

AGENDA

WORKFORCE ESCAROSA, INC. FINANCE COMMITTEE SEPTEMBER 17, 2013 10:30 a.m.

- I. Call Meeting to Order
- II. Approval of Minutes – June 13, 2013
- III. Action Item(s)
 - Financial Summaries – June 30, 2013
 - Budget for Fiscal Year 2013-2014
 - Financial Summaries – July 31, 2013
- IV. Information Item
 - Tuition and Books Expenditures by Training Provider – FY 2012-2013
- V. Adjournment

**WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
JUNE 13, 2013
MINUTES**

Members Present: Joshua Durst (Chairperson) and Amber McCool

Others Present: Janet Summers and Janay Sims – Workforce Escarosa, Inc.

Chairperson Joshua Durst called the meeting to order at 10:45 a.m., at Workforce Escarosa’s administrative office.

MINUTES – APRIL 16, 2013

The minutes were reviewed.

Action Taken: Motion by Joshua Durst, and seconded by Amber McCool to approve the April 16, 2013 meeting minutes. Motion carried.

FY 2012-2013 MONITORING REPORT

Thomas Howell Ferguson, P.A., performed a fiscal monitoring review of Workforce Escarosa on behalf of the Department of Economic Opportunity (DEO) on April 8-11, 2013. A copy of the final monitoring report received from DEO was presented.

It was noted there are two levels of results – finding and observation. An additional item on the monitoring tool, “Other Non-Compliance Issue,” was noted. Other requests were made regarding cash management. There were no findings; therefore, Escarosa is not required to file a Corrective Action Plan. There was one observation concerning documentation for IT backup procedures. All of the appropriate backup procedures are in place, but the monitors felt that more documentation of those procedures is needed. Overall, the report was good. The fiscal audit report will be conducted in September 2013.

The Finance Committee will recommend this item for approval at the June 19, 2013 Board of Directors meeting.

FINANCIAL SUMMARIES – APRIL 30, 2013

Escarosa’s Statements of Revenues and Expenses, Service Provider Contract Summary, Required Rates and detailed Financial Statements for the period ended April 30, 2013 was presented.

Expenditures continue to progress as expected. Escarosa have expended \$1,387,592 in tuition and books through April, and is expected to spend at least \$1,500,000 after summer school. It is likely the 50% State ITA requirement will be met due to the high tuition and books expenditures.

All administrative rates continue to be lower than 10%.

The Finance Committee will recommend this item for approval at the June 19, 2013 Board of Directors meeting.

FUNDING ALLOCATIONS FOR FY 2013-2014

A worksheet showing Escarosa's Funding Allocation for FY 2013-2014 was presented. Fiscal Year 2013-2014 funding is \$960,094 less than FY 2013-2013 funding.

The Welfare Transition program will require some staffing changes due to the huge loss in funding. A plan will be put in place that will require elimination of most of the current temporary positions, but retaining all permanent employees. This will require four (4) permanent employees currently in WTP to be moved to one-stop universal services. A summary of the required changes was presented.

Workforce Florida, Inc. will be requesting a waiver from USDOL to transfer up to 75% between the WIA Adult and WIA Dislocated Worker funds. This waiver will be instrumental in allowing Escarosa to maintain the current client level in training in WIA Adult while covering other necessary costs to maintain the career centers.

The FY 2013-2014 budget will be submitted at the next board meeting once carryover funds have been determined.

There being no further business, the meeting adjourned.

Respectfully submitted,

Janay Sims
Recording Secretary

**WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
FINANCIAL REPORTS FOR JUNE 30, 2013**

ACTION ITEM

DATE: September 17, 2013

COMMITTEE MEMBERS: Joshua Durst (Chair), Dana Mullins, and Amber McCool

ACTION ITEM

Attached are Escarosa's Statements of Revenues and Expenses, Service Provider Contract Summary, Required Rates and detailed Financial Statements for the period ended June 30, 2013.

The bolded amounts on the Financial Summary will carry forward to FY 2013-2014.

We made all required rates.

The WIA State ITA amount was higher than expected because the large amount of tuition and books paid in the WIA Adult program. We were able to recruit more clients for training than anticipated.

RECOMMENDATION

That the Finance Committee approves the Financial Statements and related summaries for the period ended June 30, 2013.

WORKFORCE ESCAROSA, INC.**SUMMARY OF EXPENDITURES**

June 30, 2013

	Year-to-Date Expenditures	Available Funds*	Funds Remaining	Percent Expended	Percent of Year	Variance (Over)/Under
<u>PROGRAMS</u>						
WIA ADULT	2,794,301	3,466,704	672,403	80.6%	100.0%	19.4%
WIA DISLOCATED WORKER	506,620	1,280,771	774,151	39.6%	100.0%	60.4%
WIA YOUTH	1,830,453	1,931,423	100,970	94.8%	100.0%	5.2%
WIA PERFORMANCE INCENTIVES	39,241	39,241	0	100.0%	100.0%	0.0%
DISABILITY NAVIGATOR GRANT	28,646	42,751	14,105	67.0%	100.0%	33.0%
FSET	84,910	94,333	9,423	90.0%	100.0%	10.0%
WAGNER PEYSER	208,683	320,278	111,595	65.2%	100.0%	34.8%
UNEMPLOYMENT COMPENSATION	71,991	71,991	0	100.0%	100.0%	0.0%
TRADE ADJUSTMENT ASSISTANCE	11,000	42,019	31,019	26.2%	100.0%	73.8%
WP PERFORMANCE INCENTIVES	117,723	117,723	0	100.0%	100.0%	0.0%
EXTENDED UNEMPLOYMENT COMPENSATION	63,819	74,933	11,114	85.2%	100.0%	14.8%
VETERANS - DVOP	127,452	144,362	16,910	88.3%	100.0%	11.7%
VETERANS - LVER	89,723	104,624	14,901	85.8%	100.0%	14.2%
VETERANS - TAP	399	1,000	601	39.9%	100.0%	60.1%
WELFARE TRANSITION PROGRAM 1112	160,346	160,346	0	100.0%	100.0%	0.0%
WELFARE TRANSITION PROGRAM 1213	1,534,534	1,657,310	122,776	92.6%	100.0%	7.4%
PSC CONTRACT - EF HEALTHCARE	39,583	54,647	15,064	72.4%	100.0%	27.6%
MILITARY FAMILY ADVOCACY	73,001	81,709	8,708	89.3%	100.0%	10.7%
TOTAL	7,782,425	9,686,165	1,903,740			
<u>COST POOLS</u>						
COMPUTER NETWORK COST POOL	223,005	230,003	6,998	97.0%	100.0%	3.0%
ONE-STOP COST POOL	1,411,608	1,538,403	126,795	91.8%	100.0%	8.2%
SUPPORT SERVICES COST POOL	44,984	46,606	1,622	96.5%	100.0%	3.5%
ESCAROSA COST POOL	682,255	732,390	50,135	93.2%	100.0%	6.8%
PROGRAM MANAGEMENT	210,673	235,225	24,552	89.6%	100.0%	10.4%
WIA DIRECT SERVICES	329,186	355,121	25,935	92.7%	100.0%	7.3%

*FINAL ALLOCATIONS (ADJUSTED FOR TRANSFERS, ADDITIONAL FUNDS RECEIVED, AND DEOBLIGATIONS)

WORKFORCE ESCAROSA, INC.
June 30, 2013

ADMINISTRATIVE RATES:	ACTUAL	ALLOWED
WIA ADULT	6.46%	10.00%
WIA DISLOCATED WORKER	8.31%	10.00%
WIA YOUTH	5.95%	10.00%
WIA PERFORMANCE INCENTIVES	6.51%	10.00%
FSET	6.46%	10.00%
WAGNER PEYSER	6.35%	10.00%
UNEMPLOYMENT COMPENSATION	6.58%	10.00%
WP PERFORMANCE INCENTIVES	6.39%	10.00%
EXTENDED UNEMPLOYMENT COMPENSATION	6.35%	10.00%
VETERANS - DVOP	6.35%	10.00%
VETERANS - LVER	6.37%	10.00%
WELFARE TRANSITION PROGRAM - 1112	10.18%	10.00%
WELFARE TRANSITION PROGRAM - 1213	9.20%	10.00%
MILITARY FAMILY ADVOCACY	6.59%	10.00%

OTHER REQUIRED RATES:	ACTUAL	REQUIRED
WIA STATE ITA (ADULT & DISLOCATED WORKER)	58.04%	40.00%
WIA YOUTH OUT-OF-SCHOOL	34.20%	30.00%

WORKFORCE ESCAROSA, INC.
YEAR ENDED JUNE 30, 2013

SERVICE PROVIDER CONTRACTS REPORT

Service Provider	Service	Original Contract Amount	Expended	Unexpended Balance	Month Invoiced Through	Prorated Budget	(Over)/Under Expended
WIA Contracts:							
Santa Rosa School Board	Youth Services	395,408	382,463	12,945	30-Jun-13	395,408	12,945
Escambia Co. School Board	Youth Services	389,250	363,810	25,440	30-Jun-13	389,250	25,440
Children's Home Society	Youth Services	583,328	583,328	0	30-Jun-13	583,328	0
Santa Rosa School Board	Summer Youth Services	105,000	103,331	1,669	30-Nov-12	105,000	1,669
Escambia Co. School Board	Summer Youth Services	115,000	114,287	713	30-Sep-12	115,000	713
Greater Pensacola Chamber	Business Services	37,500	13,279	24,221	30-Jun-13	12,500	(779)
FSET							
Escambia Co. Commissioners	SNAP Program - 2013	60,734	43,877	16,857	30-Jun-13	48,587	4,710
Total		<u>1,686,220</u>	<u>1,604,375</u>	<u>81,845</u>		<u>1,649,073</u>	<u>44,698</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
91 - COMPUTER NETWORK COST POOL
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	92,162	94,454	97.57%	2,293
EMPLOYEE COSTS	28,935	29,481	98.14%	546
RETIREMENT	5,853	4,815	121.56%	(1,038)
COMMUNICATIONS - CELL PHONES	1,272	0	0.00%	(1,272)
COMMUNICATIONS - DATA LINES	30,339	33,855	89.61%	3,516
EQUIPMENT	25,964	18,000	144.24%	(7,964)
INSURANCE	256	260	98.46%	4
PUBLICATIONS, SUBSCRIPTIONS, ETC.	0	500	0.00%	500
RENT	22,551	23,638	95.40%	1,087
MAINTENANCE CONTRACTS	9,049	12,000	75.40%	2,951
SUPPLIES - GENERAL OFFICE	43	750	5.78%	707
STAFF TRAINING	0	3,000	0.00%	3,000
TRAVEL	2,432	3,500	69.48%	1,068
TRAVEL - OUT OF REGION	2,639	3,000	87.96%	361
MAINTENANCE & REPAIRS	693	750	92.46%	57
MAINTENANCE - FLOOD	817	2,000	40.85%	1,183
COMPUTER NETWORK ALLOCATION	(223,005)	(230,003)	96.95%	(6,998)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
92 - ONE STOP COST POOL
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	0	20,007	0.00%	20,007
SALARIES - PEO	306,131	311,776	98.18%	5,645
EMPLOYEE COSTS	0	7,093	0.00%	7,093
EMPLOYEE COSTS - PEO	103,874	103,300	100.55%	(574)
RETIREMENT	0	1,020	0.00%	1,020
RETIREMENT - PEO	15,117	15,894	95.10%	777
ADVERTISING	0	1,500	0.00%	1,500
COMMUNICATIONS - TELEPHONES	16,540	18,000	91.88%	1,460
COMMUNICATIONS - CABLE	785	0	0.00%	(785)
TEMPORARY SERVICES	129,479	165,867	78.06%	36,388
SECURITY GUARDS	52,350	55,250	94.75%	2,900
COPIER EXPENSES	14,379	28,000	51.35%	13,621
EQUIPMENT	56,822	49,000	115.96%	(7,822)
INSURANCE	7,735	7,200	107.43%	(535)
MEMBERSHIPS	2,650	5,000	53.00%	2,350
POSTAGE	11,192	7,000	159.88%	(4,192)
PUBLICATIONS, SUBSCRIPTIONS, ETC.	0	1,000	0.00%	1,000
RENT	434,702	434,011	100.15%	(691)
MAINTENANCE CONTRACTS	13,941	13,250	105.21%	(691)
SUPPLIES - GENERAL OFFICE	21,978	25,057	87.71%	3,079
SUPPLIES - CLIENT	3,053	6,000	50.88%	2,947
STAFF TRAINING	180	500	36.00%	320
TRAVEL	1,467	3,247	45.16%	1,780
TRAVEL - OUT OF REGION	3,930	4,000	98.24%	70
UTILITIES	11,007	16,000	68.79%	4,993
CLEANING SERVICES	10,764	11,000	97.85%	236
MAINTENANCE & REPAIRS	2,963	6,000	49.38%	3,037
MAINTENANCE - FLOOD	12,686	30,000	42.28%	17,314
OUTREACH	(4,098)	3,000	(136.60)%	7,098
JOB FAIRS	372	0	0.00%	(372)
SPONSORSHIPS	0	2,000	0.00%	2,000
COMPUTER NETWORK ALLOCATION	181,610	187,427	96.89%	5,817
OSCP ALLOCATION	(1,411,608)	(1,538,399)	91.75%	(126,791)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
93 - SUPPORT SERVICE SPECIALIST
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	30,509	31,952	95.48%	1,443
EMPLOYEE COSTS	12,089	12,276	98.47%	187
RETIREMENT	1,947	1,629	119.51%	(318)
EQUIPMENT	0	200	0.00%	200
SUPPLIES - GENERAL OFFICE	106	150	70.64%	44
TRAVEL	334	400	83.43%	66
SS SPECIALIST ALLOCATION	(44,984)	(46,607)	96.51%	(1,623)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
94 - ESCAROSA COST POOL
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	390,306	394,379	98.96%	4,073
EMPLOYEE COSTS	110,218	113,613	97.01%	3,395
RETIREMENT	23,226	20,106	115.51%	(3,120)
ADVERTISING	717	2,500	28.68%	1,783
AUDIT/TAX PREPARATION SERVICES	22,000	27,000	81.48%	5,000
BANK SERVICE CHARGES	2,622	3,000	87.39%	378
COMMUNICATIONS - TELEPHONES	3,623	3,947	91.78%	324
COMMUNICATIONS - CELL PHONES	1,084	1,800	60.21%	716
CONSULTING SERVICES	2,980	4,080	73.03%	1,100
COPIER EXPENSES	2,087	4,342	48.06%	2,255
EQUIPMENT	1,481	1,750	84.65%	269
INSURANCE	6,675	6,499	102.70%	(176)
LEGAL	223	2,000	11.16%	1,777
MEMBERSHIPS	3,022	5,000	60.43%	1,978
POSTAGE	2,511	2,499	100.49%	(12)
PUBLICATIONS, SUBSCRIPTIONS, ETC.	353	750	47.08%	397
RENT	48,722	46,880	103.92%	(1,842)
MAINTENANCE CONTRACTS	3,233	3,500	92.37%	267
SUPPLIES - GENERAL OFFICE	4,065	7,500	54.19%	3,435
STAFF TRAINING	715	2,750	25.99%	2,035
TRAVEL	4,018	9,750	41.21%	5,732
TRAVEL - OUT OF REGION	17,134	18,000	95.18%	866
UTILITIES	9,871	11,842	83.35%	1,971
CLEANING SERVICES	3,212	3,553	90.40%	341
MAINTENANCE & REPAIRS	1,779	1,973	90.14%	194
MISC ACCOUNTS RECEIVABLES WRITE OFF	(13)	0	0.00%	13
COMPUTER NETWORK ALLOCATION	6,410	6,584	97.36%	174
OSCP ALLOCATION	7,258	7,219	100.53%	(39)
ECP ALLOCATION	(682,255)	(715,418)	95.36%	(33,163)
PROGRAM MANAGEMENT	2,724	2,602	104.67%	(122)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
95 - PROGRAM MANAGEMENT
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
SALARIES - ESCAROSA	53,722	96,660	55.57%	42,938
SALARIES - PEO	100,416	73,726	136.20%	(26,690)
EMPLOYEE COSTS	8,748	22,976	38.07%	14,228
EMPLOYEE COSTS - PEO	35,032	25,777	135.90%	(9,255)
RETIREMENT	3,376	4,928	68.51%	1,552
RETIREMENT - PEO	4,923	3,758	131.00%	(1,165)
EQUIPMENT	1,662	800	207.74%	(862)
SUPPLIES - GENERAL OFFICE	940	1,600	58.75%	660
STAFF TRAINING	45	0	0.00%	(45)
TRAVEL	1,260	2,000	62.97%	740
TRAVEL - OUT OF REGION	533	3,000	17.76%	2,467
MAINTENANCE & REPAIRS	16	0	0.00%	(16)
PROGRAM MANAGEMENT	<u>(210,673)</u>	<u>(235,225)</u>	<u>89.56%</u>	<u>(24,552)</u>
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
97 - WIA DIRECT SERVICES
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
SALARIES - PEO	223,780	235,285	95.11%	11,505
EMPLOYEE COSTS - PEO	70,930	86,620	81.88%	15,690
RETIREMENT - PEO	8,317	11,995	69.33%	3,678
EQUIPMENT	11,704	600	1,950.72%	(11,104)
MAINTENANCE CONTRACTS	960	1,000	96.00%	40
SUPPLIES - GENERAL OFFICE	1,334	2,000	66.68%	666
SUPPLIES - CLIENT	411	2,000	20.57%	1,589
STAFF TRAINING	135	300	45.00%	165
TRAVEL	50	1,350	3.69%	1,300
TRAVEL - OUT OF REGION	3,561	0	0.00%	(3,561)
MAINTENANCE & REPAIRS	162	0	0.00%	(162)
PROGRAM MANAGEMENT	7,842	11,471	68.35%	3,629
WIA DIRECT SERVICES ALLOCATION	(329,186)	(352,621)	93.35%	(23,435)
Total EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>0</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
110 - WIA ADULT
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	115,020	128,472	89.52%	13,452
ECP ALLOCATION - ACCOUNTING	<u>65,517</u>	<u>74,639</u>	<u>87.77%</u>	<u>9,122</u>
Total ADMINISTRATIVE	180,537	203,111	88.89%	22,574
ESCAROSA'S COSTS				
-				
TEMPORARY SERVICES	18,286	16,450	111.16%	(1,836)
SS SPECIALIST ALLOCATION	34,099	22,697	150.23%	(11,402)
ECP ALLOCATION - MONITORING	31,701	27,009	117.37%	(4,692)
ECP ALLOCATION - PROGRAM	21,716	17,232	126.01%	(4,484)
PROGRAM MANAGEMENT	93,707	87,693	106.85%	(6,014)
WIA DIRECT SERVICES ALLOCATION	<u>244,529</u>	<u>233,535</u>	<u>104.70%</u>	<u>(10,994)</u>
Total ESCAROSA'S COSTS	444,038	404,616	109.74%	(39,422)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>605,381</u>	<u>690,164</u>	<u>87.71%</u>	<u>84,783</u>
Total ONE-STOP COSTS	605,381	690,164	87.72%	84,783
CLIENT SUPPORT				
-				
CLASSROOM SUPPLIES	46,871	57,000	82.22%	10,129
OTHER SUPPORT SERVICES	28,247	20,000	141.23%	(8,247)
TUITION	1,270,796	860,250	147.72%	(410,546)
BOOKS	181,766	286,749	63.38%	104,983
ON THE JOB TRAINING	25,238	15,000	168.25%	(10,238)
ITA INCENTIVES	<u>50</u>	<u>2,000</u>	<u>2.50%</u>	<u>1,950</u>
Total CLIENT SUPPORT	1,552,967	1,240,999	125.14%	(311,968)
CONTRACTS				
GPCC WIA 2013-2014-01	13,279	0	0.00%	(13,279)
ECC NCPPP WIA 2011-2012-04	<u>(1,900)</u>	<u>0</u>	<u>0.00%</u>	<u>1,900</u>
Total CONTRACTS	11,378	0	0.00%	(11,378)
Total EXPENDITURES	<u><u>2,794,301</u></u>	<u><u>2,538,890</u></u>	<u><u>110.06%</u></u>	<u><u>(255,411)</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
120 - WIA DISLOCATED WORKERS
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	27,225	90,396	30.11%	63,171
ECP ALLOCATION - ACCOUNTING	<u>14,868</u>	<u>52,850</u>	<u>28.13%</u>	<u>37,982</u>
Total ADMINISTRATIVE	42,093	143,246	29.39%	101,153
ESCAROSA'S COSTS				
-				
OUTREACH	4,993	0	0.00%	(4,993)
SS SPECIALIST ALLOCATION	7,621	18,969	40.17%	11,348
ECP ALLOCATION - MONITORING	5,634	10,586	53.22%	4,952
ECP ALLOCATION - PROGRAM	3,859	6,754	57.14%	2,895
PROGRAM MANAGEMENT	14,287	22,682	62.98%	8,395
WIA DIRECT SERVICES ALLOCATION	<u>69,155</u>	<u>112,443</u>	<u>61.50%</u>	<u>43,288</u>
Total ESCAROSA'S COSTS	105,549	171,434	61.57%	65,885
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>48,251</u>	<u>97,061</u>	<u>49.71%</u>	<u>48,810</u>
Total ONE-STOP COSTS	48,251	97,061	49.71%	48,810
CLIENT SUPPORT				
-				
CLASSROOM SUPPLIES	2,522	20,000	12.60%	17,478
OTHER SUPPORT SERVICES	4,664	15,000	31.09%	10,337
TUITION	247,695	998,872	24.79%	751,177
BOOKS	51,270	332,957	15.39%	281,687
ON THE JOB TRAINING	4,577	10,000	45.77%	5,423
ITA INCENTIVES	<u>0</u>	<u>2,000</u>	<u>0.00%</u>	<u>2,000</u>
Total CLIENT SUPPORT	<u>310,728</u>	<u>1,378,829</u>	<u>22.54%</u>	<u>1,068,101</u>
Total EXPENDITURES	<u><u>506,620</u></u>	<u><u>1,790,570</u></u>	<u><u>28.29%</u></u>	<u><u>1,283,950</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
130 - WIA YOUTH
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
ECP ALLOCATION - ADMINISTRATIVE	68,975	84,634	81.49%	15,659
ECP ALLOCATION - ACCOUNTING	<u>39,928</u>	<u>49,060</u>	<u>81.38%</u>	<u>9,132</u>
Total ADMINISTRATIVE	108,903	133,694	81.46%	24,791
ESCAROSA'S COSTS				
SALARIES - PEO	32,508	32,651	99.56%	143
EMPLOYEE COSTS - PEO	12,281	12,386	99.15%	105
RETIREMENT - PEO	1,555	1,665	93.40%	110
COMMUNICATIONS - TELEPHONES	404	526	76.84%	122
COPIER EXPENSES	0	579	0.00%	579
EQUIPMENT	6,143	200	3,071.57%	(5,943)
INSURANCE	(0)	0	0.00%	0
RENT	6,491	6,105	106.32%	(386)
MAINTENANCE CONTRACTS	507	0	0.00%	(507)
SUPPLIES - GENERAL OFFICE	0	200	0.00%	200
TRAVEL	1,931	1,800	107.27%	(131)
TRAVEL - OUT OF REGION	0	1,000	0.00%	1,000
UTILITIES	1,179	1,579	74.69%	400
CLEANING SERVICES	428	474	90.27%	46
MAINTENANCE & REPAIRS	236	263	89.84%	27
SPONSORSHIPS	0	7,000	0.00%	7,000
ECP ALLOCATION - MONITORING	20,880	24,828	84.09%	3,948
ECP ALLOCATION - PROGRAM	14,303	15,841	90.29%	1,538
PROGRAM MANAGEMENT	43,537	48,503	89.76%	4,966
WIA DIRECT SERVICES ALLOCATION	<u>15,501</u>	<u>9,143</u>	<u>169.54%</u>	<u>(6,358)</u>
Total ESCAROSA'S COSTS	157,886	164,743	95.84%	6,857
ONE-STOP COSTS				
OSCP ALLOCATION	<u>56,536</u>	<u>60,763</u>	<u>93.04%</u>	<u>4,227</u>
Total ONE-STOP COSTS	56,536	60,763	93.04%	4,227
SERVICE PROVIDER CONTRACTS				
CHS WIA 2012-2013-01	573,233	583,328	98.26%	10,095
SRCSD WIA 2012-2013-02	361,957	395,408	91.54%	33,451
ECSD - 2012-2013-03	363,810	389,520	93.39%	25,710
CHS - WIA 2011-2012-01	(126)	0	0.00%	126
SRCSD - WIA 2011-2012-02	5,512	0	0.00%	(5,512)
ECSD - WIA 111203	957	0	0.00%	(957)
SRCSD SYEP WIA 111205	98,170	99,839	98.32%	1,669
ECSD WIA 111206	<u>103,615</u>	<u>104,129</u>	<u>99.50%</u>	<u>514</u>
Total SERVICE PROVIDER CONTRACTS	<u>1,507,128</u>	<u>1,572,224</u>	<u>95.86%</u>	<u>65,096</u>
Total EXPENDITURES	<u><u>1,830,453</u></u>	<u><u>1,931,424</u></u>	<u><u>94.77%</u></u>	<u><u>100,971</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 140 - WIA PERFORMANCE INCENTIVES
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	1,627	0	0.00%	(1,627)
ECP ALLOCATION - ACCOUNTING	927	0	0.00%	(927)
Total ADMINISTRATIVE	2,553	0	0.00%	(2,553)
ESCAROSA'S COSTS				
-				
EQUIPMENT	332	0	0.00%	(332)
SPONSORSHIPS	8,000	0	0.00%	(8,000)
ECP ALLOCATION - MONITORING	450	0	0.00%	(450)
ECP ALLOCATION - PROGRAM	307	0	0.00%	(307)
PROGRAM MANAGEMENT	1,850	0	0.00%	(1,850)
Total ESCAROSA'S COSTS	10,938	0	0.00%	(10,938)
SERVICE PROVIDER CONTRACTS				
CHS WIA 2012-2013-01	5,244	0	0.00%	(5,244)
SRCSD WIA 2012-2013-02	20,505	0	0.00%	(20,505)
Total SERVICE PROVIDER CONTRACTS	25,749	0	0.00%	(25,749)
Total EXPENDITURES	39,241	0	0.00%	(39,241)

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 180 - NAVIGATOR GRANT
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ESCAROSA'S COSTS				
SALARIES - ESCAROSA	19,458	15,209	127.93%	(4,249)
EMPLOYEE COSTS	7,040	5,392	130.56%	(1,648)
RETIREMENT	2,147	0	0.00%	(2,147)
OUTREACH	<u>0</u>	<u>775</u>	<u>0.00%</u>	<u>775</u>
Total ESCAROSA'S COSTS	<u>28,646</u>	<u>21,376</u>	<u>134.01%</u>	<u>(7,270)</u>
Total EXPENDITURES	<u><u>28,646</u></u>	<u><u>21,376</u></u>	<u><u>134.01%</u></u>	<u><u>(7,270)</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
213 - FSET - PY 2012-2013
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	3,495	4,345	80.43%	850
ECP ALLOCATION - ACCOUNTING	<u>1,991</u>	<u>2,540</u>	<u>78.38%</u>	<u>549</u>
Total ADMINISTRATIVE	5,486	6,885	79.68%	1,399
ESCAROSA'S COSTS				
-				
EQUIPMENT	1,304	0	0.00%	(1,304)
SUPPLIES - GENERAL OFFICE	53	0	0.00%	(53)
SUPPLIES - CLIENT	284	0	0.00%	(284)
SS SPECIALIST ALLOCATION	71	0	0.00%	(71)
ECP ALLOCATION - MONITORING	963	1,285	74.96%	322
ECP ALLOCATION - PROGRAM	660	820	80.47%	160
PROGRAM MANAGEMENT	<u>3,937</u>	<u>6,968</u>	<u>56.50%</u>	<u>3,031</u>
Total ESCAROSA'S COSTS	7,272	9,073	80.15%	1,801
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>26,743</u>	<u>30,255</u>	<u>88.39%</u>	<u>3,512</u>
Total ONE-STOP COSTS	26,743	30,255	88.39%	3,512
CLIENT SUPPORT				
-				
OTHER SUPPORT SERVICES	<u>650</u>	<u>5,472</u>	<u>11.87%</u>	<u>4,822</u>
Total CLIENT SUPPORT	650	5,472	11.88%	4,822
SERVICE PROVIDER CONTRACTS				
-				
ECC SNAP I21301	<u>44,759</u>	<u>48,315</u>	<u>92.64%</u>	<u>3,556</u>
Total SERVICE PROVIDER CONTRACTS	<u>44,759</u>	<u>48,315</u>	<u>92.64%</u>	<u>3,556</u>
Total EXPENDITURES	<u><u>84,910</u></u>	<u><u>100,000</u></u>	<u><u>84.91%</u></u>	<u><u>15,090</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 320 - WAGNER PEYSER
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	8,441	13,915	60.66%	5,474
ECP ALLOCATION - ACCOUNTING	<u>4,808</u>	<u>8,135</u>	<u>59.10%</u>	<u>3,327</u>
Total ADMINISTRATIVE	13,249	22,050	60.09%	8,801
ESCAROSA'S COSTS				
-				
EMPLOYEE COSTS - PEO	166	0	0.00%	(166)
EQUIPMENT	16,328	13,000	125.59%	(3,328)
SUPPLIES - GENERAL OFFICE	6,207	8,300	74.78%	2,093
TRAVEL	134	1,700	7.87%	1,566
TRAVEL - OUT OF REGION	5,286	2,000	264.30%	(3,286)
ECP ALLOCATION - PROGRAM	1,594	2,627	60.66%	1,033
ECP - MONITORING	5,941	8,553	69.45%	2,612
PROGRAM MANAGEMENT	<u>9,002</u>	<u>22,320</u>	<u>40.33%</u>	<u>13,318</u>
Total ESCAROSA'S COSTS	44,658	58,500	76.34%	13,842
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>150,274</u>	<u>239,728</u>	<u>62.68%</u>	<u>89,454</u>
Total ONE-STOP COSTS	150,274	239,728	62.69%	89,454
CLIENT SUPPORT				
-				
TRANSPORTATION	<u>502</u>	<u>0</u>	<u>0.00%</u>	<u>(502)</u>
Total CLIENT SUPPORT	<u>502</u>	<u>0</u>	<u>0.00%</u>	<u>(502)</u>
Total EXPENDITURES	<u><u>208,683</u></u>	<u><u>320,278</u></u>	<u><u>65.16%</u></u>	<u><u>111,595</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
340 - UC SERVICES
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	3,022	3,128	96.61%	106
ECP ALLOCATION - ACCOUNTING	<u>1,718</u>	<u>1,829</u>	<u>93.95%</u>	<u>111</u>
Total ADMINISTRATIVE	4,741	4,957	95.63%	216
ESCAROSA'S COSTS				
-				
TEMPORARY SERVICES	31,274	38,189	81.89%	6,915
ECP ALLOCATION - MONITORING	831	1,922	43.23%	1,091
ECP ALLOCATION - PROGRAM	<u>565</u>	<u>590</u>	<u>95.78%</u>	<u>25</u>
Total ESCAROSA'S COSTS	32,670	40,701	80.27%	8,031
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>34,580</u>	<u>26,333</u>	<u>131.31%</u>	<u>(8,247)</u>
Total ONE-STOP COSTS	<u>34,580</u>	<u>26,333</u>	<u>131.32%</u>	<u>(8,247)</u>
Total EXPENDITURES	<u><u>71,991</u></u>	<u><u>71,991</u></u>	<u><u>100.00%</u></u>	<u><u>0</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 352 - TRADE ADJUSTMENT ASSISTANCE
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	0	1,274	0.00%	1,274
ECP ALLOCATION - ACCOUNTING	<u>0</u>	<u>745</u>	<u>0.00%</u>	<u>745</u>
Total ADMINISTRATIVE	0	2,019	0.00%	2,019
CLIENT SUPPORT				
-				
CLASSROOM SUPPLIES	404	0	0.00%	(404)
TUITION	9,216	40,000	23.04%	30,784
BOOKS	<u>1,379</u>	<u>0</u>	<u>0.00%</u>	<u>(1,379)</u>
Total CLIENT SUPPORT	<u>11,000</u>	<u>40,000</u>	<u>27.50%</u>	<u>29,000</u>
Total EXPENDITURES	<u><u>11,000</u></u>	<u><u>42,019</u></u>	<u><u>26.18%</u></u>	<u><u>31,019</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 360 - WP PERFORMANCE INCENTIVES
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	4,796	0	0.00%	(4,796)
ECP ALLOCATION - ACCOUNTING	2,732	0	0.00%	(2,732)
Total ADMINISTRATIVE	7,528	0	0.00%	(7,528)
ESCAROSA'S COSTS				
-				
ADVERTISING	1,725	0	0.00%	(1,725)
EQUIPMENT	1,433	0	0.00%	(1,433)
ECP ALLOCATION - PROGRAM	906	0	0.00%	(906)
ECP - MONITORING	3,350	0	0.00%	(3,350)
PROGRAM MANAGEMENT	8,239	0	0.00%	(8,239)
Total ESCAROSA'S COSTS	15,652	0	0.00%	(15,652)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	94,543	0	0.00%	(94,543)
Total ONE-STOP COSTS	94,543	0	0.00%	(94,543)
Total EXPENDITURES	117,723	0	0.00%	(117,723)

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 370 - EUC REEMPLOYMENT SERVICES
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	2,581	2,272	113.62%	(309)
ECP ALLOCATION - ACCOUNTING	<u>1,470</u>	<u>1,328</u>	<u>110.72%</u>	<u>(142)</u>
Total ADMINISTRATIVE	4,052	3,600	112.55%	(452)
ESCAROSA'S COSTS				
-				
EMPLOYEE COSTS - PEO	55	0	0.00%	(55)
SUPPLIES - GENERAL OFFICE	1,102	1,309	84.20%	207
TRAVEL	119	500	23.85%	381
ECP ALLOCATION - PROGRAM	487	429	113.60%	(58)
ECP - MONITORING	1,817	1,397	130.05%	(420)
PROGRAM MANAGEMENT	<u>3,760</u>	<u>3,044</u>	<u>123.50%</u>	<u>(716)</u>
Total ESCAROSA'S COSTS	7,341	6,679	109.91%	(662)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>52,427</u>	<u>42,021</u>	<u>124.76%</u>	<u>(10,406)</u>
Total ONE-STOP COSTS	<u>52,427</u>	<u>42,021</u>	<u>124.76%</u>	<u>(10,406)</u>
Total EXPENDITURES	<u><u>63,819</u></u>	<u><u>52,300</u></u>	<u><u>122.03%</u></u>	<u><u>(11,519)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 412 - DVOP 2011-2012
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ESCAROSA'S COSTS				
EMPLOYEE COSTS - PEO	<u>55</u>	<u>0</u>	<u>0.00%</u>	<u>(55)</u>
Total ESCAROSA'S COSTS	<u>55</u>	<u>0</u>	<u>0.00%</u>	<u>(55)</u>
Total EXPENDITURES	<u>55</u>	<u>0</u>	<u>0.00%</u>	<u>(55)</u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
413 - DVOP
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	5,155	5,903	87.33%	748
ECP ALLOCATION - ACCOUNTING	<u>2,937</u>	<u>3,451</u>	<u>85.09%</u>	<u>514</u>
Total ADMINISTRATIVE	8,092	9,354	86.51%	1,262
ESCAROSA'S COSTS				
-				
EMPLOYEE COSTS - PEO	55	0	0.00%	(55)
COMMUNICATIONS - CELL PHONES	255	0	0.00%	(255)
EQUIPMENT	661	500	132.25%	(161)
SUPPLIES - GENERAL OFFICE	612	3,700	16.53%	3,088
STAFF TRAINING	45	0	0.00%	(45)
TRAVEL	1,414	2,300	61.48%	886
TRAVEL - OUT OF REGION	3,163	1,000	316.28%	(2,163)
OUTREACH	0	1,500	0.00%	1,500
JOB FAIRS	552	0	0.00%	(552)
COMPUTER NETWORK ALLOCATION	795	878	90.55%	83
ECP ALLOCATION - PROGRAM	973	1,114	87.37%	141
ECP - MONITORING	3,628	3,628	100.00%	(0)
PROGRAM MANAGEMENT	<u>7,228</u>	<u>8,116</u>	<u>89.05%</u>	<u>888</u>
Total ESCAROSA'S COSTS	19,383	22,736	85.25%	3,353
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>99,977</u>	<u>103,771</u>	<u>96.34%</u>	<u>3,794</u>
Total ONE-STOP COSTS	<u>99,977</u>	<u>103,771</u>	<u>96.34%</u>	<u>3,794</u>
Total EXPENDITURES	<u><u>127,452</u></u>	<u><u>135,861</u></u>	<u><u>93.81%</u></u>	<u><u>8,409</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
423 - LVER
From 6/1/2013 Through 6/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
ECP ALLOCATION - ADMINISTRATIVE	3,645	4,372	83.37%	727
ECP ALLOCATION - ACCOUNTING	<u>2,076</u>	<u>2,556</u>	<u>81.23%</u>	<u>480</u>
Total ADMINISTRATIVE	5,722	6,928	82.59%	1,206
ESCAROSA'S COSTS				
EMPLOYEE COSTS - PEO	55	0	0.00%	(55)
COMMUNICATIONS - CELL PHONES	255	0	0.00%	(255)
EQUIPMENT	206	500	41.13%	294
SUPPLIES - GENERAL OFFICE	425	2,400	17.71%	1,975
TRAVEL	855	1,100	77.72%	245
TRAVEL - OUT OF REGION	1,179	1,000	117.90%	(179)
OUTREACH	0	1,000	0.00%	1,000
JOB FAIRS	328	0	0.00%	(328)
ECP ALLOCATION - PROGRAM	688	825	83.42%	137
ECP - MONITORING	2,566	2,687	95.48%	121
PROGRAM MANAGEMENT	<u>5,244</u>	<u>6,087</u>	<u>86.14%</u>	<u>843</u>
Total ESCAROSA'S COSTS	11,801	15,599	75.65%	3,798
ONE-STOP COSTS				
OSCP ALLOCATION	<u>72,200</u>	<u>78,098</u>	<u>92.44%</u>	<u>5,898</u>
Total ONE-STOP COSTS	<u>72,200</u>	<u>78,098</u>	<u>92.45%</u>	<u>5,898</u>
Total EXPENDITURES	<u><u>89,723</u></u>	<u><u>100,625</u></u>	<u><u>89.17%</u></u>	<u><u>10,902</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 433 - TAP
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ESCAROSA'S COSTS				
TRAVEL	399	1,000	39.85%	601
Total ESCAROSA'S COSTS	<u>399</u>	<u>1,000</u>	<u>39.85%</u>	<u>601</u>
Total EXPENDITURES	<u>399</u>	<u>1,000</u>	<u>39.85%</u>	<u>601</u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 512 - WTP 2011-2012
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
ECP ALLOCATION - ADMINISTRATIVE	7,927	7,985	99.26%	58
ECP ALLOCATION - ACCOUNTING	4,456	4,473	99.61%	17
ECP - MONITORING	3,937	3,576	110.09%	(361)
Total ADMINISTRATIVE	16,320	16,034	101.78%	(286)
ESCAROSA'S PROGRAM COSTS				
SALARIES - ESCAROSA	11,534	11,534	99.99%	0
SALARIES - PEO	68,074	68,074	100.00%	(0)
EMPLOYEE COSTS	3,943	3,943	99.98%	0
EMPLOYEE COSTS - PEO	22,946	22,946	100.00%	(0)
EQUIPMENT	958	958	100.00%	0
RENT	2,753	6,359	43.28%	3,606
SUPPLIES - GENERAL OFFICE	56	56	99.39%	0
ECP ALLOCATION - PROGRAM	1,521	2,600	58.49%	1,079
Total ESCAROSA'S PROGRAM COSTS	111,784	116,470	95.98%	4,686
DIRECT CLIENT SUPPORT				
SUPPORT SERVICES				
CLASSROOM SUPPLIES	1,268	1,268	100.00%	(0)
OTHER SUPPORT SERVICES	190	190	99.86%	0
Total SUPPORT SERVICES	1,458	1,458	99.98%	0
TRANSPORTATION				
TRANSPORTATION	29,163	24,731	117.92%	(4,432)
OTHER TRANSPORTATION SERVICES	1,622	1,653	98.10%	31
Total TRANSPORTATION	30,785	26,384	116.68%	(4,401)
Total DIRECT CLIENT SUPPORT	32,242	27,842	115.81%	(4,400)
Total EXPENDITURES	160,346	160,346	100.00%	0

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 513 - WELFARE TRANSITION PROGRAM
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
ECP ALLOCATION - ADMINISTRATIVE	62,071	74,718	83.07%	12,647
ECP ALLOCATION - ACCOUNTING	35,357	43,877	80.58%	8,520
ECP - MONITORING	43,685	47,136	92.67%	3,451
Total ADMINISTRATIVE	141,113	165,731	85.15%	24,618
ESCAROSA'S PROGRAM COSTS				
SALARIES - ESCAROSA	118,582	152,051	77.98%	33,469
SALARIES - PEO	502,794	495,878	101.39%	(6,916)
EMPLOYEE COSTS	31,303	31,993	97.84%	690
EMPLOYEE COSTS - PEO	165,215	181,485	91.03%	16,270
RETIREMENT	8,257	8,340	99.00%	83
RETIREMENT - PEO	26,281	28,751	91.40%	2,470
ADVERTISING	448	1,000	44.82%	552
COMMUNICATIONS - TELEPHONES	404	526	76.86%	122
COMMUNICATIONS - CELL PHONES	2,436	2,510	97.05%	74
TEMPORARY SERVICES	39,850	38,189	104.34%	(1,661)
COPIER EXPENSES	558	2,979	18.73%	2,421
EQUIPMENT	2,374	9,042	26.25%	6,668
INSURANCE	945	1,200	78.74%	255
POSTAGE	1,000	500	200.00%	(500)
RENT	81,178	79,272	102.40%	(1,906)
MAINTENANCE CONTRACTS	5,184	5,400	96.00%	216
SUPPLIES - GENERAL OFFICE	13,536	15,944	84.89%	2,408
SUPPLIES - CLIENT	9,961	10,000	99.60%	39
STAFF TRAINING	135	1,800	7.50%	1,665
TRAVEL	5,536	6,500	85.16%	964
TRAVEL - OUT OF REGION	3,609	10,000	36.08%	6,391
UTILITIES	1,180	1,579	74.70%	399
CLEANING SERVICES	428	474	90.27%	46
MAINTENANCE & REPAIRS	992	4,263	23.25%	3,271
COMPUTER NETWORK ALLOCATION	34,189	35,115	97.36%	926
SS SPECIALIST ALLOCATION	3,193	4,940	64.64%	1,747
ECP ALLOCATION - PROGRAM	11,719	12,308	95.21%	589
Total ESCAROSA'S PROGRAM COSTS	1,071,286	1,142,039	93.80%	70,753
ONE-STOP COSTS				
OSCP ALLOCATION	155,224	154,382	100.54%	(842)
Total ONE-STOP COSTS	155,224	154,382	100.55%	(842)
DIRECT CLIENT SUPPORT SUPPORT SERVICES				
CLIENT INCENTIVES	1,000	3,000	33.33%	2,000
CLASSROOM SUPPLIES	10,867	13,732	79.13%	2,865
OTHER SUPPORT SERVICES	10,242	14,810	69.15%	4,568
TUITION	0	6,000	0.00%	6,000
Total SUPPORT SERVICES	22,109	37,542	58.89%	15,433

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 513 - WELFARE TRANSITION PROGRAM
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
TRANSPORTATION				
TRANSPORTATION	139,929	144,269	96.99%	4,340
OTHER TRANSPORTATION SERVICES	<u>4,873</u>	<u>13,347</u>	<u>36.51%</u>	<u>8,474</u>
Total TRANSPORTATION	<u>144,802</u>	<u>157,616</u>	<u>91.87%</u>	<u>12,814</u>
Total DIRECT CLIENT SUPPORT	<u>166,911</u>	<u>195,158</u>	<u>85.53%</u>	<u>28,247</u>
Total EXPENDITURES	<u><u>1,534,534</u></u>	<u><u>1,657,310</u></u>	<u><u>92.59%</u></u>	<u><u>122,777</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 540 - PSC BSR CONSULTING CONTRACT
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ESCAROSA'S COSTS				
-				
SALARIES - PEO	28,305	0	0.00%	(28,305)
EMPLOYEE COSTS - PEO	<u>11,278</u>	<u>0</u>	<u>0.00%</u>	<u>(11,278)</u>
Total ESCAROSA'S COSTS	<u>39,583</u>	<u>0</u>	<u>0.00%</u>	<u>(39,583)</u>
Total EXPENDITURES	<u><u>39,583</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(39,583)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 837 - MILITARY ADVOCACY POSITION
 From 6/1/2013 Through 6/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	3,063	3,550	86.29%	487
ECP ALLOCATION - ACCOUNTING	<u>1,745</u>	<u>2,075</u>	<u>84.09%</u>	<u>330</u>
Total ADMINISTRATIVE	4,808	5,625	85.48%	817
ESCAROSA'S COSTS				
-				
SALARIES - ESCAROSA	34,678	34,646	100.09%	(32)
EMPLOYEE COSTS	12,429	12,363	100.53%	(66)
RETIREMENT	2,119	1,766	119.98%	(353)
COMMUNICATIONS - CELL PHONES	483	600	80.47%	117
SUPPLIES - GENERAL OFFICE	235	500	47.00%	265
STAFF TRAINING	0	50	0.00%	50
TRAVEL	55	1,811	3.03%	1,756
TRAVEL - OUT OF REGION	657	0	0.00%	(657)
MAINTENANCE & REPAIRS	4	0	0.00%	(4)
PROGRAM MANAGEMENT	<u>9,318</u>	<u>15,738</u>	<u>59.20%</u>	<u>6,420</u>
Total ESCAROSA'S COSTS	59,978	67,474	88.89%	7,496
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>8,215</u>	<u>8,610</u>	<u>95.40%</u>	<u>395</u>
Total ONE-STOP COSTS	<u>8,215</u>	<u>8,610</u>	<u>95.41%</u>	<u>395</u>
Total EXPENDITURES	<u><u>73,001</u></u>	<u><u>81,709</u></u>	<u><u>89.34%</u></u>	<u><u>8,708</u></u>

**WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
BUDGET FOR FY 2013-2014**

ACTION ITEM

DATE: September 17, 2013

COMMITTEE MEMBERS: Joshua Durst (Chair), Dana Mullins, and Amber McCool

ACTION ITEM

Attached is the proposed line item budget for FY 2013-2014. Items to note:

Workforce Escarosa received an approximate \$1 million dollar reduction in funding for fiscal year 2013-2014. This reduction has affected all programs but especially the WIA Youth and Welfare Transition Program.

The Department of Economic Opportunity has requested a waiver from USDOL to allow up to a 75% transfer of funds between the WIA Adult and WIA Dislocated Worker Programs. They have not received a response from USDOL but they anticipate receiving the full 75% waiver. The attached budget has been prepared using the full 75% transfer from the WIA Dislocated Worker Program to the WIA Adult Program. The WIA Adult tuition and books line item will be reduced if the waiver is not granted.

Escarosa applied for and received approval for a 40% State ITA percentage waiver. This allows the WIA Adult Program to subsidize the universal services career center costs.

The first two schedules were added to the budget packet in order to present the line item budget for Workforce Escarosa as a whole. These schedules will be submitted to Escambia and Santa Rosa Counties Commissioners for approval.

The changes submitted at the last Board meeting are incorporated in this budget (see attachment). By moving WTP staff to universal services Escarosa is able to hold more job readiness workshops for the universal client. These workshops are also available to WTP clients to meet their work participation requirements.

The retirement contribution is budgeted at 5%. No amounts for salary increases or bonuses have been budgeted.

RECOMMENDATION

The Finance Committee approves the budget for FY 2013-2014.

CHANGES DUE TO BUDGET REDUCTIONS

FACILITY CHANGES:

- Eliminate Milton Annex
- Transfer 2nd Floor WTP Training/Orientation Room to Universal Services
- Keep WTP Lab (rent free per Del Gallo)
- Transfer WTP Internet Café and GED Lab to Universal Services

STAFF CHANGES

- Transfer Darnell Sims (WIA Youth) to Universal Services
- Transfer Jacinta Straus from WIA Youth to Dislocated Worker outreach
- Eliminate three temporary positions in Resource Room and two from WTP
- Transfer four staff members from WTP to Universal Services
 - Linda Small – Workshop Instructor
 - Rick Dunn – Workshop Instructor
 - Bill Barron – Transportation Specialist
 - Scott Fisk – Transportation Specialist

OTHER

- Minimal equipment purchases (only where absolutely necessary)
- Reduce out of region travel in all programs
- Reduce staff expenses where possible
- Eliminate all WTP support services except transportation, Identification Cards and Background Checks for ETOP sites.

CONTRACT CHANGES

The WIA Youth Contracts were reduced a total amount of \$75,000

WORKFORCE ESCAROSA, INC.
FISCAL YEAR 2013-2014

AVAILABLE FUNDS

	Allocations	Carryovers from	Transfers	Available Funds	DEO Staff Salaries & Benefits	Available Funds
	FY 2013-2014	FY 2012-2013	FY 2012-2013	FY 2013-2014	Held at State	FY 2013-2014
WIA ADULT	1,063,000	672,403	1,025,193	2,760,596		2,760,596
WIA DISLOCATED WORKERS	1,366,924	774,151	(1,025,193)	1,115,882		1,115,882
WIA YOUTH	1,292,624	100,970		1,393,594		1,393,594
FSET	25,000			25,000		25,000
DISABILITY NAVIGATOR		14,105		14,105		14,105
UC SERVICES	75,794			75,794		75,794
WELFARE TRANSITION PROGRAM	1,308,285	122,776		1,431,061		1,431,061
MILITARY FAMILY EMPLOYMENT PROGRAM	81,709			81,709		81,709
TOTAL	5,213,336	1,684,405	0	6,897,741	0	6,897,741
JOINT MANAGED PROGRAMS:						
WAGNER PEYSER	666,669	148,236		814,905	485,247	329,658
EXTENDED UC PROGRAM	91,000			91,000	37,677	53,323
VETERANS PROGRAMS - DVOP	365,809			365,809	195,902	169,907
VETERANS PROGRAMS - LVER	248,990			248,990	121,953	127,037
VETERANS PROGRAMS - TAP	0			0		0
TRADE ADJUSTMENT ASSISTANCE	23,183			23,183	3,183	20,000
TOTAL	1,395,651	148,236	0	1,543,887	843,962	699,925
TOTAL	6,608,987	1,832,641	0	8,441,628	843,962	7,597,666

WORKFORCES ESCAROSA, INC.
FY 2013-2014 BUDGET

	FY 2013-2014							FY 2012-2013	VARIANCE
	ADMIN	UNIVERSAL SERVICES	SHARED STAFF FACILITIES	INDIRECT PROGRAM STAFF	DIRECT COSTS	JOINT MANAGED PROGRAMS	TOTAL BUDGET	EXPENDITURES	
Salaries	291,965	544,938	19,930	305,058	845,691	387	2,007,968	2,012,959	(4,991)
Fringe Benefits	75,784	178,421	6,284	100,303	287,237	122	648,152	636,649	11,503
Retirement	14,312	26,712	977	14,955	41,457	19	98,432	103,117	(4,685)
Temporary Services/OPS	0	89,182	0	0	49,662	0	138,844	218,742	(79,898)
DEO Salaries & Benefits	0	0	0	0	0	0	0	0	0
Advertising	1,500	1,500	0	0	500	0	3,500	2,890	610
Audit/Tax Return	27,000	0	0	0	0	0	27,000	22,000	5,000
Bank Service Charges	3,000	0	0	0	0	0	3,000	2,622	378
ReBranding Costs	0	10,000	10,000	0	0	0	20,000	0	20,000
Cleaning Service	3,300	5,000	5,000	1,200	0	0	14,500	14,832	(332)
Communications	5,186	24,931	23,643	2,212	4,846	649	61,466	57,881	3,585
Consulting Services	2,000	0	0	0	0	0	2,000	2,980	(980)
Copier Costs	4,033	11,000	16,000	1,466	0	0	32,499	17,023	15,476
Equipment	3,727	11,921	7,110	1,832	7,069	1,541	33,200	127,373	(94,173)
Insurance	6,459	1,980	6,255	348	1,016	1	16,059	15,611	448
Legal	5,000	0	0	0	0	0	5,000	223	4,777
Materials & Supplies	5,517	16,519	9,158	4,706	20,296	10,116	66,313	50,678	15,635
Client Printed Materials	0	6,000	0	0	12,000	0	18,000	13,709	4,291
Postage	1,833	10,000	3,200	666	1,000	0	16,699	14,703	1,996
Publications	561	596	356	204	31	2	1,750	353	1,397
Rent	43,101	216,189	262,802	15,673	28,866	98	566,730	596,397	(29,667)
Utilities	11,000	3,850	7,150	4,000	0	0	26,000	23,237	2,763
Rent - Storage	801	4,500	0	292	1,700	0	7,293	0	7,293
Repairs & Maintenance	1,850	2,519	2,158	672	1,546	3	8,749	6,845	1,904
Repairs & Maintenance - Flood	0	0	0	0	0	0	0	13,503	(13,503)
Maintenance Contracts	3,772	17,805	8,032	98	4,443	49	34,200	32,874	1,326
Security Guards	0	52,700	0	0	0	0	52,700	52,350	350
Staff Training	2,045	2,384	422	1,166	4,174	1,108	11,300	1,255	10,045
Travel	18,114	8,461	1,055	10,441	18,478	6,331	62,878	61,694	1,184
Sponsorships	0	2,000	0	0	0	0	2,000	8,000	(6,000)
Outreach	0	3,000	0	0	0	2,600	5,600	2,147	3,453
Memberships	4,000	5,000	0	0	0	0	9,000	5,922	3,078
Work Verification/ETS					8,000		8,000		8,000
Total	535,861	1,257,109	389,532	465,292	1,338,012	23,027	4,008,832	4,118,569	(109,737)
Service Contract					1,243,902	0	1,243,902	1,589,015	(345,113)
Tuition & Books					1,890,628	20,000	1,910,628	1,762,123	148,505
Support Services					318,326	1,000	319,326	283,060	36,266
ITA Incentives					2,000	0	2,000	50	1,950
On-the-Job Training					35,000		35,000	29,815	5,185
Total	0	0	0	0	3,489,856	21,000	3,510,856	3,664,062	(153,206)
Total Budget	535,861	1,257,109	389,532	465,292	4,827,868	44,027	7,519,688	7,782,631	(262,943)

Total Individual Program Budgets

7,597,666

Variance - See Note

77,978

Note:

Administrative costs are allocated based on direct costs. Therefore, the individual program's portion of the administrative costs can vary significantly depending on amounts spent on direct client support. Because these amounts are difficult to project, the administrative costs in the individual program budget is based on 8% of total budget. This allows an administrative budget large enough to cover the entire amount of the direct client support dollars being spent. The administrative budget presented above is for the actual budget by line item.

WORKFORCE ESCAROSA, INC.
BUDGET
FY 2013-2014

NOTES:

ADMINISTRATIVE COSTS:

Includes administrative and accounting cost pools.

UNIVERSAL SERVICES:

Includes resource rooms, universal services orientation rooms, and reception area, including IT costs and staff to deliver universal services and reception area.

SHARED STAFF FACILITIES:

Facility costs, including IT, for direct charge staff.

INDIRECT STAFF COSTS:

Includes costs of monitoring, MIS reporting, indirect program staff - allocated through cost pools.

DIRECT COSTS:

Costs charged directly to programs.

JOINT MANAGED PROGRAMS:

Wagner Peyser, the Veterans Programs, Trade Adjustment Assistance Program and the Extended Unemployment Compensation Program are considered joint managed programs with DEO. The services under these programs must be delivered by state merit staff but Escasrosa is responsible for budgeting the funds. The funds budgeted for DEO staff (in the career centers) is retained at the state to pay salaries and benefits. All other costs for the DEO staff is paid by Escarososa.

WORKFORCE ESCAROSA, INC.
FISCAL YEAR 2013-2014

AVAILABLE FUNDS

	Allocations FY 2013-2014	Carryovers from FY 2012-2013	Transfers FY 2013-2014	Funding FY 2013-2014
WIA ADULT	1,063,000	672,403	1,025,193	2,760,596
WIA DISLOCATED WORKERS	1,366,924	774,151	(1,025,193)	1,115,882
WIA YOUTH	1,292,624	100,970		1,393,594
FSET (ESTIMATE)	25,000			25,000
DISABILITY NAVIGATOR		14,105		14,105
UC SERVICES	75,794			75,794
WELFARE TRANSITION PROGRAM	1,308,285	122,776		1,431,061
MILITARY FAMILY EMPLOYMENT PROGRAM	81,709			81,709
TOTAL	5,213,336	1,684,405	-	6,897,741
JOINT MANAGED PROGRAMS:				
WAGNER PEYSER	666,669	148,236		814,905
EXTENDED UC PROGRAM	91,000			91,000
VETERANS PROGRAMS - DVOP	365,809			365,809
VETERANS PROGRAMS - LVER	248,990			248,990
TRADE ADJUSTMENT ASSISTANCE	23,183			23,183
TOTAL	1,395,651	148,236	-	1,543,887
TOTAL	6,608,987	1,832,641	-	8,441,628

WIA ADULT AND WIA DISLOCATED WORKER BUDGETS ARE BASED ON FLORIDA RECEIVING A WAIVER TO TRANSFER UP TO 75% FROM WIA DISLOCATED WORKER TO WIA ADULT

WORKFORCE ESCAROSA, INC.
 FY 2013-2014 BUDGET

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Increase/ (Decrease)
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ESCAROSA COST POOL

Salaries	393,652	394,378	(726)
Employee Costs	113,899	113,613	286
Retirement	19,297	20,106	(809)
Advertising	1,500	2,500	(1,000)
Audit/Tax Returns	27,000	27,000	0
Bank Service Charges	3,000	3,000	0
Cleaning Service	4,500	4,500	0
Communications	6,350	6,800	(450)
Copier Costs	5,500	5,500	0
Consulting Services	2,000	4,080	(2,080)
Equipment	4,250	1,750	2,500
Insurance	6,800	6,500	300
Legal	5,000	2,000	3,000
Materials & Supplies	8,000	7,500	500
Memberships	4,000	5,000	(1,000)
Postage	2,500	2,500	0
Publications	750	750	0
Rent	59,124	59,088	36
Repairs & Maintenance	2,500	2,500	0
Maintenance Contracts	3,500	3,500	0
Staff Training	2,750	2,750	0
Travel	25,000	27,750	(2,750)
Utilities	15,000	15,000	0
Assistant Directors' Allocation	2,525	2,602	(77)
Network Allocation	6,748	6,584	164
One-Stop Cost Allocation	8,372	7,219	1,153
Total	733,517	734,470	(953)

SUPPORT SERVICES SPECIALISTS COST POOL

Salaries & Benefits	45,944	45,856	88
Equipment	200	200	0
Materials & Supplies	200	150	50
Travel	400	400	0
Total	46,744	46,606	138

WORKFORCE ESCAROSA, INC.
FY 2013-2014 BUDGET

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Increase/ (Decrease)
<u>COMPUTER NETWORK COST POOL</u>			
Salaries	94,454	94,454	0
Employee Costs	29,781	29,481	300
Retirement Contribution	4,630	4,815	(185)
Communications	33,855	33,855	0
Equipment	10,000	18,000	(8,000)
Insurance	260	260	0
Maintenance Contracts	12,000	12,000	0
Office Materials & Supplies	750	750	0
Publications	500	500	0
Rent	23,982	23,638	344
Repairs & Maintenance	750	2,750	(2,000)
Staff Training	2,000	3,000	(1,000)
Travel	5,000	6,500	(1,500)
Total Computer Network Cost Pool	217,962	230,003	(12,041)

ONE-STOP COST POOL

Salaries	479,566	331,784	147,782
Employee Costs	157,810	110,394	47,416
Retirement Contribution	23,508	16,915	6,593
Advertising	1,500	1,500	0
Branding (One-Stops)	20,000		20,000
Cleaning Service	10,000	11,000	(1,000)
Client Printed Supplies	6,000	6,000	0
Communications	18,000	18,000	0
Copier Costs	27,000	28,000	(1,000)
Memberships	5,000	5,000	0
Equipment	10,000	49,000	(39,000)
Insurance	8,000	7,200	800
Job Fairs	3,000	3,000	0
Maintenance Contracts	15,000	13,250	1,750
Material & Supplies	25,000	25,058	(58)
Sponsorships	2,000	2,000	0
Postage	13,200	7,000	6,200
Publications	500	1,000	(500)
Rent	461,833	434,011	27,822
Repairs & Maintenance	4,000	36,000	(32,000)
Security Guards	52,700	55,250	(2,550)
Staff Training	1,000	500	500
Temporary Services	89,182	165,867	(76,685)
Travel	5,000	7,248	(2,248)
Utilities	11,000	16,000	(5,000)
Computer Network Allocation	196,818	187,426	9,392
Total One-Stop Cost Pool	1,646,617	1,538,403	108,214

WORKFORCE ESCAROSA, INC.
 FY 2013-2014 BUDGET

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Increase/ (Decrease)
<u>WIA PROGRAM MANAGEMENT</u>			
Salaries	168,501	170,386	(1,885)
Employee Costs	48,841	48,753	88
Retirement	8,260	8,686	(426)
Equipment	800	800	0
Materials & Supplies	2,000	1,600	400
Staff Training	400		400
Travel	3,000	5,000	(2,000)
Total	231,802	235,225	(3,423)

WIA INTENSIVE SERVICES

Salaries	233,301	235,285	(1,984)
Employee Costs	80,732	86,620	(5,888)
Retirement	11,437	11,995	(558)
Equipment	1,450	3,100	(1,650)
Materials & Supplies	2,400	2,000	400
Maintenance Contracts	1,000	1,000	0
Travel	3,000	1,350	1,650
Staff Training	550	300	250
Assessment	10,795	11,471	(676)
Client Supplies - Assessment	2,000	2,000	0
Total	346,665	355,121	(8,456)

WORKFORCE ESCAROSA, INC.
 FY 2013-2014 BUDGET

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Increase/ (Decrease)
<u>WIA ADULT PROGRAM</u>			
Funding	2,760,596	2,538,890	221,706
<u>Administrative</u>	220,848	203,111	17,737
<u>Escarosa's Program Costs</u>			
Support Services Specialist	32,720	22,697	10,023
Monitoring	36,721	27,009	9,712
Management Information System	24,925	17,232	7,693
Program Management	89,877	42,647	47,230
Total	184,243	109,585	74,658
<u>One-Stop Costs</u>	782,188	735,210	46,978
<u>Intensive Services</u>	252,242	233,535	18,707
<u>Direct Client Support</u>			
On the Job/Employed Worker Training	25,000	15,000	10,000
Other Classroom Supplies	50,000	57,000	(7,000)
Other Support Services	32,000	20,000	12,000
Tuition & Books	1,157,611	1,146,999	10,612
ITA Incentives	1,000	2,000	(1,000)
Total	1,265,611	1,240,999	24,612
<u>Special Projects</u>			
Century Chamber of Commerce	16,536	16,450	86
Pensacola Chamber of Commerce	25,000		25,000
Ex-Offender Program	13,928		13,928
Total	55,464	16,450	39,014
Total WIA Adult Program	2,760,596	2,538,890	221,706

WORKFORCE ESCAROSA, INC.
FY 2013-2014 BUDGET

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Increase/ (Decrease)
<u>WIA DISLOCATED WORKER PROGRAM</u>			
Funding	1,115,882	1,790,570	(674,688)
Administrative	89,271	143,246	(53,975)
<u>Escarosa's Program Costs</u>			
Recruitment/Adversting			0
Support Services Specialist	11,686	18,969	(7,283)
Monitoring	9,523	10,586	(1,063)
Management Information System	6,464	6,754	(290)
Program Management	65,800	22,682	43,118
Total	93,473	58,991	34,482
One-Stop Costs	98,550	97,061	1,489
Intensive Services	75,572	112,443	(36,871)
<u>Direct Client Support</u>			
On the Job/Employed Worker Training	10,000	10,000	0
Other Classroom Supplies	5,000	20,000	(15,000)
Other Support Services	10,000	15,000	(5,000)
Tuition & Books	733,016	1,331,829	(598,813)
ITA Incentives	1,000	2,000	(1,000)
Total	759,016	1,378,829	(619,813)
Total WIA Dislocated Workers	1,115,882	1,790,570	(674,688)

WIA YOUTH PROGRAM

Funding	1,393,594	1,931,424	(537,830)
Administrative	111,488	133,694	(22,206)
<u>Escarosa's Program Costs</u>			
Salaries & Employee Costs	0	46,702	(46,702)
Equipment	0	200	(200)
Cleaning Service	0	474	(474)
Communications	0	526	(526)
Copier Costs	0	579	(579)
Maintenance & Repairs	0	263	(263)
Rent	0	6,105	(6,105)
Supplies	0	200	(200)
Travel	0	2,800	(2,800)
Utilities	0	1,579	(1,579)
Monitoring	30,231	24,828	5,403
Management Information Services	12,583	15,841	(3,258)
Program Management	4,497	48,503	(44,006)
Eligibility	18,851	9,143	9,708
Sponsorships	0	7,000	(7,000)
Total	66,162	164,743	(98,581)
One-Stop Costs	9,558	60,763	(51,205)
<u>Service Provider Contracts</u>			
Santa Rosa Co. School District	291,808	310,408	(18,600)
Escambia Co. School District	366,250	389,520	(23,270)
Children's Home Society	548,328	583,328	(35,000)
Escambia Co. School District Summer Youth		189,129	(189,129)
Santa Rosa Co. School District Summer Youth		99,839	(99,839)
Total	1,206,386	1,572,224	(365,838)
Total WIA Youth	1,393,594	1,931,424	(537,830)

WORKFORCE ESCAROSA, INC.
 FY 2013-2014 BUDGET
Includes Allocation and Carryforward Funds

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Increase/ (Decrease)
<u>WELFARE TRANSITION PROGRAM</u>			
<u>Funding</u>	1,431,061	1,817,656	(386,595)
<u>Administrative</u>	143,106	181,765	(38,659)
<u>Escarosa's Program Costs</u>			
Support Services Specialist	2,337	4,940	(2,603)
Management Information System	12,695	14,908	(2,213)
Total	15,032	19,848	(4,816)
<u>One-Stop Costs</u>	135,575	154,382	(18,807)
<u>Program Services</u>			
Salaries	554,169	727,537	(173,368)
Employee Costs	185,419	240,367	(54,948)
Retirement	27,165	37,091	(9,926)
Advertising	500	1,000	(500)
Communications	2,000	3,036	(1,036)
Cleaning Service		474	(474)
Client Supplies	10,000	10,000	0
Copier Expense		2,979	(2,979)
Equipment	5,000	10,000	(5,000)
Insurance	1,000	1,200	(200)
Maintenance Contracts	2,700	5,400	(2,700)
Maintenance and Repairs	1,500	4,263	(2,763)
Office Supplies & Expense	16,000	16,000	0
Postage	1,000	500	500
Rent	29,082	85,631	(56,549)
Staff Training	3,000	1,800	1,200
Temporary Services	19,198	38,189	(18,991)
Travel	12,000	16,500	(4,500)
Utilities		1,579	(1,579)
Work Verification	5,000		5,000
Electronic Timesheet System	3,000		3,000
Computer Network Allocation	13,538	35,115	(21,577)
Total	891,271	1,238,661	(347,390)
<u>Direct Client Support</u>			
Support Services			
Uniforms/ETOP Clothes	9,500	15,000	(5,500)
Other Support Services	5,000	15,000	(10,000)
State ID/Drivers Licenses	4,500		4,500
Fingerprint/Background Checks	3,000		3,000
GED/Testing	10,000	6,000	4,000
Incentives		3,000	(3,000)
Transportation Support Services			0
Other Transportation Support	0	15,000	(15,000)
Gas Cards/Bus Tickets	214,077	169,000	45,077
Total Direct Client Support	246,077	223,000	23,077
Total Welfare Transition Program	1,431,061	1,817,656	(386,595)

WORKFORCE ESCAROSA, INC.
FY 2013-20143 BUDGET

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Increase/ (Decrease)
<u>FSET</u>			
Funding (based on prior year)	25,000	100,000	(75,000)
<u>Administrative</u>	2,000	6,885	(4,885)
<u>Program</u>			
Monitoring	333	1,285	(952)
Management Information System	226	820	(594)
One-Stop Cost Pool	6,667	30,255	(23,588)
Program Management	3,008	6,968	(3,960)
ECC Contract (based on prior year)	12,516	48,315	(35,799)
Client Support Services	250	5,472	(5,222)
Total	23,000	93,115	(70,115)
Total FSET Funds	25,000	100,000	75,000
<u>UNEMPLOYMENT COMPENSATION SERVICES</u>			
Funding	75,794	71,991	3,803
<u>Administrative</u>	6,064	4,957	1,107
<u>Program</u>			
Monitoring	2,417	1,922	495
Management Information System	684	590	94
Temporary Services		38,189	(38,189)
Universal Services	66,629	26,333	40,296
Total UC Services	75,794	71,991	3,803
<u>DISABILITY NAVIGATOR</u>			
Funding	14,105	21,376	(7,271)
<u>Program Costs</u>			
Salaries & Benefits	13,505	21,376	(7,871)
Supplies	100		100
Travel	500		500
Total Disability Navigator Program	14,105	21,376	(7,271)
<u>MILITARY FAMILY EMPLOYMENT PROGRAM</u>			
Funding	81,709	81,709	0
<u>Administrative</u>	6,537	5,625	912
<u>Program Costs</u>			
Salaries & Benefits	48,986	48,775	211
Program Management	10,879	15,738	(4,859)
One-Stop Costs	9,639	8,610	1,029
Cell Phone	750	600	150
Office Supplies & Expense	1,750	500	1,250
Staff Training	500	50	450
Travel	2,668	1,811	857
Total Program costs	75,172	76,084	(912)
Total Military Family Employment	81,709	81,709	0

WORKFORCE ESCAROSA, INC.
 FY 2013-2014 BUDGET
 Joint Managed Programs

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Increase/ (Decrease)
<u>WAGNER PEYSER</u>			
Funding	814,905	791,045	23,860
Administrative	26,373	22,050	4,323
<u>Escarosa Program Costs</u>			
Monitoring	10,515	8,553	1,962
Management Information System	2,976	2,627	349
Program Management	24,339	22,320	2,019
Total	37,830	33,500	4,330
<u>One-Stop Costs</u>			
Allocation	252,454	239,728	12,726
	252,454	239,728	12,726
<u>DEO Staff Support</u>			
Salaries & Benefits (Paid by DEO)	485,248	470,767	14,481
Equipment	1,000	13,000	(12,000)
Background Checks	200	0	200
Cell Phones		0	0
Materials & Supplies	7,000	8,300	(1,300)
Staff Training	300	0	300
Travel	3,500	3,700	(200)
Total	497,248	495,767	1,481
<u>Client Support</u>			
Support Services	1000		1,000
Total Wagner Peyser	814,905	791,045	22,860

EXTENDED UNEMPLOYMENT COMPENSATION PROGRAM

Funding	91,000	88,759	2,241
Administrative	4,266	3,600	666
<u>Escarosa Program Costs</u>			
Monitoring	1,701	1,397	304
Management Information System	481	429	52
Program Management	3,042	3,044	(2)
Total	5,224	4,870	354
<u>One-Stop Costs</u>			
Allocation	42,375	42,021	354
	42,375	42,021	354
<u>DEO Staff Support</u>			
Salaries & Benefits (Paid by DEO)	37,678	36,459	1,219
Materials & Supplies	1,202	1,309	(107)
Travel	255	500	(245)
Total	39,135	38,268	867
Total EUC PROGRAM	91,000	88,759	2,241

TRADE ADJUSTMENT ASSISTANCE

Funding	23,183	44,824	(21,641)
Administrative		2,019	(2,019)
<u>DEO Staff Support</u>			
Salaries & Benefits (Paid by DEO)	3,183	2,805	378
<u>Client Support</u>			
Tuition and Books	20,000	40,000	(20,000)
Total Trade Adjustment Assistance	23,183	44,824	(21,641)

WORKFORCE ESCAROSA, INC.
 FY 2013-2014 BUDGET
 Joint Managed Programs

	Proposed Budget FY 2013-2014	Budget FY 2012-2013	Variance
<u>VETERANS PROGRAMS - DVOP</u>			
Funding	365,809	311,826	53,983
Administrative	13,593	9,354	4,239
<u>Escarosa Program Costs</u>			
Monitoring	5,419	3,628	1,791
Management Information System	1,534	1,114	420
Computer Network Allocation	903	878	25
Program Management	9,736	8,116	1,620
Total	17,592	13,736	3,856
<u>One-Stop Costs</u>			
Allocation	133,481	103,771	29,710
Net	133,481	103,771	29,710
<u>DEO Staff Support</u>			
Salaries & Benefits (Paid by DEO)	195,902	175,965	19,937
Background Checks	100		100
Communications	255		255
Equipment	250	500	(250)
Materials & Supplies	1,011	3,700	(2,689)
Job Fairs/Marketing	1,625	1,500	125
Staff Training	500		500
Travel	1,500	3,300	(1,800)
Total	201,143	184,965	16,178
Total	365,809	311,826	53,983
<u>VETERANS PROGRAMS - LVER</u>			
Funding	248,992	223,486	25,506
Administrative	10,163	6,928	3,235
<u>Escarosa Program Costs</u>			
Monitoring	4,052	2,687	1,365
Management Information System	1,147	825	322
Program Management	7,302	6,087	1,215
Total	12,501	9,599	2,902
<u>One-Stop Costs</u>			
Allocation	100,940	78,098	22,842
Net	100,940	78,098	22,842
<u>DEO Staff Support</u>			
Salaries & Benefits (Paid by DEO)	121,953	122,861	(908)
Background Checks	100		100
Communications	255		255
Equipment	250	500	(250)
Job Fairs	975	1,000	(25)
Materials & Supplies	500	2,400	(1,900)
Staff Training	300		300
Travel	1,055	2,100	(1,045)
Total	125,388	128,861	(3,473)
Total	248,992	223,486	25,506

**WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
FINANCIAL REPORTS FOR JULY 31, 2013**

ACTION ITEM

DATE: September 17, 2013

COMMITTEE MEMBERS: Joshua Durst (Chair), Dana Mullins and Amber McCool

ACTION ITEM

Attached are Escarosa's Statements of Revenues and Expenses, Service Provider Contract Summary, Required Rates and detailed Financial Statements for the period ended July 31, 2013.

It is too early in the fiscal year to determine any trends.

RECOMMENDATION

That the Board approves the Financial Statements and related summaries for the period ended July 31, 2013.

WORKFORCE ESCAROSA, INC.
SUMMARY OF EXPENDITURES
 July 31, 2013

	Year-to-Date Expenditures	Available Funds*	Funds Remaining	Percent Expended	Percent of Year	Variance (Over)/Under
<u>PROGRAMS</u>						
WIA ADULT	105,118	2,760,596	2,655,478	3.8%	8.3%	4.5%
WIA DISLOCATED WORKER	28,163	1,115,882	1,087,719	2.5%	8.3%	5.8%
WIA YOUTH	76,034	1,393,594	1,317,560	5.5%	8.3%	2.8%
DISABILITY NAVIGATOR GRANT	1,218	14,105	12,887	8.6%	8.3%	-0.3%
FSET	5,006	25,000	19,994	20.0%	8.3%	-11.7%
WAGNER PEYSER	35,629	329,658	294,029	10.8%	8.3%	-2.5%
UNEMPLOYMENT COMPENSATION	5,968	75,794	69,826	7.9%	8.3%	0.4%
TRADE ADJUSTMENT ASSISTANCE	0	20,000	20,000	0.0%	8.3%	8.3%
EXTENDED UNEMPLOYMENT COMPENSATION	7,272	53,323	46,051	13.6%	8.3%	-5.3%
VETERANS - DVOP	14,792	169,907	155,115	8.7%	8.3%	-0.4%
VETERANS - LVER	7,295	127,039	119,744	5.7%	8.3%	2.6%
WELFARE TRANSITION PROGRAM 1213	96,470	122,776	26,306	78.6%	33.3%	-45.3%
WELFARE TRANSITION PROGRAM 1314	7,401	1,308,285	1,300,884	0.6%	8.3%	7.7%
PSC CONTRACT - EF HEALTHCARE	3,750	49,200	45,450	7.6%	8.3%	0.7%
MILITARY FAMILY ADVOCACY	5,984	81,709	75,725	7.3%	8.3%	1.0%
TOTAL	400,100	7,646,868	7,246,768			

COST POOLS

COMPUTER NETWORK COST POOL	16,888		-16,888		8.3%	8.3%
ONE-STOP COST POOL	134,671		-134,671		8.3%	8.3%
SUPPORT SERVICES COST POOL	3,709		-3,709		8.3%	8.3%
ESCAROSA COST POOL	56,598		-56,598		8.3%	8.3%
PROGRAM MANAGEMENT	17,333		-17,333		8.3%	8.3%
WIA DIRECT SERVICES	26,112		-26,112		8.3%	8.3%

THIS BUDGET USES 75% TRANSFER FROM WIA DISLOCATED WORKER TO WIA ADULT.

WORKFORCE ESCAROSA, INC.
July 31, 2013

ADMINISTRATIVE RATES:	ACTUAL	ALLOWED
WIA ADULT	9.68%	10.00%
WIA DISLOCATED WORKER	9.68%	10.00%
WIA YOUTH	9.68%	10.00%
FSET	9.68%	10.00%
WAGNER PEYSER	9.59%	10.00%
UNEMPLOYMENT COMPENSATION	9.68%	10.00%
EXTENDED UNEMPLOYMENT COMPENSATION	9.59%	10.00%
VETERANS - DVOP	9.59%	10.00%
VETERANS - LVER	9.59%	10.00%
WELFARE TRANSITION PROGRAM - 1213	12.84%	10.00%
WELFARE TRANSITION PROGRAM - 1314	12.84%	10.00%
MILITARY FAMILY ADVOCACY	10.04%	10.00%
OTHER REQUIRED RATES:	ACTUAL	REQUIRED
WIA STATE ITA (ADULT & DISLOCATED WORKER)	14.32%	40.00%
WIA YOUTH OUT-OF-SCHOOL	40.21%	30.00%

WORKFORCE ESCAROSA, INC.
YEAR ENDED JUNE 30, 2014

SERVICE PROVIDER CONTRACTS REPORT

Service Provider	Service	Original Contract Amount	Expended	Unexpended Balance	Month Invoiced Through	Prorated Budget	(Over)/Under Expended
WIA Contracts:							
Santa Rosa School Board	Youth Services	291,808	256	291,552	31-Jul-13	24,317	24,061
Escambia Co. School Board	Youth Services	366,250	15,020	351,230	31-Jul-13	30,521	15,501
Children's Home Society	Youth Services	548,328	48,343	499,985	31-Jul-13	45,694	(2,649)
Greater Pensacola Chamber	Business Services	37,500	15,339	22,161	31-Jul-13	14,583	(756)
FSET							
Escambia Co. Commissioners	SNAP Program - 2013	60,734	45,739	14,995	31-Jul-13	52,636	6,897
Total		<u>1,304,620</u>	<u>124,697</u>	<u>1,179,923</u>		<u>167,751</u>	<u>43,054</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
91 - COMPUTER NETWORK COST POOL
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	8,217	0	0.00%	(8,217)
EMPLOYEE COSTS	2,491	0	0.00%	(2,491)
COMMUNICATIONS - CELL PHONES	106	0	0.00%	(106)
COMMUNICATIONS - DATA LINES	3,877	0	0.00%	(3,877)
RENT	1,926	0	0.00%	(1,926)
SUPPLIES - GENERAL OFFICE	14	0	0.00%	(14)
TRAVEL	258	0	0.00%	(258)
COMPUTER NETWORK ALLOCATION	(16,888)	0	0.00%	16,888
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
92 - ONE STOP COST POOL
From 7/1/2013 Through 7/31/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	41,522	0	0.00%	(41,522)
EMPLOYEE COSTS	13,003	0	0.00%	(13,003)
COMMUNICATIONS - TELEPHONES	1,637	0	0.00%	(1,637)
COMMUNICATIONS - CABLE	131	0	0.00%	(131)
TEMPORARY SERVICES	8,441	0	0.00%	(8,441)
SECURITY GUARDS	6,163	0	0.00%	(6,163)
COPIER EXPENSES	1,950	0	0.00%	(1,950)
EQUIPMENT	40	0	0.00%	(40)
INSURANCE	214	0	0.00%	(214)
POSTAGE	2,170	0	0.00%	(2,170)
RENT	38,429	0	0.00%	(38,429)
MAINTENANCE CONTRACTS	761	0	0.00%	(761)
SUPPLIES - GENERAL OFFICE	3,273	0	0.00%	(3,273)
TRAVEL	196	0	0.00%	(196)
UTILITIES	563	0	0.00%	(563)
CLEANING SERVICES	865	0	0.00%	(865)
MAINTENANCE & REPAIRS	70	0	0.00%	(70)
COMPUTER NETWORK ALLOCATION	15,245	0	0.00%	(15,245)
OSCP ALLOCATION	(134,671)	0	0.00%	134,671
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
93 - SUPPORT SERVICE SPECIALIST
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	2,641	0	0.00%	(2,641)
EMPLOYEE COSTS	1,039	0	0.00%	(1,039)
TRAVEL	28	0	0.00%	(28)
SS SPECIALIST ALLOCATION	<u>(3,709)</u>	<u>0</u>	<u>0.00%</u>	<u>3,709</u>
Total EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>0</u></u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
94 - ESCAROSA COST POOL
From 7/1/2013 Through 7/31/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	33,637	0	0.00%	(33,637)
EMPLOYEE COSTS	9,494	0	0.00%	(9,494)
BANK SERVICE CHARGES	198	0	0.00%	(198)
COMMUNICATIONS - TELEPHONES	691	0	0.00%	(691)
COMMUNICATIONS - CELL PHONES	90	0	0.00%	(90)
COPIER EXPENSES	297	0	0.00%	(297)
RENT	4,927	0	0.00%	(4,927)
SUPPLIES - GENERAL OFFICE	94	0	0.00%	(94)
TRAVEL	258	0	0.00%	(258)
TRAVEL - OUT OF REGION	581	0	0.00%	(581)
UTILITIES	1,139	0	0.00%	(1,139)
CLEANING SERVICES	339	0	0.00%	(339)
MAINTENANCE & REPAIRS	471	0	0.00%	(471)
COMPUTER NETWORK ALLOCATION	524	0	0.00%	(524)
OSCP ALLOCATION	687	0	0.00%	(687)
ECP ALLOCATION	(53,598)	0	0.00%	53,598
PROGRAM MANAGEMENT	173	0	0.00%	(173)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
95 - PROGRAM MANAGEMENT
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
SALARIES - ESCAROSA	13,356	0	0.00%	(13,356)
EMPLOYEE COSTS	3,928	0	0.00%	(3,928)
SUPPLIES - GENERAL OFFICE	49	0	0.00%	(49)
PROGRAM MANAGEMENT	<u>(17,333)</u>	<u>0</u>	<u>0.00%</u>	<u>17,333</u>
Total EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>0</u></u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
97 - WIA DIRECT SERVICES
From 7/1/2013 Through 7/31/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
SALARIES - ESCAROSA	18,957	0	0.00%	(18,957)
EMPLOYEE COSTS	6,557	0	0.00%	(6,557)
SUPPLIES - GENERAL OFFICE	85	0	0.00%	(85)
PROGRAM MANAGEMENT	513	0	0.00%	(513)
WIA DIRECT SERVICES ALLOCATION	(26,112)	0	0.00%	26,112
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
110 - WIA ADULT
From 7/1/2013 Through 7/31/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	6,621	0	0.00%	(6,621)
ECP ALLOCATION - ACCOUNTING	3,542	0	0.00%	(3,542)
Total ADMINISTRATIVE	10,163	0	0.00%	(10,163)
ESCAROSA'S COSTS				
-				
TEMPORARY SERVICES	2,717	0	0.00%	(2,717)
SS SPECIALIST ALLOCATION	1,378	0	0.00%	(1,378)
ECP ALLOCATION - MONITORING	2,498	0	0.00%	(2,498)
ECP ALLOCATION - PROGRAM	1,293	0	0.00%	(1,293)
PROGRAM MANAGEMENT	39,376	0	0.00%	(39,376)
WIA DIRECT SERVICES ALLOCATION	20,072	0	0.00%	(20,072)
Total ESCAROSA'S COSTS	67,334	0	0.00%	(67,334)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	21,580	0	0.00%	(21,580)
Total ONE-STOP COSTS	21,580	0	0.00%	(21,580)
CLIENT SUPPORT				
-				
CLASSROOM SUPPLIES	1,501	0	0.00%	(1,501)
OTHER SUPPORT SERVICES	1,588	0	0.00%	(1,588)
TUITION	(206)	0	0.00%	206
BOOKS	54	0	0.00%	(54)
ON THE JOB TRAINING	994	0	0.00%	(994)
ITA INCENTIVES	50	0	0.00%	(50)
Total CLIENT SUPPORT	3,981	0	0.00%	(3,981)
CONTRACTS				
-				
GPCC WIA 2013-2014-01	2,060	0	0.00%	(2,060)
Total CONTRACTS	2,060	0	0.00%	(2,060)
Total EXPENDITURES	105,118	0	0.00%	(105,118)

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
120 - WIA DISLOCATED WORKERS
From 7/1/2013 Through 7/31/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	1,776	0	0.00%	(1,776)
ECP ALLOCATION - ACCOUNTING	950	0	0.00%	(950)
Total ADMINISTRATIVE	2,726	0	0.00%	(2,726)
ESCAROSA'S COSTS				
-				
SS SPECIALIST ALLOCATION	2,087	0	0.00%	(2,087)
ECP ALLOCATION - MONITORING	670	0	0.00%	(670)
ECP ALLOCATION - PROGRAM	347	0	0.00%	(347)
PROGRAM MANAGEMENT	4,675	0	0.00%	(4,675)
WIA DIRECT SERVICES ALLOCATION	4,765	0	0.00%	(4,765)
Total ESCAROSA'S COSTS	12,543	0	0.00%	(12,543)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	8,447	0	0.00%	(8,447)
Total ONE-STOP COSTS	8,447	0	0.00%	(8,447)
CLIENT SUPPORT				
-				
CLASSROOM SUPPLIES	99	0	0.00%	(99)
OTHER SUPPORT SERVICES	269	0	0.00%	(269)
TUITION	3,601	0	0.00%	(3,601)
BOOKS	478	0	0.00%	(478)
Total CLIENT SUPPORT	4,447	0	0.00%	(4,447)
Total EXPENDITURES	28,163	0	0.00%	(28,163)

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
130 - WIA YOUTH
From 7/1/2013 Through 7/31/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	4,794	0	0.00%	(4,794)
ECP ALLOCATION - ACCOUNTING	<u>2,565</u>	<u>0</u>	<u>0.00%</u>	<u>(2,565)</u>
Total ADMINISTRATIVE	7,359	0	0.00%	(7,359)
ESCAROSA'S COSTS				
-				
ECP ALLOCATION - MONITORING	1,809	0	0.00%	(1,809)
ECP ALLOCATION - PROGRAM	936	0	0.00%	(936)
PROGRAM MANAGEMENT	248	0	0.00%	(248)
WIA DIRECT SERVICES ALLOCATION	<u>1,275</u>	<u>0</u>	<u>0.00%</u>	<u>(1,275)</u>
Total ESCAROSA'S COSTS	4,268	0	0.00%	(4,268)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>1,046</u>	<u>0</u>	<u>0.00%</u>	<u>(1,046)</u>
Total ONE-STOP COSTS	1,046	0	0.00%	(1,046)
SERVICE PROVIDER CONTRACTS				
SRCSD WIA 2012-2013-02	0	0	0.00%	(0)
CHS - WIA 2013-2014-03	48,343	0	0.00%	(48,343)
ECSD - WIA 2013-2014-04	<u>15,020</u>	<u>0</u>	<u>0.00%</u>	<u>(15,020)</u>
Total SERVICE PROVIDER CONTRACTS	<u>63,363</u>	<u>0</u>	<u>0.00%</u>	<u>(63,363)</u>
Total EXPENDITURES	<u><u>76,034</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(76,034)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 180 - NAVIGATOR GRANT
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ESCAROSA'S COSTS				
-				
SALARIES - ESCAROSA	656	0	0.00%	(656)
EMPLOYEE COSTS	<u>562</u>	<u>0</u>	<u>0.00%</u>	<u>(562)</u>
Total ESCAROSA'S COSTS	<u>1,218</u>	<u>0</u>	<u>0.00%</u>	<u>(1,218)</u>
Total EXPENDITURES	<u><u>1,218</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(1,218)</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
 214 - FSET FY 2013-2014
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	316	0	0.00%	(316)
ECP ALLOCATION - ACCOUNTING	169	0	0.00%	(169)
Total ADMINISTRATIVE	484	0	0.00%	(484)
ESCAROSA'S COSTS				
-				
SS SPECIALIST ALLOCATION	42	0	0.00%	(42)
ECP ALLOCATION - MONITORING	119	0	0.00%	(119)
ECP ALLOCATION - PROGRAM	62	0	0.00%	(62)
PROGRAM MANAGEMENT	283	0	0.00%	(283)
Total ESCAROSA'S COSTS	506	0	0.00%	(506)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	2,946	0	0.00%	(2,946)
Total ONE-STOP COSTS	2,946	0	0.00%	(2,946)
CLIENT SUPPORT				
-				
OTHER SUPPORT SERVICES	90	0	0.00%	(90)
Total CLIENT SUPPORT	90	0	0.00%	(90)
SERVICE PROVIDER CONTRACTS				
ECC SNAP 121301	980	0	0.00%	(980)
Total SERVICE PROVIDER CONTRACTS	980	0	0.00%	(980)
Total EXPENDITURES	5,006	0	0.00%	(5,006)

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 320 - WAGNER PEYSER
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	2,226	0	0.00%	(2,226)
ECP ALLOCATION - ACCOUNTING	1,191	0	0.00%	(1,191)
Total ADMINISTRATIVE	3,417	0	0.00%	(3,417)
ESCAROSA'S COSTS				
-				
SUPPLIES - GENERAL OFFICE	285	0	0.00%	(285)
ECP ALLOCATION - PROGRAM	435	0	0.00%	(435)
ECP - MONITORING	1,157	0	0.00%	(1,157)
PROGRAM MANAGEMENT	1,944	0	0.00%	(1,944)
Total ESCAROSA'S COSTS	3,821	0	0.00%	(3,821)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	28,391	0	0.00%	(28,391)
Total ONE-STOP COSTS	28,391	0	0.00%	(28,391)
Total EXPENDITURES	35,629	0	0.00%	(35,629)

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
340 - UC SERVICES
From 7/1/2013 Through 7/31/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	376	0	0.00%	(376)
ECP ALLOCATION - ACCOUNTING	<u>201</u>	<u>0</u>	<u>0.00%</u>	<u>(201)</u>
Total ADMINISTRATIVE	578	0	0.00%	(578)
ESCAROSA'S COSTS				
-				
ECP ALLOCATION - MONITORING	142	0	0.00%	(142)
ECP ALLOCATION - PROGRAM	<u>73</u>	<u>0</u>	<u>0.00%</u>	<u>(73)</u>
Total ESCAROSA'S COSTS	215	0	0.00%	(215)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>5,175</u>	<u>0</u>	<u>0.00%</u>	<u>(5,175)</u>
Total ONE-STOP COSTS	<u>5,175</u>	<u>0</u>	<u>0.00%</u>	<u>(5,175)</u>
Total EXPENDITURES	<u><u>5,968</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(5,968)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 370 - EUC REEMPLOYMENT SERVICES
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	454	0	0.00%	(454)
ECP ALLOCATION - ACCOUNTING	243	0	0.00%	(243)
Total ADMINISTRATIVE	<u>698</u>	<u>0</u>	<u>0.00%</u>	<u>(698)</u>
ESCAROSA'S COSTS				
-				
ECP ALLOCATION - PROGRAM	89	0	0.00%	(89)
ECP - MONITORING	236	0	0.00%	(236)
PROGRAM MANAGEMENT	401	0	0.00%	(401)
Total ESCAROSA'S COSTS	<u>725</u>	<u>0</u>	<u>0.00%</u>	<u>(725)</u>
ONE-STOP COSTS				
-				
OSCP ALLOCATION	5,849	0	0.00%	(5,849)
Total ONE-STOP COSTS	<u>5,849</u>	<u>0</u>	<u>0.00%</u>	<u>(5,849)</u>
Total EXPENDITURES	<u><u>7,272</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(7,272)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 414 - VETERANS - DVOP
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	924	0	0.00%	(924)
ECP ALLOCATION - ACCOUNTING	495	0	0.00%	(495)
Total ADMINISTRATIVE	1,419	0	0.00%	(1,419)
ESCAROSA'S COSTS				
-				
COMMUNICATIONS - CELL PHONES	21	0	0.00%	(21)
SUPPLIES - GENERAL OFFICE	201	0	0.00%	(201)
JOB FAIRS	225	0	0.00%	(225)
COMPUTER NETWORK ALLOCATION	70	0	0.00%	(70)
ECP ALLOCATION - PROGRAM	180	0	0.00%	(180)
ECP - MONITORING	480	0	0.00%	(480)
PROGRAM MANAGEMENT	782	0	0.00%	(782)
Total ESCAROSA'S COSTS	1,959	0	0.00%	(1,959)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	11,414	0	0.00%	(11,414)
Total ONE-STOP COSTS	11,414	0	0.00%	(11,414)
Total EXPENDITURES	14,792	0	0.00%	(14,792)

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 424 - VETERANS - LVER
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	456	0	0.00%	(456)
ECP ALLOCATION - ACCOUNTING	<u>244</u>	<u>0</u>	<u>0.00%</u>	<u>(244)</u>
Total ADMINISTRATIVE	700	0	0.00%	(700)
ESCAROSA'S COSTS				
-				
COMMUNICATIONS - CELL PHONES	21	0	0.00%	(21)
SUPPLIES - GENERAL OFFICE	151	0	0.00%	(151)
ECP ALLOCATION - PROGRAM	89	0	0.00%	(89)
ECP - MONITORING	237	0	0.00%	(237)
PROGRAM MANAGEMENT	<u>391</u>	<u>0</u>	<u>0.00%</u>	<u>(391)</u>
Total ESCAROSA'S COSTS	889	0	0.00%	(889)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>5,707</u>	<u>0</u>	<u>0.00%</u>	<u>(5,707)</u>
Total ONE-STOP COSTS	<u>5,707</u>	<u>0</u>	<u>0.00%</u>	<u>(5,707)</u>
Total EXPENDITURES	<u><u>7,295</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(7,295)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 513 - WELFARE TRANSITION PROGRAM
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	6,028	0	0.00%	(6,028)
ECP ALLOCATION - ACCOUNTING	3,225	0	0.00%	(3,225)
ECP - MONITORING	<u>3,133</u>	<u>0</u>	<u>0.00%</u>	<u>(3,133)</u>
Total ADMINISTRATIVE	12,386	0	0.00%	(12,386)
ESCAROSA'S PROGRAM COSTS				
-				
SALARIES - ESCAROSA	48,364	0	0.00%	(48,364)
EMPLOYEE COSTS	15,573	0	0.00%	(15,573)
COMMUNICATIONS - CELL PHONES	120	0	0.00%	(120)
SUPPLIES - GENERAL OFFICE	145	0	0.00%	(145)
STAFF TRAINING	210	0	0.00%	(210)
TRAVEL	137	0	0.00%	(137)
COMPUTER NETWORK ALLOCATION	1,049	0	0.00%	(1,049)
SS SPECIALIST ALLOCATION	202	0	0.00%	(202)
ECP ALLOCATION - PROGRAM	1,177	0	0.00%	(1,177)
PROGRAM MANAGEMENT	<u>(32,036)</u>	<u>0</u>	<u>0.00%</u>	<u>32,036</u>
Total ESCAROSA'S PROGRAM COSTS	34,940	0	0.00%	(34,940)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>42,672</u>	<u>0</u>	<u>0.00%</u>	<u>(42,672)</u>
Total ONE-STOP COSTS	42,672	0	0.00%	(42,672)
DIRECT CLIENT SUPPORT				
SUPPORT SERVICES				
-				
STATE ID/DRIVER'S LICENSE	162	0	0.00%	(162)
ETOP CLOTHES/UNIFORMS	<u>150</u>	<u>0</u>	<u>0.00%</u>	<u>(150)</u>
Total SUPPORT SERVICES	311	0	0.00%	(311)
TRANSPORTATION				
-				
TRANSPORTATION	<u>6,042</u>	<u>0</u>	<u>0.00%</u>	<u>(6,042)</u>
Total TRANSPORTATION	6,042	0	0.00%	(6,042)
EDUCATION				
-				
GED APPLICATION, TESTING	<u>118</u>	<u>0</u>	<u>0.00%</u>	<u>(118)</u>
Total EDUCATION	118	0	0.00%	(118)
Total DIRECT CLIENT SUPPORT	<u>6,471</u>	<u>0</u>	<u>0.00%</u>	<u>(6,471)</u>
Total EXPENDITURES	<u><u>96,470</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(96,470)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 514 - WELFARE TRANSITION PROGRAM
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	462	0	0.00%	(462)
ECP ALLOCATION - ACCOUNTING	247	0	0.00%	(247)
ECP - MONITORING	<u>240</u>	<u>0</u>	<u>0.00%</u>	<u>(240)</u>
Total ADMINISTRATIVE	950	0	0.00%	(950)
ESCAROSA'S PROGRAM COSTS				
-				
EQUIPMENT	159	0	0.00%	(159)
RENT	2,285	0	0.00%	(2,285)
SUPPLIES - GENERAL OFFICE	731	0	0.00%	(731)
SUPPLIES - CLIENT	2,747	0	0.00%	(2,747)
TRAVEL - OUT OF REGION	438	0	0.00%	(438)
ECP ALLOCATION - PROGRAM	<u>90</u>	<u>0</u>	<u>0.00%</u>	<u>(90)</u>
Total ESCAROSA'S PROGRAM COSTS	<u>6,450</u>	<u>0</u>	<u>0.00%</u>	<u>(6,450)</u>
Total EXPENDITURES	<u><u>7,401</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(7,401)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 540 - PSC BSR CONSULTING CONTRACT
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ESCAROSA'S COSTS				
SALARIES - ESCAROSA	2,703	0	0.00%	(2,703)
EMPLOYEE COSTS	<u>1,047</u>	<u>0</u>	<u>0.00%</u>	<u>(1,047)</u>
Total ESCAROSA'S COSTS	<u>3,750</u>	<u>0</u>	<u>0.00%</u>	<u>(3,750)</u>
Total EXPENDITURES	<u><u>3,750</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(3,750)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 837 - MILITARY ADVOCACY POSITION
 From 7/1/2013 Through 7/31/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	391	0	0.00%	(391)
ECP ALLOCATION - ACCOUNTING	<u>209</u>	<u>0</u>	<u>0.00%</u>	<u>(209)</u>
Total ADMINISTRATIVE	601	0	0.00%	(601)
ESCAROSA'S COSTS				
-				
SALARIES - ESCAROSA	2,931	0	0.00%	(2,931)
EMPLOYEE COSTS	1,057	0	0.00%	(1,057)
COMMUNICATIONS - CELL PHONES	40	0	0.00%	(40)
SUPPLIES - GENERAL OFFICE	12	0	0.00%	(12)
PROGRAM MANAGEMENT	<u>584</u>	<u>0</u>	<u>0.00%</u>	<u>(584)</u>
Total ESCAROSA'S COSTS	4,625	0	0.00%	(4,625)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>758</u>	<u>0</u>	<u>0.00%</u>	<u>(758)</u>
Total ONE-STOP COSTS	<u>758</u>	<u>0</u>	<u>0.00%</u>	<u>(758)</u>
Total EXPENDITURES	<u><u>5,984</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(5,984)</u></u>

WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
TUITION AND BOOK EXPENDITURES BY TRAINING PROVIDER
INFORMATION ITEM

DATE: September 17, 2013

COMMITTEE MEMBERS: Joshua Durst (Chair), Dana Mullins and Amber McCool

INFORMATION

The attached worksheet shows the breakdown of tuition and books expenditures through June 30, 2013 by training provider. It also shows the number of clients that we have paid tuition for in FY 2013-2014. As you can see by the worksheet the majority of our clients continue to choose to attend public training providers.

RECOMMENDATION

N/A

WORKFORCE ESCAROSA, INC.
 TUITION AND BOOKS BY TRAINING PROVIDER
 JULY 1, 2012 - JUNE 30, 2013

	TUITION	BOOKS	TOTAL	PERCENTAGE OF EXPENDITURES	NUMBER OF CLIENTS	PERCENTAGE OF CLIENTS
CHOICE TECHNICAL INSTITUTE	6,176.30	1,622.65	7,798.95	0.44%	3	0.53%
FORTIS	314,007.00	0.00	314,007.00	17.82%	69	12.19%
GEORGE STONE	21,450.92	1,397.47	22,848.39	1.30%	12	2.12%
JEFFERSON DAVIS	74,375.50	17,200.41	91,575.91	5.20%	30	5.30%
LOCKLIN TECH	52,433.00	3,741.75	56,174.75	3.19%	24	4.24%
NORTHWEST FLORIDA STATE COLLEGE	2,757.64	82.00	2,839.64	0.16%	1	0.18%
NEW HORIZONS	40,488.00	10,052.00	50,540.00	2.87%	9	1.59%
PENSACOLA STATE COLLEGE	847,866.03	196,377.46	1,044,243.49	59.26%	376	66.43%
PENSACOLA SCHOOL OF MASSAGE THERAPY	2,000.00		2,000.00	0.11%	1	0.18%
REID STATE	4,195.24	1,613.67	5,808.91	0.33%	2	0.35%
TRUCK DRIVERS INSTITUTE	16,061.25	0.00	16,061.25	0.91%	4	0.71%
TROY	8,505.04	2,328.01	10,833.05	0.61%	2	0.35%
UWF	42,418.32	0.00	42,418.32	2.41%	11	1.94%
VIRGINIA COLLEGE	94,973.29	0.00	94,973.29	5.39%	22	3.89%
	1,527,707.53	234,415.42	1,762,122.95	100.00%	566	100.00%