

AGENDA

WORKFORCE ESCAROSA, INC. FINANCE COMMITTEE JANUARY 14, 2014 10:30 a.m.

- I. Call Meeting to Order
- II. Approval of Minutes – September 17, 2013
- III. Action Item(s)
 - Financial Summaries – November 30, 2013
 - Retirement Contribution for FY 2013-2014
- IV. Information Item
 - Tuition and Books Expenditures by Training Provider – FY 2013-2014
- V. Adjournment

**WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
SEPTEMBER 17, 2013
MINUTES**

Members Present: Amber McCool and Dana Mullins (via teleconference)

Others Present: Janet Summers, Sheila Dunford, and Janay Sims – Workforce Escarosa, Inc.

Dana Mullins chaired the meeting, as Joshua Durst, Chairperson, was not present.

Ms. Mullins called the meeting to order at Workforce Escarosa's administrative office.

MINUTES – JUNE 13, 2013

The minutes were reviewed.

FINANCIAL SUMMARIES – JUNE 30, 2013

The financial statements for June 30, 2013 were presented. The following was noted: 1) the financial summaries reflect amounts to be carried forward for FY 2013-2014; 2) all required rates were met, and; 3) the WIA State ITA amount was higher than expected due to large amount of tuition and books were paid in the WIA Adult program. More clients were recruited than anticipated.

The Financial Summaries – June 30, 2013 will be presented to the Board of Directors for approval.

BUDGET FOR FISCAL YEAR 2013-2014

A copy of the Budget for FY 2013-2014 was presented. .

Workforce Escarosa received an approximate \$1 million dollar reduction in funding for fiscal year 2013-2014. The reduction affected all programs, especially the WIA Youth and Welfare Transition Programs.

The Department of Economic Opportunity (DEO) has requested a waiver from USDOL to allow up to a 75% transfer of funds between the WIA Adult and WIA Dislocated Worker Programs. All were informed the waiver request was received from USDOL on yesterday.

The budget was prepared using the full 75% transfer from WIA Dislocated Worker Program to the WIA Adult Program.

Escarosa applied for and received approval for a 40% State ITA percentage waiver. This allows the WIA Adult program to subsidize the universal services career center costs.

Two schedules were added to the budget packet to allow presentation of the line item budget for Workforce Escarosa as a whole. The two schedules were presented. Escarosa will submit these schedules to the Escambia and Santa Rosa County Commissioners for approval.

Changes submitted at the last Board meeting are incorporated in this budget. By moving WTP staff to universal services, Escarosa is able to hold more job readiness workshops for the universal client. Workshops are available to WTP clients to meet their work participation requirements.

The retirement contribution is budgeted at 5%.

No amounts for salary increases or bonuses have been budgeted.

The Budget for Fiscal Year 2013-2014 will be presented to the Board of Directors for approval.

FINANCIAL SUMMARIES – JULY 31, 2013

The financial statements for July 31, 2013 were presented. Trends cannot be determined, as it is too early in the fiscal year.

The Financial Summaries – July 31, 2013 will be presented to the Board of Directors for approval.

TUITION AND BOOKS EXPENDITURES BY TRAINING PROVIDER – FY 2012-2013

A chart on expenditures and clients per training vendor was presented. It was noted that the majority of Escarosa clients continue to choose to attend public training institutions.

There being no further business, the meeting adjourned.

Respectfully submitted,

Janay Sims
Recording Secretary

**WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
FINANCIAL REPORTS FOR DECEMBER 31, 2013**

ACTION ITEM

DATE: January 14, 2014

COMMITTEE MEMBERS: Joshua Durst (Chair), Dana Mullins and Amber McCool

ACTION ITEM

Attached are Escarosa's Statements of Revenues and Expenses, Service Provider Contract Summary, Required Rates and detailed Financial Statements for the period ended December 31, 2013.

RECOMMENDATION

That the Finance Committee approves the Financial Statements and related summaries for the period ended December 31, 2013.

WORKFORCE ESCAROSA, INC.
SUMMARY OF EXPENDITURES
November 30, 2013

<u>PROGRAMS</u>	<u>Year-to-Date Expenditures</u>	<u>Available Funds*</u>	<u>Funds Remaining</u>	<u>Percent Expended</u>	<u>Percent of Year</u>	<u>Variance (Over)/Under</u>
WIA ADULT	1,055,917	3,157,733	2,101,816	33.4%	41.7%	8.3%
WIA DISLOCATED WORKER	255,191	718,745	463,554	35.5%	41.7%	6.2%
WIA YOUTH	440,990	1,393,594	952,604	31.6%	41.7%	10.1%
DISABILITY NAVIGATOR GRANT	6,420	14,105	7,685	45.5%	41.7%	-3.8%
FSET	36,479	103,513	67,034	35.2%	41.7%	6.5%
WAGNER PEYSER	141,760	329,658	187,898	43.0%	41.7%	-1.3%
UNEMPLOYMENT COMPENSATION	26,874	75,794	48,920	35.5%	41.7%	6.2%
TRADE ADJUSTMENT ASSISTANCE	0	20,000	20,000	0.0%	41.7%	41.7%
PROJECT CONNECT	455	1,225	770	37.1%	50.0%	12.9%
EXTENDED UNEMPLOYMENT COMPENSATION	27,840	53,323	25,483	52.2%	41.7%	-10.5%
VETERANS - DVOP	67,095	169,907	102,812	39.5%	41.7%	2.2%
VETERANS - LVER	46,079	127,039	80,960	36.3%	41.7%	5.4%
WELFARE TRANSITION PROGRAM 1213	122,776	122,776	0	100.0%	100.0%	0.0%
WELFARE TRANSITION PROGRAM 1314	375,864	1,308,285	932,421	28.7%	41.7%	13.0%
PSC CONTRACT - EF HEALTHCARE	16,577	49,200	32,623	33.7%	41.7%	8.0%
MILITARY FAMILY ADVOCACY	30,502	81,709	51,207	37.3%	41.7%	4.4%
TOTAL	2,650,819	7,726,606	5,075,787			

COST POOLS

COMPUTER NETWORK COST POOL	79,973	217,962	137,989	36.7%	41.7%	5.0%
ONE-STOP COST POOL	636,436	1,646,617	1,010,181	38.7%	41.7%	3.0%
SUPPORT SERVICES COST POOL	18,368	46,744	28,376	39.3%	41.7%	2.4%
ESCAROSA COST POOL	288,849	733,517	444,668	39.4%	41.7%	2.3%
PROGRAM MANAGEMENT	81,828	231,802	149,974	35.3%	41.7%	6.4%
WIA DIRECT SERVICES	127,927	346,665	218,738	36.9%	41.7%	4.8%

BOLD = ADDITIONAL FUNDING OR ADDITIONAL TRANSFERS BETWEEN PROGRAMS

WORKFORCE ESCAROSA, INC.
November 30, 2013

ADMINISTRATIVE RATES:	ACTUAL	ALLOWED
WIA ADULT	8.09%	10.00%
WIA DISLOCATED WORKER	8.09%	10.00%
WIA YOUTH	8.09%	10.00%
FSET	8.09%	10.00%
WAGNER PEYSER	7.93%	10.00%
UNEMPLOYMENT COMPENSATION	8.09%	10.00%
EXTENDED UNEMPLOYMENT COMPENSATION	7.93%	10.00%
VETERANS - DVOP	7.93%	10.00%
VETERANS - LVER	7.93%	10.00%
WELFARE TRANSITION PROGRAM - 1213	13.34%	10.00%
WELFARE TRANSITION PROGRAM - 1314	11.26%	10.00%
MILITARY FAMILY ADVOCACY	8.28%	10.00%

OTHER REQUIRED RATES:	ACTUAL	REQUIRED
WIA STATE ITA (ADULT & DISLOCATED WORKER)	52.07%	40.00%
WIA YOUTH OUT-OF-SCHOOL	40.09%	30.00%

WORKFORCE ESCAROSA, INC.
YEAR ENDED JUNE 30, 2014

SERVICE PROVIDER CONTRACTS REPORT

WIA Contracts:	Service Provider	Service	Original Contract Amount	Expended	Unexpended Balance	Month Invoiced Through	Pro-rated Budget	(Over)/Under Expended
FSET								
	Santa Rosa School Board	Youth Services	291,808	61,721	230,087	30-Nov-13	121,587	59,866
	Escambia Co. School Board	Youth Services	366,250	123,780	242,470	30-Nov-13	152,604	28,824
	Children's Home Society	Youth Services	548,328	224,924	323,404	30-Nov-13	228,470	3,546
	Greater Pensacola Chamber	Business Services	37,500	22,601	14,899	30-Nov-13	12,500	(10,101)
Escambia Co. Commissioners								
	Escambia Co. Commissioners	SNAP Program - 2013	60,734	56,056	4,678	30-Sep-13	60,734	4,678
	Escambia Co. Commissioners	SNAP Program - 2014	50,972	5,615	45,357	30-Nov-13	8,495	2,880
	Total		1,355,592	494,697	860,895		584,390	89,693

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
91 - COMPUTER NETWORK COST POOL
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	40,208	94,454	42.56%	54,246
EMPLOYEE COSTS	12,028	29,781	40.38%	17,753
RETIREMENT	0	4,630	0.00%	4,630
COMMUNICATIONS - CELL PHONES	529	1,300	40.72%	771
COMMUNICATIONS - DATA LINES	13,172	32,555	40.46%	19,383
EQUIPMENT	2,938	10,000	29.38%	7,062
INSURANCE	334	260	128.55%	(74)
PUBLICATIONS, SUBSCRIPTIONS, ETC.	0	500	0.00%	500
RENT	9,629	23,982	40.14%	14,353
MAINTENANCE CONTRACTS	0	12,000	0.00%	12,000
SUPPLIES - GENERAL OFFICE	32	750	4.23%	718
STAFF TRAINING	0	2,000	0.00%	2,000
TRAVEL	866	2,500	34.62%	1,634
TRAVEL - OUT OF REGION	146	2,500	5.84%	2,354
MAINTENANCE & REPAIRS	90	750	12.02%	660
COMPUTER NETWORK ALLOCATION	(79,973)	(217,962)	36.69%	(137,989)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
92 - ONE STOP COST POOL
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	200,027	479,566	41.71%	279,539
EMPLOYEE COSTS	63,087	157,810	39.97%	94,723
RETIREMENT	0	23,508	0.00%	23,508
ADVERTISING	0	1,500	0.00%	1,500
COMMUNICATIONS - TELEPHONES	5,835	18,000	32.41%	12,165
COMMUNICATIONS - CABLE	392	0	0.00%	(392)
TEMPORARY SERVICES	32,140	89,182	36.03%	57,042
SECURITY GUARDS	23,300	52,700	44.21%	29,400
COPIER EXPENSES	9,943	27,000	36.82%	17,057
EQUIPMENT	930	10,000	9.29%	9,070
INSURANCE	8,020	8,000	100.25%	(20)
MEMBERSHIPS	150	5,000	3.00%	4,850
POSTAGE	4,419	13,200	33.48%	8,781
PUBLICATIONS, SUBSCRIPTIONS, ETC.	0	500	0.00%	500
RENT	192,496	461,834	41.68%	269,338
MAINTENANCE CONTRACTS	761	15,000	5.07%	14,239
SUPPLIES - GENERAL OFFICE	9,877	25,000	39.50%	15,123
SUPPLIES - CLIENT	0	6,000	0.00%	6,000
BRANDING COSTS	0	20,000	0.00%	20,000
STAFF TRAINING	0	1,000	0.00%	1,000
TRAVEL	631	1,600	39.41%	969
TRAVEL - OUT OF REGION	883	3,400	25.96%	2,517
UTILITIES	4,067	11,000	36.97%	6,933
CLEANING SERVICES	4,404	10,000	44.04%	5,596
MAINTENANCE & REPAIRS	2,850	4,000	71.24%	1,150
OUTREACH	21	0	0.00%	(21)
JOB FAIRS	0	3,000	0.00%	3,000
SPONSORSHIPS	0	2,000	0.00%	2,000
COMPUTER NETWORK ALLOCATION	72,201	196,817	36.68%	124,616
OSCP ALLOCATION	(636,436)	(1,646,617)	38.65%	(1,010,181)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
93 - SUPPORT SERVICE SPECIALIST
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	13,140	31,952	41.12%	18,812
EMPLOYEE COSTS	5,025	12,426	40.44%	7,401
RETIREMENT	0	1,566	0.00%	1,566
EQUIPMENT	0	200	0.00%	200
SUPPLIES - GENERAL OFFICE	63	200	31.65%	137
TRAVEL	139	400	34.71%	261
SS SPECIALIST ALLOCATION	(18,368)	(46,744)	39.29%	(28,376)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
94 - ESCAROSA COST POOL
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	160,011	393,652	40.64%	233,641
EMPLOYEE COSTS	45,298	113,899	39.77%	68,601
RETIREMENT	0	19,297	0.00%	19,297
ADVERTISING	128	1,500	8.52%	1,372
AUDIT/TAX PREPARATION SERVICES	27,000	27,000	100.00%	0
BANK SERVICE CHARGES	1,177	3,000	39.24%	1,823
COMMUNICATIONS - TELEPHONES	1,844	5,000	36.88%	3,156
COMMUNICATIONS - CELL PHONES	260	1,350	19.22%	1,090
CONSULTING SERVICES	0	2,000	0.00%	2,000
COPIER EXPENSES	1,513	5,500	27.51%	3,987
EQUIPMENT	1,332	4,250	31.33%	2,918
INSURANCE	557	6,800	8.19%	6,243
LEGAL	580	5,000	11.60%	4,420
MEMBERSHIPS	2,657	4,000	66.43%	1,343
POSTAGE	592	2,500	23.67%	1,908
PUBLICATIONS, SUBSCRIPTIONS, ETC.	198	750	26.33%	552
RENT	24,636	59,124	41.66%	34,488
MAINTENANCE CONTRACTS	0	3,500	0.00%	3,500
SUPPLIES - GENERAL OFFICE	1,322	8,000	16.52%	6,678
STAFF TRAINING	319	2,750	11.59%	2,431
TRAVEL	1,277	5,600	22.79%	4,323
TRAVEL - OUT OF REGION	4,300	19,400	22.16%	15,100
UTILITIES	4,228	15,000	28.18%	10,772
CLEANING SERVICES	1,695	4,500	37.66%	2,805
MAINTENANCE & REPAIRS	1,086	2,500	43.45%	1,414
COMPUTER NETWORK ALLOCATION	2,480	6,748	36.75%	4,268
OSCP ALLOCATION	3,351	8,372	40.02%	5,021
ECP ALLOCATION	(288,849)	(733,517)	39.37%	(444,668)
PROGRAM MANAGEMENT	1,008	2,525	39.90%	1,517
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
95 - PROGRAM MANAGEMENT
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	63,738	168,501	37.82%	104,763
EMPLOYEE COSTS	17,409	48,841	35.64%	31,432
RETIREMENT	0	8,260	0.00%	8,260
EQUIPMENT	0	800	0.00%	800
SUPPLIES - GENERAL OFFICE	346	2,000	17.29%	1,654
STAFF TRAINING	0	400	0.00%	400
TRAVEL	335	3,000	11.18%	2,665
PROGRAM MANAGEMENT	<u>(81,828)</u>	<u>(231,802)</u>	<u>35.30%</u>	<u>(149,974)</u>
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
STATEMENT OF EXPENDITURES
97 - WIA DIRECT SERVICES
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
SALARIES - ESCAROSA	92,259	233,300	39.54%	141,041
EMPLOYEE COSTS	31,964	80,733	39.59%	48,769
RETIREMENT	0	11,437	0.00%	11,437
EQUIPMENT	0	1,450	0.00%	1,450
MAINTENANCE CONTRACTS	0	1,000	0.00%	1,000
SUPPLIES - GENERAL OFFICE	495	2,400	20.63%	1,905
SUPPLIES - CLIENT	0	2,000	0.00%	2,000
STAFF TRAINING	0	550	0.00%	550
TRAVEL	0	750	0.00%	750
TRAVEL - OUT OF REGION	1,738	2,250	77.25%	512
PROGRAM MANAGEMENT	1,471	10,795	13.62%	9,324
WIA DIRECT SERVICES ALLOCATION	(127,927)	(346,665)	36.90%	(218,738)
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
110 - WIA ADULT
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	49,068	139,134	35.26%	90,066
ECP ALLOCATION - ACCOUNTING	<u>36,391</u>	<u>81,714</u>	<u>44.53%</u>	<u>45,323</u>
Total ADMINISTRATIVE	85,460	220,848	38.70%	135,388
ESCAROSA'S COSTS				
-				
TEMPORARY SERVICES	11,540	30,464	37.87%	18,924
SS SPECIALIST ALLOCATION	12,021	32,720	36.74%	20,699
ECP ALLOCATION - MONITORING	14,077	36,721	38.33%	22,644
ECP ALLOCATION - PROGRAM	9,882	24,925	39.64%	15,043
PROGRAM MANAGEMENT	33,913	89,877	37.73%	55,964
WIA DIRECT SERVICES ALLOCATION	<u>94,500</u>	<u>252,242</u>	<u>37.46%</u>	<u>157,742</u>
Total ESCAROSA'S COSTS	175,933	466,949	37.68%	291,016
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>270,231</u>	<u>782,188</u>	<u>34.54%</u>	<u>511,957</u>
Total ONE-STOP COSTS	270,231	782,188	34.55%	511,957
CLIENT SUPPORT				
-				
CLASSROOM SUPPLIES	14,261	50,000	28.52%	35,739
OTHER SUPPORT SERVICES	20,458	32,000	63.93%	11,542
TUITION	432,467	983,969	43.95%	551,502
BOOKS	41,896	173,642	24.12%	131,746
ON THE JOB TRAINING	5,839	25,000	23.35%	19,161
ITA INCENTIVES	<u>50</u>	<u>1,000</u>	<u>5.00%</u>	<u>950</u>
Total CLIENT SUPPORT	514,971	1,265,611	40.69%	750,640
CONTRACTS				
GPCC WIA 2013-2014-01	<u>9,323</u>	<u>25,000</u>	<u>37.29%</u>	<u>15,677</u>
Total CONTRACTS	<u>9,323</u>	<u>25,000</u>	<u>37.29%</u>	<u>15,677</u>
Total EXPENDITURES	<u><u>1,055,917</u></u>	<u><u>2,760,596</u></u>	<u><u>38.25%</u></u>	<u><u>1,704,679</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
120 - WIA DISLOCATED WORKERS
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	11,859	56,241	21.08%	44,382
ECP ALLOCATION - ACCOUNTING	<u>8,795</u>	<u>33,030</u>	<u>26.62%</u>	<u>24,235</u>
Total ADMINISTRATIVE	20,654	89,271	23.14%	68,617
ESCAROSA'S COSTS				
-				
SS SPECIALIST ALLOCATION	5,967	11,686	51.06%	5,719
ECP ALLOCATION - MONITORING	3,402	9,523	35.72%	6,121
ECP ALLOCATION - PROGRAM	2,388	6,464	36.94%	4,076
PROGRAM MANAGEMENT	22,132	65,800	33.63%	43,668
WIA DIRECT SERVICES ALLOCATION	<u>27,078</u>	<u>75,572</u>	<u>35.83%</u>	<u>48,494</u>
Total ESCAROSA'S COSTS	60,968	169,045	36.07%	108,077
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>36,703</u>	<u>98,550</u>	<u>37.24%</u>	<u>61,847</u>
Total ONE-STOP COSTS	36,703	98,550	37.24%	61,847
CLIENT SUPPORT				
-				
CLASSROOM SUPPLIES	693	5,000	13.86%	4,307
OTHER SUPPORT SERVICES	1,703	10,000	17.02%	8,298
TUITION	113,997	623,064	18.29%	509,067
BOOKS	20,474	109,952	18.62%	89,478
ON THE JOB TRAINING	0	10,000	0.00%	10,000
ITA INCENTIVES	<u>0</u>	<u>1,000</u>	<u>0.00%</u>	<u>1,000</u>
Total CLIENT SUPPORT	<u>136,867</u>	<u>759,016</u>	<u>18.03%</u>	<u>622,149</u>
Total EXPENDITURES	<u><u>255,191</u></u>	<u><u>1,115,882</u></u>	<u><u>22.87%</u></u>	<u><u>860,691</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
130 - WIA YOUTH
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	20,493	70,237	29.17%	49,744
ECP ALLOCATION - ACCOUNTING	<u>15,198</u>	<u>41,251</u>	<u>36.84%</u>	<u>26,053</u>
Total ADMINISTRATIVE	35,691	111,488	32.01%	75,797
ESCAROSA'S COSTS				
-				
SALARIES - ESCAROSA	0	8,160	0.00%	8,160
EMPLOYEE COSTS	0	3,134	0.00%	3,134
RETIREMENT	0	400	0.00%	400
ECP ALLOCATION - MONITORING	5,879	18,537	31.71%	12,658
ECP ALLOCATION - PROGRAM	4,127	12,583	32.79%	8,456
PROGRAM MANAGEMENT	1,286	4,497	28.60%	3,211
WIA DIRECT SERVICES ALLOCATION	<u>6,349</u>	<u>18,851</u>	<u>33.68%</u>	<u>12,502</u>
Total ESCAROSA'S COSTS	17,642	66,162	26.66%	48,520
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>5,303</u>	<u>9,558</u>	<u>55.48%</u>	<u>4,255</u>
Total ONE-STOP COSTS	5,303	9,558	55.49%	4,255
SERVICE PROVIDER CONTRACTS				
SRCSB WIA 2012-2013-02	0	0	0.00%	(0)
SRCSB - WIA 2013-2014-02	61,721	291,808	21.15%	230,087
CHS - WIA 2013-2014-03	224,924	548,328	41.02%	323,404
ECSB - WIA 2013-2014-04	<u>95,709</u>	<u>366,250</u>	<u>26.13%</u>	<u>270,541</u>
Total SERVICE PROVIDER CONTRACTS	<u>382,354</u>	<u>1,206,386</u>	<u>31.69%</u>	<u>824,032</u>
Total EXPENDITURES	<u><u>440,990</u></u>	<u><u>1,393,594</u></u>	<u><u>31.64%</u></u>	<u><u>952,604</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 180 - NAVIGATOR GRANT
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ESCAROSA'S COSTS				
SALARIES - ESCAROSA	3,691	9,568	38.57%	5,877
EMPLOYEE COSTS	2,666	3,469	76.85%	803
RETIREMENT	0	469	0.00%	469
SUPPLIES - GENERAL OFFICE	63	99	63.93%	36
TRAVEL	<u>0</u>	<u>500</u>	<u>0.00%</u>	<u>500</u>
Total ESCAROSA'S COSTS	<u>6,420</u>	<u>14,105</u>	<u>45.52%</u>	<u>7,685</u>
Total EXPENDITURES	<u><u>6,420</u></u>	<u><u>14,105</u></u>	<u><u>45.52%</u></u>	<u><u>7,685</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 214 - FSET FY 2013-2014
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	1,695	5,200	32.59%	3,505
ECP ALLOCATION - ACCOUNTING	<u>1,257</u>	<u>3,082</u>	<u>40.79%</u>	<u>1,825</u>
Total ADMINISTRATIVE	2,952	8,282	35.65%	5,330
ESCAROSA'S COSTS				
-				
SS SPECIALIST ALLOCATION	67	300	22.30%	233
ECP ALLOCATION - MONITORING	486	1,290	37.69%	804
ECP ALLOCATION - PROGRAM	341	891	38.31%	550
PROGRAM MANAGEMENT	<u>1,579</u>	<u>4,793</u>	<u>32.93%</u>	<u>3,214</u>
Total ESCAROSA'S COSTS	2,473	7,274	34.00%	4,801
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>13,772</u>	<u>34,114</u>	<u>40.37%</u>	<u>20,342</u>
Total ONE-STOP COSTS	13,772	34,114	40.37%	20,342
CLIENT SUPPORT				
-				
OTHER SUPPORT SERVICES	<u>370</u>	<u>4,317</u>	<u>8.57%</u>	<u>3,947</u>
Total CLIENT SUPPORT	370	4,317	8.57%	3,947
SERVICE PROVIDER CONTRACTS				
ECC SNAP 121301	11,297	11,297	99.99%	0
ECC - SNAP 2013-2014-01	<u>5,615</u>	<u>38,229</u>	<u>14.68%</u>	<u>32,614</u>
Total SERVICE PROVIDER CONTRACTS	<u>16,912</u>	<u>49,526</u>	<u>34.15%</u>	<u>32,614</u>
Total EXPENDITURES	<u>36,479</u>	<u>103,513</u>	<u>35.24%</u>	<u>67,034</u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
320 - WAGNER PEYSER
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	6,193	16,615	37.27%	10,422
ECP ALLOCATION - ACCOUNTING	<u>4,593</u>	<u>9,758</u>	<u>47.06%</u>	<u>5,165</u>
Total ADMINISTRATIVE	10,785	26,373	40.89%	15,588
ESCAROSA'S COSTS				
-				
EMPLOYEE COSTS - PEO	55	200	27.72%	145
EQUIPMENT	0	1,000	0.00%	1,000
SUPPLIES - GENERAL OFFICE	2,169	7,000	30.99%	4,831
STAFF TRAINING	0	300	0.00%	300
TRAVEL	0	1,600	0.00%	1,600
TRAVEL - OUT OF REGION	1,475	1,900	77.65%	425
ECP ALLOCATION - PROGRAM	1,247	2,976	41.90%	1,729
ECP - MONITORING	4,524	10,515	43.02%	5,991
PROGRAM MANAGEMENT	<u>8,826</u>	<u>24,339</u>	<u>36.26%</u>	<u>15,513</u>
Total ESCAROSA'S COSTS	18,297	49,830	36.72%	31,533
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>112,648</u>	<u>252,454</u>	<u>44.62%</u>	<u>139,806</u>
Total ONE-STOP COSTS	112,648	252,454	44.62%	139,806
CLIENT SUPPORT				
-				
TRANSPORTATION	<u>29</u>	<u>1,000</u>	<u>2.90%</u>	<u>971</u>
Total CLIENT SUPPORT	<u>29</u>	<u>1,000</u>	<u>2.90%</u>	<u>971</u>
Total EXPENDITURES	<u><u>141,760</u></u>	<u><u>329,657</u></u>	<u><u>43.00%</u></u>	<u><u>187,897</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 340 - UC SERVICES
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	1,249	3,820	32.69%	2,571
ECP ALLOCATION - ACCOUNTING	<u>926</u>	<u>2,244</u>	<u>41.27%</u>	<u>1,318</u>
Total ADMINISTRATIVE	2,175	6,064	35.87%	3,889
ESCAROSA'S COSTS				
-				
ECP ALLOCATION - MONITORING	358	2,417	14.82%	2,059
ECP ALLOCATION - PROGRAM	<u>252</u>	<u>684</u>	<u>36.76%</u>	<u>433</u>
Total ESCAROSA'S COSTS	610	3,101	19.66%	2,491
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>24,089</u>	<u>66,629</u>	<u>36.15%</u>	<u>42,540</u>
Total ONE-STOP COSTS	24,089	66,629	36.15%	42,540
Total EXPENDITURES	<u><u>26,874</u></u>	<u><u>75,794</u></u>	<u><u>35.46%</u></u>	<u><u>48,920</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 341 - PROJECT CONNECT
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	22	0	0.00%	(22)
ECP ALLOCATION - ACCOUNTING	16	0	0.00%	(16)
Total ADMINISTRATIVE	<u>38</u>	<u>0</u>	<u>0.00%</u>	<u>(38)</u>
ONE-STOP COSTS				
-				
OSCP ALLOCATION	417	0	0.00%	(417)
Total ONE-STOP COSTS	<u>417</u>	<u>0</u>	<u>0.00%</u>	<u>(417)</u>
Total EXPENDITURES	<u><u>455</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>(455)</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 352 - TRADE ADJUSTMENT ASSISTANCE
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
CLIENT SUPPORT				
-				
TUITION	<u>0</u>	<u>20,000</u>	<u>0.00%</u>	<u>20,000</u>
Total CLIENT SUPPORT	<u>0</u>	<u>20,000</u>	<u>0.00%</u>	<u>20,000</u>
Total EXPENDITURES	<u><u>0</u></u>	<u><u>20,000</u></u>	<u><u>0.00%</u></u>	<u><u>20,000</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 370 - EUC REEMPLOYMENT SERVICES
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	1,530	2,688	56.90%	1,158
ECP ALLOCATION - ACCOUNTING	<u>1,134</u>	<u>1,578</u>	<u>71.88%</u>	<u>444</u>
Total ADMINISTRATIVE	2,664	4,266	62.44%	1,602
ESCAROSA'S COSTS				
-				
SUPPLIES - GENERAL OFFICE	0	1,202	0.00%	1,202
TRAVEL	0	255	0.00%	255
ECP ALLOCATION - PROGRAM	308	481	64.03%	173
ECP - MONITORING	1,117	1,701	65.69%	584
PROGRAM MANAGEMENT	<u>1,926</u>	<u>3,042</u>	<u>63.30%</u>	<u>1,116</u>
Total ESCAROSA'S COSTS	3,351	6,681	50.16%	3,330
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>21,825</u>	<u>42,375</u>	<u>51.50%</u>	<u>20,550</u>
Total ONE-STOP COSTS	<u>21,825</u>	<u>42,375</u>	<u>51.50%</u>	<u>20,550</u>
Total EXPENDITURES	<u><u>27,840</u></u>	<u><u>53,322</u></u>	<u><u>52.21%</u></u>	<u><u>25,482</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 414 - VETERANS - DVOP
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	3,055	8,564	35.67%	5,509
ECP ALLOCATION - ACCOUNTING	<u>2,266</u>	<u>5,029</u>	<u>45.05%</u>	<u>2,763</u>
Total ADMINISTRATIVE	5,321	13,593	39.14%	8,272
ESCAROSA'S COSTS				
-				
EMPLOYEE COSTS - PEO	0	100	0.00%	100
COMMUNICATIONS - CELL PHONES	106	255	41.74%	149
EQUIPMENT	0	250	0.00%	250
SUPPLIES - GENERAL OFFICE	558	1,011	55.15%	453
STAFF TRAINING	0	500	0.00%	500
TRAVEL	131	1,500	8.75%	1,369
JOB FAIRS	1,030	1,625	63.40%	595
COMPUTER NETWORK ALLOCATION	331	903	36.62%	572
ECP ALLOCATION - PROGRAM	615	1,534	40.10%	919
ECP - MONITORING	2,232	5,419	41.18%	3,187
PROGRAM MANAGEMENT	<u>3,679</u>	<u>9,736</u>	<u>37.78%</u>	<u>6,057</u>
Total ESCAROSA'S COSTS	8,683	22,833	38.03%	14,150
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>53,092</u>	<u>133,481</u>	<u>39.77%</u>	<u>80,389</u>
Total ONE-STOP COSTS	<u>53,092</u>	<u>133,481</u>	<u>39.78%</u>	<u>80,389</u>
Total EXPENDITURES	<u><u>67,095</u></u>	<u><u>169,907</u></u>	<u><u>39.49%</u></u>	<u><u>102,812</u></u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 424 - VETERANS - LVER
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	2,098	6,403	32.76%	4,305
ECP ALLOCATION - ACCOUNTING	<u>1,556</u>	<u>3,760</u>	<u>41.38%</u>	<u>2,204</u>
Total ADMINISTRATIVE	3,654	10,163	35.95%	6,509
ESCAROSA'S COSTS				
-				
EMPLOYEE COSTS - PEO	0	100	0.00%	100
COMMUNICATIONS - CELL PHONES	106	255	41.74%	149
EQUIPMENT	0	250	0.00%	250
SUPPLIES - GENERAL OFFICE	418	500	83.65%	82
STAFF TRAINING	0	300	0.00%	300
TRAVEL	302	1,055	28.66%	753
JOB FAIRS	113	975	11.56%	862
ECP ALLOCATION - PROGRAM	423	1,147	36.83%	724
ECP - MONITORING	1,533	4,052	37.82%	2,519
PROGRAM MANAGEMENT	<u>2,564</u>	<u>7,302</u>	<u>35.11%</u>	<u>4,738</u>
Total ESCAROSA'S COSTS	5,459	15,936	34.26%	10,477
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>36,966</u>	<u>100,940</u>	<u>36.62%</u>	<u>63,974</u>
Total ONE-STOP COSTS	<u>36,966</u>	<u>100,940</u>	<u>36.62%</u>	<u>63,974</u>
Total EXPENDITURES	<u><u>46,079</u></u>	<u><u>127,039</u></u>	<u><u>36.27%</u></u>	<u><u>80,960</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
513 - WELFARE TRANSITION PROGRAM
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	7,778	7,778	100.00%	(0)
ECP ALLOCATION - ACCOUNTING	4,922	4,922	99.98%	1
ECP - MONITORING	3,665	3,665	99.99%	0
Total ADMINISTRATIVE	16,365	16,365	100.00%	0
ESCAROSA'S PROGRAM COSTS				
-				
SALARIES - ESCAROSA	61,236	61,236	99.99%	0
EMPLOYEE COSTS	22,077	22,077	100.00%	(0)
COMMUNICATIONS - CELL PHONES	177	177	100.13%	(0)
TEMPORARY SERVICES	627	627	100.00%	0
SUPPLIES - GENERAL OFFICE	1,278	1,278	100.03%	(0)
STAFF TRAINING	210	210	100.00%	0
TRAVEL	440	440	100.11%	(0)
TRAVEL - OUT OF REGION	232	232	100.00%	0
COMPUTER NETWORK ALLOCATION	1,049	1,049	99.99%	0
SS SPECIALIST ALLOCATION	202	202	99.76%	0
ECP ALLOCATION - PROGRAM	1,619	1,619	100.01%	(0)
Total ESCAROSA'S PROGRAM COSTS	89,148	89,147	100.00%	(1)
ONE-STOP COSTS				
-				
OSCP ALLOCATION	10,637	10,637	99.99%	0
Total ONE-STOP COSTS	10,637	10,637	100.00%	0
DIRECT CLIENT SUPPORT				
SUPPORT SERVICES				
-				
OTHER SUPPORT SERVICES	(94)	(94)	99.73%	(0)
STATE ID/DRIVER'S LICENSE	255	286	89.24%	31
ETOP CLOTHES/UNIFORMS	179	179	99.94%	0
Total SUPPORT SERVICES	340	371	91.75%	31
TRANSPORTATION				
-				
TRANSPORTATION	6,108	6,109	99.97%	1
OTHER TRANSPORTATION SERVICES	31	0	0.00%	(31)
Total TRANSPORTATION	6,139	6,109	100.49%	(30)
EDUCATION				
-				
GED APPLICATION, TESTING	148	148	100.00%	0
Total EDUCATION	148	148	100.00%	0
Total DIRECT CLIENT SUPPORT	6,627	6,628	99.99%	1
Total EXPENDITURES	122,777	122,777	100.00%	0

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
514 - WELFARE TRANSITION PROGRAM
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	17,113	56,620	30.22%	39,507
ECP ALLOCATION - ACCOUNTING	12,692	30,855	41.13%	18,163
ECP - MONITORING	<u>12,503</u>	<u>39,266</u>	<u>31.84%</u>	<u>26,763</u>
Total ADMINISTRATIVE	42,308	126,741	33.38%	84,433
ESCAROSA'S PROGRAM COSTS				
-				
SALARIES - ESCAROSA	170,654	492,933	34.62%	322,279
EMPLOYEE COSTS	52,270	163,342	32.00%	111,072
RETIREMENT	0	27,165	0.00%	27,165
ADVERTISING	0	500	0.00%	500
COMMUNICATIONS - CELL PHONES	241	1,823	13.23%	1,582
TEMPORARY SERVICES	4,494	18,571	24.19%	14,078
EQUIPMENT	479	5,000	9.58%	4,521
INSURANCE	416	1,000	41.63%	584
POSTAGE	500	1,000	50.00%	500
RENT	11,424	29,082	39.28%	17,658
MAINTENANCE CONTRACTS	2,700	2,700	100.00%	0
SUPPLIES - GENERAL OFFICE	4,011	14,722	27.24%	10,711
SUPPLIES - CLIENT	2,747	10,000	27.47%	7,253
STAFF TRAINING	150	2,790	5.37%	2,640
TRAVEL	938	5,560	16.87%	4,622
TRAVEL - OUT OF REGION	2,046	5,768	35.47%	3,722
MAINTENANCE & REPAIRS	0	1,500	0.00%	1,500
WORK VERIFICATION SERVICES	0	5,000	0.00%	5,000
WORK EXPERIENCE TIMESHEET SYSTEM	1,320	3,000	44.00%	1,680
COMPUTER NETWORK ALLOCATION	3,912	12,489	31.32%	8,577
SS SPECIALIST ALLOCATION	111	2,135	5.20%	2,024
ECP ALLOCATION - PROGRAM	<u>3,446</u>	<u>11,076</u>	<u>31.11%</u>	<u>7,630</u>
Total ESCAROSA'S PROGRAM COSTS	261,860	817,156	32.05%	555,296
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>43,636</u>	<u>124,938</u>	<u>34.92%</u>	<u>81,302</u>
Total ONE-STOP COSTS	43,636	124,938	34.93%	81,302
DIRECT CLIENT SUPPORT				
SUPPORT SERVICES				
-				
STATE ID/DRIVER'S LICENSE	184	4,214	4.36%	4,030
FINGERPRINT/BACKGROUND CHECKS	30	3,000	1.00%	2,970
ETOP CLOTHES/UNIFORMS	703	9,321	7.54%	8,618
OTHER SUPPORT SERVICES	<u>0</u>	<u>5,094</u>	<u>0.00%</u>	<u>5,094</u>
Total SUPPORT SERVICES	917	21,629	4.24%	20,712
TRANSPORTATION				
-				
TRANSPORTATION	<u>25,482</u>	<u>207,968</u>	<u>12.25%</u>	<u>182,486</u>
Total TRANSPORTATION	25,482	207,968	12.25%	182,486

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 514 - WELFARE TRANSITION PROGRAM
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EDUCATION				
-				
GED APPLICATION, TESTING	<u>1,660</u>	<u>9,852</u>	<u>16.84%</u>	<u>8,192</u>
Total EDUCATION	<u>1,660</u>	<u>9,852</u>	<u>16.85%</u>	<u>8,192</u>
Total DIRECT CLIENT SUPPORT	<u>28,059</u>	<u>239,449</u>	<u>11.72%</u>	<u>211,390</u>
Total EXPENDITURES	<u><u>375,864</u></u>	<u><u>1,308,284</u></u>	<u><u>28.73%</u></u>	<u><u>932,420</u></u>

WORKFORCE ESCAROSA INC
Statement of Revenues and Expenditures
540 - PSC BSR CONSULTING CONTRACT
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>YTD Original Budget</u>	<u>Percent Expended</u>	<u>YTD Original Budget Variance</u>
EXPENDITURES				
ESCAROSA'S COSTS				
SALARIES - ESCAROSA	12,159	32,000	37.99%	19,841
EMPLOYEE COSTS	4,418	12,000	36.81%	7,582
RETIREMENT	0	2,000	0.00%	2,000
SUPPLIES - GENERAL OFFICE	0	2,000	0.00%	2,000
TRAVEL	0	1,200	0.00%	1,200
Total ESCAROSA'S COSTS	<u>16,577</u>	<u>49,200</u>	<u>33.69%</u>	<u>32,623</u>
Total EXPENDITURES	<u>16,577</u>	<u>49,200</u>	<u>33.69%</u>	<u>32,623</u>

WORKFORCE ESCAROSA INC
 Statement of Revenues and Expenditures
 837 - MILITARY ADVOCACY POSITION
 From 11/1/2013 Through 11/30/2013
 (In Whole Numbers)

	Current Year Actual	YTD Original Budget	Percent Expended	YTD Original Budget Variance
EXPENDITURES				
ADMINISTRATIVE				
-				
ECP ALLOCATION - ADMINISTRATIVE	1,450	4,118	35.21%	2,668
ECP ALLOCATION - ACCOUNTING	<u>1,076</u>	<u>2,419</u>	<u>44.46%</u>	<u>1,343</u>
Total ADMINISTRATIVE	2,526	6,537	38.64%	4,011
ESCAROSA'S COSTS				
-				
SALARIES - ESCAROSA	14,537	34,647	41.95%	20,110
EMPLOYEE COSTS	5,138	12,641	40.64%	7,503
RETIREMENT	0	1,698	0.00%	1,698
COMMUNICATIONS - CELL PHONES	201	750	26.79%	549
SUPPLIES - GENERAL OFFICE	71	1,750	4.04%	1,679
STAFF TRAINING	0	500	0.00%	500
TRAVEL	410	2,668	15.37%	2,258
TRAVEL - OUT OF REGION	409	0	0.00%	(409)
PROGRAM MANAGEMENT	<u>3,444</u>	<u>10,879</u>	<u>31.65%</u>	<u>7,435</u>
Total ESCAROSA'S COSTS	24,210	65,533	36.94%	41,323
ONE-STOP COSTS				
-				
OSCP ALLOCATION	<u>3,766</u>	<u>9,639</u>	<u>39.06%</u>	<u>5,873</u>
Total ONE-STOP COSTS	<u>3,766</u>	<u>9,639</u>	<u>39.07%</u>	<u>5,873</u>
Total EXPENDITURES	<u><u>30,502</u></u>	<u><u>81,709</u></u>	<u><u>37.33%</u></u>	<u><u>51,207</u></u>

WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
RETIREMENT CONTRIBUTION

DATE: January 14, 2014

COMMITTEE MEMBERS: Joshua Durst, Amber McCool and Dana Mullins

ACTION ITEM:

Escarosa's Fiscal Year 2013-2014 Budget passed by the Board included a 5% retirement contribution for staff which amounted to approximately \$100,000. The retirement is based upon the employee's W2 income. The contribution may be made any time after January 31.

RECOMMENDATION

That the Finance Committee recommends to the Board of Directors a 5% retirement contribution for qualified staff to be paid in February 2014.

**WORKFORCE ESCAROSA, INC.
FINANCE COMMITTEE
TUITION AND BOOK EXPENDITURES BY TRAINING PROVIDER
INFORMATION ITEM**

DATE: April 14, 2014

COMMITTEE MEMBERS: Joshua Durst (Chair), Dana Mullins and Amber McCool

INFORMATION

The attached worksheet shows the breakdown of tuition and books expenditures through December 31, 2014 by training provider. It also shows the number of clients that we have paid tuition for in FY 2013-2014. As you can see by the worksheet the majority of our clients continue to choose to attend public training providers.

RECOMMENDATION

N/A

WORKFORCE ESCAROSA, INC.
 TUITION AND BOOKS BY TRAINING PROVIDER
 JULY 1, 2013 - DECEMBER 31, 2013

	TUITION	BOOKS	TOTAL	PERCENTAGE OF EXPENDITURES	NUMBER OF CLIENTS	PERCENTAGE OF CLIENTS
CHOICE TECHNICAL INSTITUTE	3,963.40	209.80	4,173.20	0.68%	3	0.98%
FORTIS	195,372.70	0.00	195,372.70	31.63%	40	13.07%
GEORGE STONE	16,154.70	2,147.55	18,302.25	2.96%	20	6.54%
JEFFERSON DAVIS	15,952.00	3,121.48	19,073.48	3.09%	18	5.88%
LOCKLIN TECH	12,820.50	1,066.25	13,886.75	2.25%	9	2.94%
NORTHWEST FLORIDA STATE COLLEGE	940.20	709.55	1,649.75	0.27%	1	0.33%
NEW HORIZONS	30,000.00	7,500.00	37,500.00	6.07%	6	1.96%
PENSACOLA STATE COLLEGE	223,350.76	46,902.90	270,253.66	43.75%	191	62.42%
PENSACOLA SCHOOL OF MASSAGE THERAPY	0.00	0.00	0.00	0.00%	1	0.33%
REID STATE	0.00	0.00	0.00	0.00%	0	0.00%
TRUCK DRIVERS INSTITUTE	15,980.00	0.00	15,980.00	2.59%	4	1.31%
TROY	0.00	0.00	0.00	0.00%	0	0.00%
UWF	8,338.00	0.00	8,338.00	1.35%	2	0.65%
VIRGINIA COLLEGE	33,179.10	0.00	33,179.10	5.37%	11	3.59%
	556,051.36	61,657.53	617,708.89	100.00%	306	100.00%