

CareerSource Escarosa

BOARD OF DIRECTORS MEETING JUNE 29, 2017 MINUTES

Member Present: Larry Strain (Chairperson), Steve Rhodes (Vice-Chairperson), Jade Kelly, Kristine Rushing, Tina Stewart, Michelle Taylor, and Gracie Parker

Members Participating via Teleconference: Brenda Moorer (Treasurer)

Members Not Participating: Gretchen Clarke (Secretary), Kathaleen Cole, Mark Lewellyn, Katrina Simpkins, Russell Branch, Michelle Kaufman, Dana Mullins, Robert Gravely, and Erin Spicer

Others Present: Rebecca Tussell – Wierzbietri Court Reporting, Charlin Knight – Santa Rosa School District, Eric Flora – DEO/CSE, Janet Summers, Naeemah Frazier, Belinda Todd, Brett Rowell, Kathy Karshna, Cliff Krut, and Janay Sims – CareerSource Escarosa

Chairperson Larry Strain called the meeting to order at 2:12 p.m., at the Pensacola Socialdesk, located at 3695 N. L Street, Pensacola, FL 32505.

Mr. Strain called the roll to confirm attendance.

CALL FOR PUBLIC COMMENT

No public comments were noted.

APPROVAL OF MINUTES – MAY 25, 2017

The minutes of the May 25, 2017 Board of Directors were reviewed.

Action Taken: Motion by Tina Stewart, and seconded by Kristine Rushing to adopt the May 25, 2017 Board of Directors meeting minutes. Motion carried .

READING OF PUBLIC DISCLOSURES

Janay Sims informed of no public disclosures.

ATTORNEY – CLIENT EXECUTIVE SESSION

Mr. Strain announced that the public meeting would now transition to the Attorney-Client Executive Session. He informed of the Executive Committee convening on last week, at which time CareerSource Escarosa's attorney, Erick Drlicka, indicated that he needed advice concerning a pending litigation currently involving CareerSource Escarosa. Mr. Strain noted the Board has to meet under the Sunshine Law. Statue requires that we conduct board business in open and public meetings, but there is a very limited exception. Mr. Strain read the exceptions from the statue.

All non-board members were asked to leave the public meeting in order for the board to conduct the attorney-client executive session.

Once the Executive Session adjourned, the public forum resumed the business of the Board as outlined on the agenda.

Mr. Strain introduced Naeemah Frazier who will replace Janet Summer, the current Chief Financial Officer. With this being Mrs. Summers last board meeting, Mr. Strain presented her with a bouquet of flowers in appreciation of her service and a job well done. Mrs. Summers will be retiring on July 31, 2017.

A quorum could not be maintained at this point; therefore, only information items were presented.


EXECUTIVE DIRECTOR'S REPORT

Cliff Krut gave an update on the following:

- One Stop Operator – DEO has approved the application and we are now awaiting CareerSource Florida's approval.
- Programmatic Monitoring Review – DEO completed the review last week. Thanks was given to staff for a well done job.
- Federal Data Element Verification Monitoring Review – The review is scheduled for August 2017. CareerSource Escarosa was randomly selected as one of the workforce boards to be monitored.
- Form 1 (Statement of Financial Disclosure) – The board was informed to complete and submit their Form 1 to the Supervisor of Elections office in which they reside by July 1, 2017.

It was noted that a conference call meeting will be scheduled after July 4, 2017 to consider the action items that were not presented at today's meeting along with other items needing attention by the board.

There being no further business, the meeting adjourned.



Larry Strain
for Gretchen Clarke, Secretary
CareerSource Escarosa