

**WELFARE TRANSITION PROGRAM**  
**[COMMUNITY WORK EXPERIENCE COMPONENT (CWEP)]**  
**QUALITY ASSURANCE REPORT**

PROGRAM YEAR 2015 -2016

Review Date: January 2016

Region 01



**CareerSource Escarosa**

*February 2, 2016*

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# MONITORING EXIT SUMMARY



This summary report covers the Community Work Experience (CWEP) Component of the Welfare Transition Program monitoring review that was conducted during January 2016

The review sample included fifteen (15) participant files and ten (10) employer records which included the Business Services' employer files.

There were two (2) CWEP Employer onsite visits conducted during this review. It is noted that each Work Site Manager had positive comments about the Community Work Experience Program. Both Worksite Managers indicated that the Participants are a tremendous help during the summer months when their need is the greatest and expressed it a privilege to assist with providing on-the-job- training for the Community Work Experience participants. Also, they were very pleased with the services provided by the Welfare Transition Business Services' staff to include the electronic time sheet.

**There were no findings identified during this review.**

Concern:

Both Site Managers expressed concern with the Community Work Experience (CWEP) attendance requirements and work hour scheduling process.

Recommendation:

Provide each Worksite Manager with a written Participant attendance requirement overview and a suggested work schedule.

MLD