTRUCTURE FUNDING AGREEMENT (IFA)
FY2019 ONE-STOP BUDGET PROJECTION

F1675	FY2018	FY2019	4.2%	2.0%	1.3%	2.6%	1.3%	3.4%	9.3%	1.7%	11.6%	7.0%	3.1%	8.0%	0.1%		0.2%		0.3%		0.4%		0.5%		0.6%		0.7%		0.8%		0.9%		1.0%				
															0.1%	0.2%	0.3%	0.4%	0.5%	0.6%	0.7%	0.8%	0.9%	1.0%	1.1%	1.2%	1.3%	1.4%	1.5%	1.6%	1.7%	1.8%	1.9%	2.0%	2.1%	2.2%	2.3%
Infrastructure	7,455	8,211	7,295	8,311	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211	7,811	8,211			
Cable	3,200	3,464	3,159	3,501	3,241	3,464	3,159	3,501	3,241	3,464	3,159	3,501	3,241	3,464	3,159	3,501	3,241	3,464	3,159	3,501	3,241	3,464	3,159	3,501	3,241	3,464	3,159	3,501	3,241	3,464	3,159	3,501	3,241	3,464			
Equipment/Material	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	18,075	19,723	
Network/IT & Technology	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	61,980	67,331	
Phones/Internet	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	524,382	572,975	
Repairs/Maintenance	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	57,438	62,323	
Supplies	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	953,488	1,039,844	
Subtotal	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	
Additional																																					
Cable																																					
Other Programs																																					
Other Support																																					
Program Support																																					
Program Supplies																																					
Service Provider Contracts																																					
Subtotal																																					
TOTAL	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	1,000,116	1,100,116	

ESCAMBIA SCHOOL DISTRICT PUBLIC RECORDS ADDENDUM

CONTRACTOR'S RESPONSIBILITY FOR COMPLIANCE WITH CHAPTER 119, FLORIDA STATUTES. Pursuant to Section 119.0701, F.S., CONTRACTOR agrees to comply with all public records laws, specifically to:

A. Keep and maintain public records required by the School Board to perform the service.

1. The timeframes and classifications for records retention requirements must be in accordance with the General Records Schedule GS1-SL for State and Local Government Agencies and GS7 for Public Schools. (See <http://dos.myflorida.com/library-archives/records-management/general-records-schedules>)

2. Records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business with the School Board. Contractor's records under this Agreement include but are not limited to supplier/subcontractor invoices and contracts, project documents, meeting notes, emails and all other documentation generated during this Agreement.

B. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. If a Contractor does not comply with the School Board's request for records, School Board shall enforce the provisions in accordance with the contract.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to School Board.

D. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the Contractor or keep and maintain public records required by the School Board to perform the service. If the Contractor transfers all public records to the School Board upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon the completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records kept electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the SCHOOL BOARD.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE SCHOOL BOARD OF ESCAMBIA COUNTY, CUSTODIAN OF PUBLIC RECORDS AT (850)469-6131, NROSS@ESCAMBIA.K12.FL.US, OR 75 NORTH PACE BLVD., PENSACOLA, FL 32505.

A Contractor who fails to provide the public records to the School Board within a reasonable time may also be subject to penalties under Section 119.10, Florida Statutes.

Approved:







Donna Sessions Waters
General Counsel
Escambia County School Board
75 North Pace Blvd.
Pensacola, FL 32505
02/21/2017

Approved as to form and legal sufficiency.

By/Title: 
Date: 12/31/18

Initials of Each Signatory:

MEMORANDUM OF UNDERSTANDING
BETWEEN
WORKFORCE ESCAROSA, INC.
D/B/A CAREERSOURCE ESCAROSA
AND THE
SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

I. PARTIES

This Memorandum of Understanding (MOU) is made pursuant to the Rehabilitation Act of 1973, 29 U.S. Code section 721(a)(11) and the Workforce Innovation and Opportunity Act (WIOA) of 2014 and is entered into between the School Board of Escambia County (hereafter referred to as the "Board") and Workforce Escarosa, Inc. d/b/a CareerSource Escarosa, (hereafter referred to as "CareerSource Escarosa").

II. PURPOSE

The Workforce Innovation and Opportunity Act of 2014 is an affirmation of the work that has been done in Florida to build the workforce development system. The cornerstone of the Act is its One-Stop customer service delivery system. The One-Stop System assures coordination between the activities authorized in and linked to this Act.

The purpose of this MOU is to describe the cooperative workforce training, employment and economic development efforts of CareerSource Escarosa and the Board and the actions to be taken by each to assure the coordination of their efforts in accordance with state issued requirements in order to establish and maintain an effective and successful One-Stop System.

This agreement is intended to coordinate resources, prevent duplication and ensure the effective and efficient delivery of workforce services in Escambia and Santa Rosa Counties. In addition, this agreement will establish joint processes and procedures that will enable the Board to integrate with the current one-stop service delivery system resulting in a seamless and comprehensive array of education, human service, job training and other workforce development services within Escambia and Santa Rosa Counties, Florida.

The parties to this document agree to coordinate and perform the activities and services described herein within the scope of legislative requirements governing the parties' respective programs, services and agencies.

III. PROVISION OF SERVICES

The Chief Elected Officials (CEOs) of Escambia and Santa Rosa Counties have designated CareerSource Escarosa as the entity to serve as the grant sub-recipient and fiscal agent to assist in the administration of WIOA funds and other funds allocated to the Local Workforce Development Area One (1) (LWDA 1) by federal and state workforce programs.

A. CareerSource Escarosa will perform the following functions:

1. Review this MOU annually and solicit feedback from the Board regarding improvements, changes and/or additions.
2. Coordinate with the Board to provide access to workforce services and programs through the One-Stop System in accordance with published policies and procedures which include the manner in which the services will be coordinated and delivered through the One-Stop System. Workforce services and programs include, but are not limited to, the allowable activities described in the WIOA and related legislation for WIOA adult, dislocated worker and youth programs; Wagner-Peyser; Unemployment Insurance (UI); Veterans programs; Trade Adjustment Assistance (TAA); Temporary Assistance for Needy Families (TANF); Supplemental Nutrition Assistance Program (SNAP); Adult Education and Family Literacy Act programs; Perkins Act programs and Vocational Rehabilitation.
3. Coordinate with the Board to ensure that the needs of job seekers, youth and individuals with barriers to employment, including individuals with disabilities, are addressed in providing access to services, including access to technology and materials that are available through the One-Stop System.
4. Coordinate with the Board for the funding of the infrastructure costs of the One-Stop Career Centers in accordance with section 678.700 through section 678.755 of the WIOA and the funding of shared services and operating costs in accordance with section 678.760 of the WIOA and any state infrastructure funding mechanism requirements issued by the State of Florida.

Under the WIOA, a required component of the MOU is an Infrastructure Funding Agreement (IFA). The U.S. Department of Labor (DOL) acknowledged that additional time was needed for local areas to negotiate each One-Stop partner's contribution for infrastructure. Therefore, the U.S. DOL is using the transition authority of WIOA section 503(b) to provide an extension for the implementation of the final IFA. Local areas have until January 1, 2018 to enter into a final IFA with their required partners. Once signed, the IFA will be attached to the existing MOU as an addendum.

5. Maintain the statewide "CareerSource" branding of each center.
6. Maintain and operate at least one (1) comprehensive One-Stop Career Center within the LWDA 1 that shall be open to the public from 7:30 a.m. until 4:30 p.m., Monday through Friday (excluding recognized holidays and emergency situations).
7. Provide an area for the Board's meetings and/or co-location as space permits.
8. Model CareerSource core values and maintain a professional working environment.
9. Abide by all of its policies, rules and procedures and applicable Florida statutes and rules.

B. The Board will perform the following functions:

1. Coordinate with CareerSource Escarosa to provide access to its workforce services and programs through the One-Stop System in accordance with published policies and procedures which include the manner in which the services will be coordinated and delivered through the One-Stop System.
2. Coordinate with CareerSource Escarosa to ensure that the needs of job seekers, youth and individuals with barriers to employment, including individuals with disabilities, are addressed in providing access to services including access to technology and materials that are available through the One-Stop System.
3. Coordinate with CareerSource Escarosa for the funding of the infrastructure costs of the One-Stop Career Centers in accordance with section 678.700 through section 678.755 and the funding of shared services and operating costs in accordance with section 678.760 and any infrastructure funding mechanisms issued by the State of Florida. The duly authorized agent of the recipient agrees to satisfy the requirements of 34 CFR 361.505 and 34 CFR 361.720.

Under the WIOA, a required component of the MOU is an Infrastructure Funding Agreement (IFA). The U.S. Department of Labor (DOL) acknowledged that additional time was needed for local areas to negotiate each One-Stop partner's contribution for infrastructure. Therefore, the U.S. DOL is using the transition authority of WIOA section 503(b) to provide an extension for the implementation of the final IFA. Local areas have until January 1, 2018 to enter into a final IFA with their required Boards. Once signed, the IFA will be attached to the existing MOU as an addendum.

4. Provide all logistical support necessary for its staff located within the local area to be fully integrated within the One-Stop System.
5. Provide CareerSource Escarosa with outcome numbers for performance data tracking. Participate in local recruiting events and share information with one another on placement and performance.
6. Provide feedback to CareerSource Escarosa management regarding the performance of the partnership, including its effectiveness and success.
7. Participate in CareerSource Escarosa Career Center periodic meetings to provide updates on the Board's programs and procedures to CareerSource staff.
8. Provide a key leadership representative of the Board for representation in the CareerSource Escarosa WIOA Partner's Council and participate in quarterly meetings of The Council.
9. The School Board of Escambia County, Florida agrees to indemnify CareerSource Escarosa to the extent and only to the extent of the limits set forth in section 768.28(5), F.S. and then only for the negligent or wrongful act or omission of any officer or employee

acting within the scope of the officer's/employee's office or employment under the circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by section 768.28(9) F.S.

IV. METHODS OF INTERNAL REFERRAL

Internal cross-referral procedures will be developed and/or reassessed based upon availability of funding, services and program need to ensure that high quality and convenient services are available to potentially eligible customers of the One-Stop System.

V. CONFIDENTIALITY OF RECORDS

In the event that either party to this MOU obtains access to any records, files or other information of the other party in connection with, or during the performance of this MOU, then that party shall keep all such records, files or other information confidential and shall comply with all laws and regulations concerning the confidentiality of such records, files or other information to the same extent as such laws and regulations apply to the other party.

VI. TERM

This MOU is effective July 1, 2017 through June 30, 2018 and will be automatically renewed for successive one (1)-year terms. This MOU may be terminated for convenience at any time by either party upon thirty (30) days written notice.

Neither this MOU nor any provision hereof may be changed, waived, discharged or terminated orally, but only by an instrument in writing signed by each of the parties to this MOU.

VII. MERGER

This MOU constitutes and expresses the entire and integrated understanding and agreement between the parties hereto, superseding, incorporating and merging all prior understandings, agreements and discussions relating to the transactions contemplated hereby, and no agreements, understandings, prior negotiations, prior discussions, warranties, representations or covenants not herein expressed shall be binding upon the parties.

VIII. ACCESS FOR INDIVIDUAL WITH BARRIERS TO EMPLOYMENT

Career Source Escarosa One-Stop System partners will ensure access for individuals with barriers to employment and will offer priority for services to recipients of public assistance, other low-income individuals or individuals who are skills deficient for individualized career services and training services funded with WIOA adult funds.

IX. NON-DISCRIMINATION

As required by federal and state law, participating agencies will assure that no person shall be discriminated against in consideration for or receipt of the Board's services and/ or employment based upon sex, disability, race, color, age, religion, national origin, political affiliation, belief, veteran status, familial status, sexual orientation, gender identity, pregnancy or genetic information.

The One-Stop System partner will assure compliance with the Americans with Disabilities Act of 1990 (ADA), and its amendments, which prohibits discrimination on the basis of disability, as well as applicable regulations and guidelines issued pursuant to the ADA.

The Board agrees to comply fully with the WIOA; Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities; the Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; 29 CFR Part 37 and all other regulations implementing the aforementioned laws.

X. THIRD PARTY BENEFICIARY

This MOU is for the benefit of CareerSource Escarosa and the District and no third party is an intended beneficiary.

XI. GOVERNANCE

The accountability and responsibility for the One-Stop System's organizational activity and accomplishments will rest with CareerSource Escarosa and the region's CEOs. Pursuant to the Workforce Innovation and Opportunity Act of 2014, the local Board in partnership with the CEO shall conduct oversight with respect to the One-Stop System.

MEMORANDUM OF UNDERSTANDING
BETWEEN
WORKFORCE ESCAROSA, INC.
D/B/A CAREERSOURCE ESCAROSA
AND THE
SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

IN WITNESS WHEREOF, the parties hereto have entered into this MOU effective July 1, 2017 through June 30, 2018.

CareerSource Escarosa:

Katherine Parshna
~~Cliff Krut, Executive Director~~
Katherine Parshna, Interim Director
9-5-17
Date

Escambia County Commission:

B.B. Underhill
B.B. Underhill, Chairman
10/17/2017

Attest: Pam Childers,
Clerk of the Circuit Court



Pam Childers
Deputy Clerk
10-05-2017
BOCC Approved

Approved as to form and legal
sufficiency.

By/Title: *B. Ellis* *SEA*
Date: 10/10/17

School Board of Escambia
County, Florida:

Linda Moultrie
~~Linda Moultrie, Chair~~
Cecilia W Boone
8-31-17
Date

Attest:

Malcolm Thomas
Malcolm Thomas, Superintendent
8-31-17
Date

APPROVED
ESCAMBIA COUNTY SCHOOL BOARD

AUG 15 2017

MALCOLM THOMAS, SUPERINTENDENT
VERIFIED BY RECORDING SECRETARY

SEA